

Priston Parish Council

Ordinary Meeting held at Priston Village Hall on
Monday 16th May 2016 at 7.30 pm

Draft Minutes

Present: Cllrs Doug Pattison (Chair), Peter Hopwood, Claire Lawton, John Lippiatt, Fiona Hassard, Robert Davies, David Veale (District Councillor) and Louise Callan (Clerk).

Matters raised by parishioners

1. Potholes were reported on Wood Lane and Priston Lane. A drain is blocked at the end of Summer Lea. **Action: Clerk to confirm locations and report to BANES.**
2. The village green outside the village hall is in poor condition. It was suggested that it should be re-seeded where necessary and fenced off to allow the grass to grow. **Action: Clerk to discuss with Green Thumb**
3. The small triangle of grass at the bottom of Priston Lane is also in a poor state after many builders' vans and other traffic have driven over it in recent months. Action: **On hold until building work finished.**
4. Debris and metal barriers from the building site in the village are encroaching onto neighbouring properties and the road. Action **Cllr Pattison to discuss with/write to site owner.**
5. Concern was expressed about the damage to the grass verges of the houses close to the building sites. **On hold until building work finished.**

1. Apologies: Cllr John Whybrow

2. Minutes of last meeting: Taken as read, approved and signed.

3. Matters arising:

- 3.1 Cllrs Claire Lippiatt and Fiona Hassard are working on the welcome pack for new residents.
- 3.2 Investigations are ongoing into Christmas lights for the tree on the village green.
- 3.3 A response was sent to the Technical Changes Online document.
- 3.4 A new grit bin has been purchased and is being stored until needed.
- 3.5 Cllrs Claire Lawton and John Lippiatt were thanked for their organisation of the beacon on Pendown to celebrate the Queen's 90th birthday. The event was very enjoyable. A small gift and note of thanks to be sent to the Pows for allowing the use of the land. **Action: Cllr Pattison**
- 3.6 An article has been written by Cllr Lawton regarding road safety and will appear in the next issue of The Link.

4. Registers of interest:

Documents were circulated to each councillor, reviewed and signed, declaring any personal interests under the Council's code of conduct. **Clerk to follow up with Cllr Whybrow**

5. Correspondence:

A request had been received to produce a SWOT analysis for the parish. It was decided not to pursue this.

6. Financial Report:

The bank balance stood at £8,748.35 on 7th May. Full accounts attached.

7. Internal Auditor's Report/Risk Assessment:

Jocelyn Nichols kindly stood in for Robin Anderson to perform the annual internal audit. She reported that the annual return had been completed correctly. The internal audit plan and risk assessment document were circulated and councillors asked to approve or comment at the next meeting. **Action: Councillors to review the documents.**

8. Village Design Statement (VDS):

A draft of the VDS has been submitted to Julie O'Rourke at BANES and changes discussed and applied. (BANES were impressed with the document and would like to use it as a model for other parishes.) The next stage is to present it to the Parish Council for approval at the July meeting, followed by public consultation (e.g. at an open day). It is expected that this project will be completed by December 2016. **Cllr Davies to present at next meeting.**

9. Standing Orders/Financial Regulations

These documents had been reviewed by Councillor Hopwood and were distributed for review by the councillors. To be approved at the next meeting. **Action: All councillors.**

10. HM The Queen's 90th Birthday

See 3.5 of Matters Arising.

11. Defibrillator Report

The equipment has been checked and is in working order. Information regarding access codes and those trained to use it is to be issued to all households in the parish. Further training session to be arranged for the autumn.

Action: John Wilkinson

12. Footpaths and Bridleways

The gate at the entrance to bridleway BA20/13 (next to the old piggery on the Marksbury road) has had an extension to its handle fitted to enable horse riders to open and close it more easily. A gate across the bridleway BA20/18 near Priston Mill, which had become impassable for horse riders (due to deep ruts caused by motorcycles), has been removed.

13. Roads and Highways

BANES are due to start work on the road and drains outside the Lippiatt's dairy within the next few weeks to alleviate the flooding problems. Some potholes have been repaired over the last few weeks, but there are more to be addressed. There is a section of road on the way to Farmborough that is subsiding at the edge. There is a blocked drain on the Marksbury road above the 'dipper' which is discharging a lot of water. **Action: Clerk to report to BANES**

14. Website

The website continues to be updated regularly and voluntarily by Richard Bottle and he was thanked for his work.

15. Planning Applications

None.

16. External meetings

Notes had been circulated from the last ALCA meeting. The Bathavon Forum meeting was attended by Cllr Davies. He noted that the Parish Council should keep a watching brief on the Joint Spatial Strategy to be aware of the possibility of houses being built on green belt land. The Parishes Liaison meeting was attended by Cllr Hassard and Louise Callan. The government plan for local devolution had been presented and could have a great impact on the control BANES and other local authorities have over spending in the west. A website which shows permitted development without planning permission was discussed and could be useful to residents. www.planningportal.com

17. Any other Business

The seat on the village green needs attention as the wood is rotting. **Action: Cllrs Davies and Pattison to discuss with Mike Rowbotham.** The new email address for the parish clerk is parishclerk@priston.org.uk.

Christine Hunt was thanked for her 17 years of service and was presented with an engraved blue Bristol bowl and a cheque from councillors and friends.

17. Date of next meeting

Monday 11th July. It was agreed that Cllr Hopwood would chair the subsequent meeting on September 12th.