

The following are the DRAFT Minutes of an Ordinary Meeting of Priston Parish Council held on Monday 13th July 2015 in the Village Hall, Priston. These have not yet been approved as an accurate record of proceedings.

Prior to the formal business of the meeting a presentation on Fibre Optical Broadband was given by Truespeed Communications to a large number of village residents. The connection charge to each household was advised as £120 and a monthly charge of £47.50.

Councillor Pattison presided and Councillors Davies, Hassard, Hopwood, Lawton, Lippiatt and Whybrow and the Parish Clerk were present. The Chairman welcomed electors of the parish who had remained for the Parish Council Meeting: Mrs Anderson, Mr Clarke, Mr and Mrs Cross, Mr Poole, Mr Taylor, Mr Wilkinson and District Councillor David Veale.

Roads and Highways - Due to the late start of the meeting, the Chairman invited District Councillor Veale to raise matters with which he is involved. Together with Councillor Lippiatt, the District Councillor reported on a site meeting with an official from the Highways Department, the land owner and the livery manager to discuss the situation with regard to the entrance to the livery at Village Farm. A decision was taken for the mirrors placed opposite the entrance as a trial to be permanently fixed by the Highways Department. It was also discussed and agreed to cut back the hedges within the curtilage of the private land later in the year to form a gateway inside the existing entrance/exit to enable vehicles with trailers and also horseriders to approach the exit with caution. District Councillor Veale to speak to an appropriate Planning Officer.

Councillor Lippiatt continued by reporting that the Highways Representative had also inspected the site of the 20mph signs at the Marksbury turn, which had been damaged, and would arrange for these to be resited on the Marksbury lane. Councillor Hopwood reported that the 20mph sign on the Mill Lane at Pensdown needs to be set back into the hedge a little and also secured into the verge.

Planning Application 15/01408/VAR : Parcel 5856, Priston – The Chairman referred to the response written by Councillor Davies on behalf of the Parish Council. Councillors unanimously approved this letter which has been placed on file with the application documentation. District Councillor Veale to request this latest application be put before BANES' Planning Committee.

1. **Apologies** received from Mr Bottle.
2. **Minutes of the ordinary meeting** held on 18th May 2015 having been distributed by email to Councillors were approved as an accurate record of proceedings and the minute book signed by the Chairman.
3. **Matters Arising: Projector Screen** – The Chairman commented he had not yet been advised of the costs involved in treating the wall in the Village Hall with appropriate paint.
The **Registers of Interest** had been completed by all Councillors and copies sent to BANES' Monitoring Officer together with copies of the signed Declarations of Acceptance of Office.
The **Risk Assessment** had been amended to note the current year's date. Document to be published on the Priston Website.
Action: Clerk
Joint Local Access Forum: Councillor Davies advised he had attended the first meeting.
Councillor Lippiatt and Mrs Anderson had attended the **Local Flood Risk Management Strategy Workshop** and found it very interesting.
The **Annual Return** had been submitted to the External Auditors and Certificate issued by them on 19 June. Sections One, Two and Three of the report, together with Notice of Conclusion of Audit, had been published on the Parish Council noticeboard and the Priston Website for the statutory 14 days.
4. **Correspondence** – (a) The Clerk read a letter written to the landowner regarding replacement of a stile with a kissing gate. A reply had been received advising he would carry out an inspection. Councillor Whybrow informed the meeting that wooden kissing gates can be provided instead of metal ones.
(b) Information received of a Special Meeting and Workshop of the Bathavon Connecting Communities Forum on 23 July. Councillor Davies hoped to be able to attend. Advice also received of inaugural meeting of the Connecting Communities Forum for Bathavon to be held on Tuesday 29th September.
Action: Councillor Davies
5. **Financial Report** – The report distributed by email to Councillors, published on the Priston Website and a copy placed on file, was read to the Council. Noted cheques written since the previous meeting and reported on at that meeting. Also noted payments due before the next meeting. The balance at the bank as at 6th July was £6,571.32 including £142.27 in the Defibrillator account.
6. **Standing Orders/Financial Regulations** – Councillor Hopwood advised that there were no changes to be made to the existing Standing Orders and Financial Regulations.

7. **Village Design Statement** – Councillor Davies reported that a working party had met in June to consider a way forward using the information gleaned from the questionnaire which had achieved an 85% response. The Chairman reminded the meeting that the Parish Council had agreed to pay £50 towards the cost of a meal in the Ring o’Bells which had been the prize in a draw for those residents who had completed the questionnaire.
8. **Speed Calming** – Discussed at the beginning of the meeting whilst District Councillor Veale was in attendance.
9. **Litter Bin** – The Chairman of the Village Hall Committee had requested the Parish Council to reconsider the siting of the litter bin currently against the wall of the Village Hall. Complaints had been received from patrons of the Ring o’Bells regarding the smells emanating from the bin. It was noted that it should not be sited below the eaves of the Village Hall in case of fire from discarded cigarettes. The Clerk to request the District Council to reposition the bin to the grass verge outside the Manor wall. **Action: Clerk**
10. **Defibrillator** – Noted the fortnightly checks continue to be carried out by Mr Wilkinson who advised that the overhead light had been broken but was now operational. A training course in the use of the defibrillator would be held shortly. Copies of the completed reports are filed by the Clerk
11. **Footpaths and Bridleways** –A copy of Councillor Whybrow’s report, which advised that the replacement of the stile on footpath 20/9 was under discussion with the landowner, had been placed on file.
12. **Roads and Highways** – This agenda item was reported at the beginning of the meeting.
13. **Appointment of Representative to Village Hall Committee** – Councillor Hassard agreed to fill this vacancy for the coming year.
14. **Priston Website** - The report submitted by Mr Bottle, advising of updates since the previous meeting, which had been distributed by email to Councillors and published on the website, was accepted and a copy placed on file.
16. **Planning Applications – Parcel 5856 High Street, Appln No.15/01408/VAR** – Noted the Council’s response to Planning Services objecting to this application.
Tunley Farm, Tunley –Appln.No.15/00026/MVAR – Noted decision of Planning Services to approve this application under delegated powers.
17. **Meetings attended outside the parish** –
ALCA Group Three– Councillor Lawton and the Clerk reported briefly on matters discussed at this meeting.
Parishes’ Liaison– Councillor Davies reported on matters discussed at this meeting.
18. **Date of next meeting:** Monday 7th September commencing 7.00pm.
19. **Any Other Business:** None.