

Minutes of the Priston Parish Council Meeting

held at Priston Village Hall on Monday 9th July 2018 at 7.00 pm

Present: Cllrs Doug Pattison (Chair), Robert Davies, John Whybrow, Fiona Hassard and Louise Callan (Clerk).

Clare Cross requested that Parish Councillors and other residents commented on the consultation for the VDS. The Flood Warden commented that the heatwave may end in a storm. There is an issue with some blocked drains due to hedge cutting on the route out of Priston, but BANES have already carried out their annual clean of the gulleys and are not going to return.

1. Apologies: Claire Lawton, John Lippiatt, Peter Hopwood

2. Minutes of last meeting: Agreed and signed as a correct record. The Risk Assessment had been circulated and it was approved with no changes.

3. Matters arising: The fly tipping at the Piggeries had not been dealt with. **Action: Doug Pattison and John Lippiatt to pursue.**

4. Chair's Report: It was agreed to pursue the complaint to BANES regarding their handling of the planning process at Walnut Tree Hill. **Action: Doug Pattison to write a letter.**

5. Clerk's Report:

Financial Report: The bank balance stood at £9,224.73 on 27 June. Significant expenses included the Clerk's salary and a payment of £140 for repairs to the phone box. (See financial report for full breakdown of expenditure.) The Annual /Governance Report had been submitted and posted online and on the noticeboard for the public to view. A VAT claim is to be made. **Action: Clerk to submit claim.** The insurance will renew in September on the same terms as this year. A request had been received to fly the Red Ensign on September 3rd to mark Merchant Seamen's Day. **Action: Doug Pattison to pursue.** The parish council is required to register with the Information Commissioner's Office. **Action: Clerk to register.** The Clerk queried the information on the website that the PC provides a Trustee for the Church of England Educational Trust. **Action: Doug Pattison to find out who the trustee is and report back.**

6. A proposal was made that the Parish Council should source 100 sets of cuttlery and some tablecloths for use by any of the groups within Priston. There was some concern about who would manage the return and cleaning of the cutlery. It was also noted that there are tablecloths available. **Action: Claire Lawton and Louise Callan to look into the matter further.**

7. The clerk had been working on a new layout for the information for the PC page on the Priston website. This is to be circulated to councillors for comment. **Action: Clerk to distribute and liaise with Richard Bottle further.**

8. Matters are in hand for the commemoration of the 100 year anniversary of the end of WW1.

9. The clerk noted that the PC noticeboard is in poor repair and leaks in one corner. It was not known who was responsible for one of the other two noticeboards on the village hall. It was suggested that a new, larger noticeboard could be shared with the church and village and this might be a more effective way to display posters. **Action: Clerk to liaise with the church and village hall committee and source possible replacements.**

10. Planning: **Walnut Tree Hill.** The development of the garden has continued.

Beech Tree Barn. The planning application to retain the railings at Beech Tree Farm Marksbury was approved with a condition that they were moved by 20 cm.

Church Farm Barn. An application has been made to convert the conservatory into a garden room. The PC considered the application and agreed to support it. **Action: Parish Clerk to send comments to BANES.**

11. Emergency Planning: The Emergency Plan Co-ordinators to be confirmed and contact to be made with BANES about what might be needed. **Action: Doug Pattison to discuss with John Wilkinson. Clerk to send BANES contacts to DP.**

12. Village Design Statement Update: The current version has been put out for comments with English Heritage and other parishes in BANES. Copies have been made available to residents in public venues.

13. Seat Renewal: A drawing is being prepared.

14. Roads and Highways: No report on grit spreader. The potholes on Watery Lane had been reported, but only some had been repaired. **Action: Clerk to contact BANES about remainder of potholes.**

13. Flooding: BANES have inspected the flooding issues on Watery Lane. Work needs to be done, but the outcome of the visit and any future repairs was not known. John Lippiatt will hire a digger to clear the ditch on Watery Lane when he carries out drainage work in front of the Dairy. **Action: John Lippiatt to report back.**

14. Triangle of Grass at the Bottom of Priston Lane: The wild flowers and grasses planted on the triangle have finally flowered.

15. Footpaths: The BANES Rights of Way officer is looking into the diversion of the footpath beyond the sewage works.

16. External Meetings: Doug Pattison agreed to attend the Bathavon South Meeting on August 2nd. The Clerk to put forward pothole repairs and planning as agenda items.

	May	June	August	Sept	Oct
Bathavon Forum			2 nd August Shoscombe		
ALCA				19 th Sept	
Parishes Liaison	30 th May				24 th October

Signed

Date