

# ***PRISTON PARISH COUNCIL***

Long Barn  
Priston  
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Dear Councillor

28/06/2019

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 8<sup>th</sup> July at 7 pm in **The Ring of Bells, Priston.**

Louise Callan  
Clerk

Matters raised by parish residents.

## **A G E N D A**

1. Apologies
2. To agree minutes of last meeting
3. Matters arising not covered elsewhere.
4. Chair's Report – VE Day Celebrations
5. Clerk's Report
  - i. To present financial report and agree next quarter's expenditure
  - ii. To report on correspondence
  - iii. To review insurance
  - iv. Handover process for new clerk
6. Planning: To report on the Listed Buildings Planning Application for The Village Hall
7. To report and agree on adjustments to plans in the 2019-20 budget and discuss a donation to the Village Hall.
8. To approve 2019 Standing Orders, Financial Regulations, Internal Audit Plan
9. Roads and Highways: To report on finger post renewal project
10. Flooding: To report on proposed work on Priston Lane
11. To report on progress regarding triangle – Priston Lane
12. To report on progress of the seat renewal on the village green (Cllr Davies)
13. To report on the Emergency Plan
14. To report on footpaths
15. To agree attendance at future meetings
16. Any other business
17. Date of next Meeting – Monday 9<sup>th</sup> September

## Priston Parish Council Financial Report 5 July 2019

INCOME	£	EXPENDITURE	£
<b>Cash at Bank on 11 May</b>		<b>Income and cash carried forward</b>	<b>8,163.45</b>
Current Account	8,163.45	See p 2 for itemised expenses	
Cash	0.00		
Total Income for Period	0.00	Total	1,298.20
<b>Total Income and Cash</b>	<b>8,163.45</b>	<b>Balance on 5 July</b>	<b>6,865.25</b>
		<b>Invoices paid, not showing on bank A/C</b>	
		Robin Anderson	50.00
		Defibrillator Monitoring	117.60
		<b>Total Available to spend</b>	<b>6,697.65</b>

<b>Date</b>	<b>Payee</b>	<b>Transaction</b>	<b>Description</b>	<b>Gross Amount</b>	<b>VAT</b>	<b>Category</b>
May	Louise Callan	Elec	April Salary	258.00		Staff Costs
May	Priston Parish Church	Elec	Donation to Flower Festival	100.00		Donation
May	Claire Lawton	Elec	Accounting Error	2.99		Admin
May	Graham Barber	Elec	Accounting Error	6.00		Admin
May	Dial a Ride	Elec	Bus Service	40.00		Service
May	Green Thumb	Elec	Village Green Treatment	18.50		Service
June	Louise Callan	Elec	May Salary	258.00		Staff Costs
June	Louise Callan	Elec	June Salary	258.00		Staff Costs
June	Louise Callan	Elec	Broadband and printing	35.00		Admin
June	Jocelyn Nichols	Elec	June Salary	69.23		Staff Costs
June	ALCA	Elec	Councillor Training	120.00		Admin
June	CPRE	Elec	Membership Subscription	36.00		Admin
June	Water Business	Elec	Water supply, trough	22.10		Service
June	Richard Bottle	Elec	Web Hosting	74.38	12.40	Service

Total 1,298.20

**Amounts Due Prior to Sept Meeting**

July	AED Locator	Elec	Monitoring Defibrillators	117.60	19.60	Service
Aug	Clerks	Elec	Salaries	850.00		
July	Robin Anderson	Elec	Internal Audit	50.00		
Sept	Came & Co	Elec	Insurance	300.00		

1,317.60

**Income Expected**

VAT Refund	265
Legacy	1,000