

The following are the DRAFT minutes of an ordinary meeting of Priston Parish Council held on Monday 30th January 2012 in the Village Hall, Priston. These have not yet been approved as an accurate record of proceedings.

The Chair was taken by Councillor Pattison and Councillors Cross, Girdlestone, Hopwood and Whybrow and the Parish Clerk were present. The Chairman welcomed village residents Mr Bottle, Mr Kettleby and Mr Wilkinson and District Councillor David Veale

1. **Apologies** received from Councillor Davies.

2. **Minutes of the meeting** held on 5th December 2011, and also of Planning Meeting held on 6th January 2012, having been distributed electronically to Councillors, were accepted as a true record of proceedings and the minute book signed by the Chairman.

3. **Matters Arising:**

Grit Bins had not yet been sited and rock salt was in store. The Chairman to liaise with Councillor Lippiatt for the display of notices to advise of quantities to be used for effective coverage. **Action: Chairman**

The Clerk read an email message received which advised that the necessary forms would be provided by the Highways Maintenance Manager to enable the Parish Council to apply for the appropriate licence.

Emergency Procedure – Councillor Cross confirmed the updating of this document was “on going”.

Action: Councillor Cross

Wood Lane/Priston Lane – The Clerk advised of a message received from the Traffic and Safety Officer regarding the Parish Council’s request, several months ago, for “unsuitable for HGVs” notices to be placed at the top and bottom of this lane. Advice had been received that the current out of speed limit signs could not be used for the display of other notices and that there was insufficient space on the road junction for further signage. The Clerk to provide the District Councillor with copies of the emails sent and received. **Action: Clerk**

Library Survey – The Clerk advised that an acknowledgement had been received in respect of the recent survey carried out in respect of the mobile library service. This would be placed on file with the survey.

4. **Correspondence:**

Broadband survey – Noted receipt of acknowledgement to the recent information submitted to the District Council. The Chairman thanked all Councillors for their assistance in the completion of this survey.

Staddlestones – Noted receipt of copy correspondence from a resident, addressed to Planning Services, regarding the height and construction of the wall at this property and also the use of slates on the roof. These copy letters would be placed on file with the respective application documentation. **Action: Clerk**

BANES’ reception – Noted receipt of invitation from Chairman of BANES Council to a forthcoming reception. Agreed the Clerk to decline with thanks on this occasion. **Action: Clerk**

5. **Financial Report** - The Clerk reported a balance at the bank of £2,268,30, including £1,277.96 in the defibrillator account, following payment of accounts as agreed at last meeting. She estimated there would be an end of year balance of approximately £350 after reimbursement of costs incurred by Councillors Davies and Pattison for Councillor Training earlier in the year and also her final quarter’s salary and reimbursement of expenses. After brief discussion it was agreed the councillors be reimbursed in the sum of £65 and £55 respectively. **Action: Clerk**

Precept 2012/2013 - The Clerk distributed copies of projected expenditure to all present as in previous years. Each item was considered and, following discussions on the figures prepared, it was agreed (i) the Clerk’s salary be increased by a little over 10% from £1,815 to £2,000; (ii) it would be beneficial for the Parish Council to renew its membership of the CPRE with effect from 1 April 2012; (iii) an amount of £300 be allocated towards the cost of gifts to children in the parish, under the age of 16, to commemorate the Queen’s Diamond Jubilee. Mr Wilkinson commented it was possible this sum would be matched by the Millennium Fund; (iv) an allowance of £200 be earmarked for councillor training in the coming year and (v) £200 to replenish the stock of road grit should the need arise in the winter of 2012/2013. At the conclusion of these discussions it was agreed to request a precept of £4,360.

A copy of the projected figures would be placed on file for future reference.

