

PRISTON PARISH COUNCIL

Long Barn
Priston
Bath, BA2 9EE
07793 847185
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www.priston.org.uk

Dear Councillor

05/09/2018

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 10 September 2018 at 7 pm in Priston Village Hall.

Louise Callan
Clerk

Matters raised by parish residents.

A G E N D A

1. Apologies
2. To agree minutes of last meeting
3. Matters arising not covered elsewhere.
4. Chair's Report
5. Clerk's Report
 - i. To present financial report and agree next quarter's expenditure, present six monthly budget
 - ii. To report on correspondence/insurance renewal
 - iii. Registration with the Information Commissioner's Office
6. New layout of Parish Council web page
7. 100 Year Commemoration of WWI
8. Quotes for purchase of cutlery
9. Planning: Mead Cottage, Bramble Barn
10. Emergency Planning (John Wilkinson)
11. Defibrillator Training Session (John Wilkinson)
12. Distribution of Village Design Statement
13. To report on progress of the seat renewal on the village green (Cllr Davies)
14. Flooding: To report on visit from Jim McEwan, BANES drainage engineer (Aylet Anderson)
15. Roads and Highways: Report on purchase of grit spreader (Cllr Lippiatt)
16. To report on footpaths (Cllr Whybrow)
17. To report on external meetings attended and agree attendance at others
18. Any other business
19. Date of next Meeting - Monday 19th November

Priston Parish Council Financial Report 6 September 2018

INCOME	£	EXPENDITURE	£
Cash at Bank on 27 June 2018		Income and cash carried forward	9,224.23
Current Account	9,224.23	Louise Callan July Salary	258.00
Cash	0.00	Louise Callan - August Salary	258.00
		VDS Expenses	109.00
Total Income for Period	0.00	Insurance	291.20
		Total Expenditure	916.20
Total Income and Cash	9,224.23	Net Total	
		Current Account	8,308.03
		Money Due	

Payments 2018-19						
Date	Payee	Transaction	Description	Gross Amount	VAT	Category
08/05/18	Graham Barber	Elec	Accountancy Fees	192.00	32	Admin
30/04/18	Louise Callan	Elec	April Salary	258.00		Staff Costs
08/05/18	Green Thumb	Elec	Village Green Treatment	18.50	3.08	Service
05/06/18	Robin Anderson	Elec	Audit Fees	50.00		Admin
30/05/18	Louise Callan	Elec	May Salary	258.00		Staff Costs
05/06/18	Louise Callan	Elec	Admin	28.00		Admin
27/06/18	Louise Callan	Elec	June Salary	258.00		Staff Costs
05/06/18	Bob Hunt	Elec	Repair of phone box	140.00		Service
27/06/18	Louise Callan	Elec	Broadband and Admin	30.00		Admin
27/06/18	CPRE	Elec	Subscription	36.00		Admin
28/06/18	Water Business	Elec	Water Services	23.32		Service
29/06/18	Green Thumb	Elec	Village Green Treatment	18.50	3.08	Service
06/08/18	Clare Cross	Elec	Village Design Statement	109.00		Service
06/08/18	Came & Co	Elec	Insurance	291.20		Admin
06/08/18	Louise Callan	Elec	July Salary	258.00		Staff Costs
06/09/18	Louise Callan	Elec	August Salary	258.00		Staff Costs
Total				2,226.52	38.16	
Payments due in next period (pre-November 19th 2018)						
30/09/18	Louise Callan	Elec	September Salary	258.00		Staff Costs
30/10/18	Louise Callan	Elec	October Salary	258.00		Staff Costs
30/10/18	Louise Callan	Elec	Phone Expenses	30.00		Staff Costs
Sept	ICO	DD	Annual Registration Payment	35.00		Admin
Total				581.00		

