

# PRISTON PARISH COUNCIL

Laira  
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31/08/2020

Dear Councillor

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 7<sup>th</sup> September 2020 at 7 pm on Zoom. Join Zoom Meeting

<https://zoom.us/j/94962310899>

Meeting ID: 949 6231 0899

Jocelyn Nichols  
Clerk

Matters raised by parish residents.

## A G E N D A

1. Apologies
  2. To agree minutes of last meeting
  3. Matters arising not covered elsewhere.
  4. Chair's Report
  5. Clerk's Report
    - i. To present financial report for financial year 1 April 2020 to 31 March 2021
    - ii. To report on correspondence - 2020 Councillors' Register of Interests all received. B&NES has declared an Ecological Emergency. The Link wish to thank the retiring treasurer for his service by planning a tree. Vicky is the new treasurer.
    - iii. To review Insurance - £349.20 paid to Came (Hiscox)
    - iv. To consider filing / scanning of the old minute books
  6. Roads and Highways
  7. Planning: Church Farm (separate meeting to follow) and Marksbury Farm
  8. To report on footpaths
- To report on external meetings and agree attendance at future meetings: ALCA AGM Saturday 10 October 2020 10.30-12.00 (minutes and agenda sent by 12 September), Seminar on communications in a lock down world Monday, 28th September 2020, 10am - 11.30am. Cam Valley Area Forum Oct 13, 2020 06:00 PM
9. Any other business
  10. Date of next Meeting - Monday 16<sup>th</sup> November 2020 on Zoom.

**Priston Parish Council Financial Report 2 July 2020 for 2020/2021 Financial Year**

**Period 3 May to 29 June 2020**

INCOME	£	EXPENDITURE	£
<b>Cash at Bank on 29 June</b>		<b>Income and cash carried forward</b>	<b>6,607.09</b>
Current Account	6,607.09	See p 2 for itemised expenses	
Cash	0.00		
Total Income for Period	0.00	Total	973.70
<b><u>Total current income and cash</u></b>	<b><u>6,607.09</u></b>	<b><u>Balance on 21 August</u></b>	<b><u>5,633.39</u></b>
<b><u>Forecast for remainder of financial year to March 2021</u></b>			
<b>Expected Income</b>	3350.00	<b>Expected Expenditure to 31 March 2021</b>	6879.50
as per budget to 31 March 2021			
<b>TOTAL INCOME</b>	<b>9,957.09</b>	<b>Expected Balance at 31 March 2021</b>	<b><u>2,103.89</u></b>

**Payments 2020-21**

**Period 30 June to 21 August 2020**

<b>Date</b>	<b>Payee</b>	<b>Transaction</b>	<b>Description</b>	<b>Gross Amount</b>	<b>VAT</b>	<b>Category</b>
06-Jul-20	Jocelyn Nichols	Elec	Pay for June	240.00		Staff Costs
06-Jul-20	HMRC	Elec	PAYE	60.00		Staff Costs
08-Jul-20	Green Thumb	Elec	Summer green treatment	18.50	3.08	Service
27-Jul-20	Came & Co	Elec	Insurance	349.20		Service
27-Jul-20	Jocelyn Nichols	Elec	Pay for July	244.80		Staff Costs
27-Jul-20	HMRC	Elec	PAYE	61.20		Staff Costs
<b><u>Total</u></b>				<b>£</b>	<b><u>973.70</u></b>	

**Income**

## Priston Parish Council

### Income and Expenditure against Budget 2020-21

<u>Item</u>	<u>Budget</u>	<u>Actual to 21 August</u>	<u>Expected</u>	<u>Forecast to 31 March</u>	<u>VAT</u>
End of Year Cash c/f	4335			4335	
<b><u>Income</u></b>					
Precept	6700	3350	3350	6700	
Wilmington Defibrillator Income		1350		1350	
VAT Re-Imbursement			279	279	
<b>Total</b>	<b><u>11035</u></b>			<b><u>12664.08</u></b>	
<b><u>Expenditure</u></b>					
<b><u>Village Facilities</u></b>					
The Link	50		50	50	
Green Thumb	75	37	45	82	6
Christmas Procession	60		60	60	
Water Supply/ Fountain & Trough	600	20	580	600	
Defibrillator Training	350		350	350	
Defibrillator Installation and Running Costs	240		240	240	
Wilmington Defibrillator purchase		1434	155	1589	239
Gritter	1100		1100	1100	
Rock Salt and Gritting	200		200	200	
Website	500		500	500	
Midsomer Norton Dial a Ride	40		40	40	
Cam Valley Wildlife	5		5	5	
CPRE	36		36	36	
Accountancy Fees	50		50	50	
Triangle	200	240		240	
Ditch Clearing	150		150	150	
Bench repairs		50		50	
Finger Posts	200		200	200	
<b>Total</b>	<b><u>3856</u></b>	<b><u>1781</u></b>	<b><u>3761</u></b>	<b><u>5542</u></b>	
<b><u>Administration</u></b>					
Clerk's Salary	3700	1206	2448	3654	
Payroll administration		204	120	324	34
Stationary/Print/Travel	50		50	50	
ALCA	34	54		54	
Clerk's Broadband	120		120	120	
Training	100		100	100	
Insurance	350	349		349	
Internal Auditors	50	50		50	
Village Hall Rental	500		500	500	
Hall Heating	20		20	20	
Information Commissioner's Office	40		40	40	
<b>Total</b>	<b><u>4964</u></b>	<b><u>1863</u></b>	<b><u>3398</u></b>	<b><u>5261</u></b>	
Total Facilities and Administration Expenditure	8820	3644	7159	10802	
<b><u>Income - Expenditure</u></b>	<b><u>2215</u></b>			<b><u>1862</u></b>	