Action: Clerk

6. **Arrangements for Annual Parish Meeting** –The Chairman reported that unfortunately Mr Hughes would not be able to arrange an illustrated talk as the councillors had hoped. The Chairman was thanked for offering to talk about the Greek Trireme Project with which he is involved. **Action: Chairman**

7. **Queen’s Diamond Jubilee** - The Chairman advised that, as a result of the publicity requesting support to organise festivities, several residents had contacted him. He would arrange an informal meeting to enable these to meet together. **Action: Chairman**

8. **Governance** – Councillor Hopwood distributed copies of the Internal Audit Plan prepared by Mr Harris and currently used when auditing the Parish Council’s documents. It was agreed that this Plan was still appropriate. It was also agreed the Chairman contact Mr Anderson to enquire if he is in a position to act as Internal Auditor for the Parish Council for the current year in view of Mr Harris’ indisposition. **Action: Chairman**
9. **Neighbourhood Plans** – Councillor Cross spoke briefly on this advising that she did not intend to discuss this in great detail at this meeting as, together with the Chairman and Councillor Davies, she would be attending a meeting on this subject on 13th February. **Action: Councillor Cross**
The Chairman advised he had been in contact with the Duchy of Cornwall regarding the use of a field at Pressbarrow Farm, traditionally used for car parking for village festivities, to enable prospective purchasers to be aware of the current situation.
10. **Defibrillator** – The report submitted by Mr Wilkinson had been distributed electronically to Councillors was accepted and a copy would be placed on file. **Action: Clerk**
Arrangements were in hand to enable further training in the use of the defibrillator.
Mr Wilkinson advised he had recently purchased two mobile telephones for use with the defibrillator and would pass an invoice for these, together with a note of money used to enable these to be used for emergency calls, to the Clerk for reimbursement. **Action: Clerk**
11. **Priston Website** - The report submitted by Mr Bottle, and which had been distributed electronically to Councillors, was accepted and a copy would be placed on file. **Action: Clerk**
12. **Footpaths and Bridleways** – Councillor Whybrow reported the following:
Pony in Wood Lodge Paddock – Following complaints of a pony jostling walkers using the public footpath across the paddock at Wood Lodge, BANES’ Public Rights of Way Officer had visited the paddock and discussed the situation at length with the owners of the land and the owner of the pony. Any complaints of future interference should be notified as soon as possible after the incident to the PROW Officer whose contact details can be found on the Priston Website. **Action: Clerk**
Dog Control Orders Consultation – BANES’ Council had announced proposals to make Dog Control Orders to replace the Dog (Fouling of Land) Act 1996 which it had adopted in 1998. This is in response to residents’ concerns and will specify inter alia more dog exclusion zones, locations where leads must be used and fixed penalty fines increased from £50 to £75 for owners who fail to pick up their dog’s faeces.
Dog Fouling in Cricket Club Lane – There had been an extremely good response to the article in the September 2011 Link and the weekly deposit rate had dropped to zero or only one deposit for nearly three months. Unfortunately in December it rose again to around twenty, due apparently to just three or four offenders.
The Chairman, in thanking Councillor Whybrow for all his efforts to keep the footpaths clean, suggested that a further article be placed in the Link to advise that fines are to be increased. **Action: Councillor Whybrow**
13. **PACT meeting** – Agreed to raise the issue of HGVs using Wood Lane/Priston Lane following a negative response from BANES’ Traffic and Safety Engineer and also to suggest a mirror be placed opposite the junction of this lane with the B3115 at Tunley. Meeting scheduled for 20th February to be attended by Councillor Hopwood and the Clerk.
14. **Planning Applications:**
Parcel 5856, High Street – Erection of dwelling with garage, drive and landscaping – To note no response regarding landscaping. (Mr Kettley advised no landscaping scheme had yet been submitted.)
The Old Coach House – To note further correspondence regarding the non-use of obscure glazing to windows which would be placed on file **Action: Clerk**
Staddlestones – erection of detached double garage – To note refusal notice from Planning Services.
The Old Rectory (Left) – Internal and external alterations to include provision of additional living space within property and replacement glazing bars to windows – To note support of Parish Council and letter to Planning Services.
Site of Tunley Colliery – Erection of Agricultural Barn (General Permitted Development) – To note correspondence with Planning Services and also copy correspondence received from Dunkerton Parish Council.
15. **Date of next meeting:** Monday 26th March 2012 commencing 7pm followed by Annual Parish Meeting
16. **Any Other Business** – The Clerk advised of the BANES’ Group ALCA meeting to be held on Wednesday 1st February. Councillor Girdlestone volunteered to attend with the Clerk.

There being no further business for discussion Councillor Pattison declared the meeting closed at 9.05pm and thanked Councillors, District Councillor Veale and residents for their attendance and participation.