

The following are the DRAFT minutes of an Ordinary Meeting of Priston Parish Council which was held on Monday 21st March 2016 in the Village Hall, Priston. These have not yet been approved as an accurate record of proceedings.

Councillor Pattison presided and Councillors Davies, Hassard, Hopwood, Lawton, Lippiatt and Whybrow and the Parish Clerk were present. The Chairman welcomed the large number of village residents in attendance.

1. Apologies were received from District Councillor David Veale.
2. **Minutes of the ordinary meeting** held on 25th January 2016. The minutes having been distributed by email to Councillors, were approved as an accurate record of proceedings and signed by the Chairman.
3. **Matters Arising - Contact with new residents/welcome pack** – Councillor Lawton advised she had this in hand. **Action: Councillor Lawton**
Christmas Lights – Councillor Lawton reported that investigations were going ahead. **Action: Councillor Lawton**
Standing Orders – Clerk informed the meeting that she had received a satisfactory response from the local tree surgeon regarding his risk assessment.
Royal Garden Party - The Chairman and Mrs Pattison’s nomination had not been successful.
4. **Correspondence** – 90@90 Celebration The Clerk read from a media release which advised that BANES’ Chairman would be hosting a ‘birthday party’ on Thursday 21st April for residents aged 90+ to celebrate HM The Queen’s 90th Birthday. Agreed this information be passed to two village residents to whom this applied. **Action: Clerk**
Training Courses – Noted forthcoming training courses, including the next Good Councillor course scheduled for 2nd April.
Planning Changes – Technical consultation on implementation of planning change. The Chairman, Councillor Davies and Mrs Cross to compile a response on behalf of the Parish Council. **Action: Chairman, Councillor Davies & Mrs Cross**
The Clerk advised of an invitation, to all Parish Chairmen, Councillors and Clerks, from the Chairman of BANES Council to attend a “**Thank You**” **Reception** on Wednesday 20th April.
5. **Financial Report** – The report distributed by email to Councillors, published on the Priston Website and a copy placed on file, was read to the Council. The balance as bank statement of 29th January 2016 was £6,718.06. Noted cheques written since the previous meeting and not included in the Bank Statement. The clerk advised that she would be writing a cheque for her salary, reimbursement of broadband charges for the three months January to March inclusive and petty cash reimbursement for the year before the end of the month to enable clearance through the bank within the financial year. This would total approximately £800. A further grit bin had been purchased at a cost of £150. A copy of the financial report would be filed in the minute book and published on the Priston website as customary. **Action: Clerk**
An invoice had been received from the electrician responsible for the replacement of the light fitting at the defibrillator on the Village Hall (£97.26) and a further invoice was awaited for the installation of the original defibrillator at the lower end of the village. The Clerk to renew membership with ALCA in the sum of £49.66 after 1st April and also pay a donation of £35 to MidNorton and Radstock Dial a Ride. **Action: Clerk**
The Clerk advised that the Annual Return had been received from the External Auditors for completion in due course before submission to them by the stipulated deadline of 27th May. Mrs Hunt would liaise with the incoming clerk when completing this document. **Action: Clerk**
6. **Internal Auditor for the year ending 31st March 2016** – Noted Mr Anderson would not be available to act as Internal Auditor for the current year and arrangements had been made to engage another resident of the parish to act in this capacity.
7. **Village Design Statement** – Councillor Davies reported that the fourth version of the parish’s document had now been prepared and submitted to Ms J O’Rourke in Planning Services who had promised to provide her comments during April.
8. **HM The Queen’s 90th Birthday Celebrations** – Councillor Lawton was pleased to report the Pow family had given permission for the field at Pensdown to be used for the lighting of a beacon. An invitation had been extended to residents of Inglesbatch to join this celebration which had been registered as a private event. Residents were to be asked not to take dogs to the field as cattle would be in the vicinity. There would be an electric fence to separate them from the area of the beacon. **Action: Councillors Lawton and Lippiatt**

9. **Defibrillator** – Noted the fortnightly checks continue to be carried out by Mr Wilkinson and the Clerk files copies of the completed reports. Mr Wilkinson submitted a report in which he advised that the new HeartSine defibrillator had been installed at the Village Hall and expressed sincere thanks to Mr and Mrs Pia for permitting the original defibrillator to be installed at their property. He was arranging for the issue of an updated information leaflet detailing the codes of each cabinet and contact details of villagers whose training is in date and who are willing to be called out in an emergency.
10. **Footpaths and Bridleways** –Councillor Whybrow advised he had nothing to report to this meeting.
11. **Roads and Highways** – The report prepared by Councillor Lippiatt had been distributed to councillors, published on the Priston Website and a copy placed on file. The report included the comment that, since 1st January, seven vehicles had been towed from the flooded Farmborough Lane. Concern was expressed at children riding bicycles and skateboards down the High Street now that the evenings are lighter. It was agreed Councillors Lawton and Lippiatt place an article in The Link warning parents to beware of the danger of cars through the village. **Action: Cllrs Lawton and Lippiatt**
12. **Priston Website** – The report submitted by Mr Bottle, advising of updates since the previous meeting, which had been distributed by email to Councillors and published on the website, was accepted and a copy placed on file. Mr Bottle was again thanked for his support and assistance in the compilation of the website.
13. **Planning Application** – Street Record. Church Farm Lane, Erection of a foundation and siting of Telecom Street Cabinet. This application had been considered by the Parish Council’s Planning sub-committee and the response in support was formally approved by the Council. The Clerk to advise Planning Services accordingly. **Action: Clerk**
14. **Meetings attended outside the parish** – Councillor Lawton reported on the BANES’ Group ALCA meeting which she had attended with the Clerk on 27th January and Parishes Liaison attended with Councillor Davies on 24th February. Councillor Davies had been unable to attend the Bathavon Forum on 23rd February.
15. **Meetings to be attended outside the parish** – subsequent to the meeting the Clerk ascertained that the Bathavon Group of ALCA meeting would be held on Wednesday 13th April at Saltford Hall. Councillor Lawton and the Clerk to attend. The next Parishes Liaison meeting was scheduled for Wednesday 11th May. Councillors Hassard and Lawton agreed to attend. Councillor Davies also expressed an interest in attending this meeting. **Action: Cllrs Davies, Hassard and Lawton**
16. **Date of next meeting** - The Annual General Meeting would be held on Monday 16th May commencing 7.00pm followed immediately by the first meeting of the Council’s year.

Any Other Business –There being no further matters for discussion at this meeting, the Chairman declared the meeting closed and proceeded with the formal business of the Annual Parish Meeting.