

PRISTON PARISH COUNCIL

Long Barn
Priston
Bath, BA2 9EE
07793 847185
parishclerk@priston.org.uk
www.priston.org.uk

Dear Councillor

21/8/2017

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 11th September 2017 at 7 pm in Priston Village Hall.

Louise Callan
Clerk

Matters raised by parish residents.

A G E N D A

1. Apologies
2. To agree minutes of last meeting
3. Chair's Report
 - To report on Farmborough Road resurfacing
 - To discuss possible boundary changes
 - To discuss match funding for grant for Village Hall roof
 - To discuss the repair of Finger Post signs
 - To report on helicopter flights
4. Clerk's Report
 - To present financial report (with bank reconciliation) and agree next quarter's expenditure including large projects
 - To report on insurance renewal
 - To report on new computer
5. To agree the Internal Audit Plan
6. To discuss a Civil Defence Plan
7. BT Phone Box: To discuss actions for repair and future use of phone box
8. Planning: To report on meeting with Planning Officer re: Parcel 5856 (Walnut Tree Hill)
 - To report on Village Hall planning application
9. Flooding: To report on BANES works near Church Farm
10. Children's Play Area: To report on progress for the creation of a children's play area in Priston
11. Seat around Village Green: To report on repair and renewal.
12. Highways: To report on progress regarding re-design of triangle – Priston Lane
13. Footpaths and Bridleways: To report on progress re: dog fouling
14. To agree next Defibrillator Training.
15. To report on external meetings and agree attendance at future meetings.
ALCA – 28/9 – AGM 7/10, Parishes Liaison 26/10, Bathavon South 15/11 (Freshford)
16. Any other business - Date of next Meeting – Monday 20th November

Priston Parish Council Financial Report 29th June - 10th September 2017

INCOME	£	EXPENDITURE	£
Cash at Bank on 29th June 2017		Income and cash carried forward	8,654.89
Current Account	8,264.89		
Cash	0.00		
Income		Expenditure	
Transparency Grant	390.00	Insurance	280.00
		Computer and Software	388.00
Total Income for Period	390.00	Adoption of Phone Box	1.00
		Clerk's Salary x 2	500.00
		Green Thumb Summer Treatment	18.50
Total Income and Cash	8,654.89	Total Expenditure	1187.50
		Net Total	7,467.39
		Current Account	7,467.39
		Uncleared cheques/cash out	0.00

Payments 2017-18						
Date	Payee	Transaction	Description	Gross Amount	VAT	Category
25/05/2017	L Callan	Elec	Salary	250.00		Staff Costs
20-Apr	Priston Sat Café	Elec	Drinks for APM	50.00		Service
25-May	L Callan	Elec	May Salary	250.00		Staff Costs
25-Jun	L Callan	Elec	June Salary	250.00		Staff Costs
16-May	Dial-a-Ride	Elec	Grant for minibus	35.00		Service
May	Robin Anderson	Elec	Internal Auditor	50.00		Admin
May	ALCA	Elec	Subscription	50.27		Admin
June	Water2Business	Elec	Water Supply to Trough	18.90		Service
June	Green Thumb	Elec	Spring Treatment	18.50		Service
June	R Bottle	Elec	Web hosting costs	69.58	11.60	Service
June	L Callan	Elec	Web costs and heating	32.00		Admin
June	CPRE	Elec	Subscription	36.00		Admin
July	L Callan	Elec	July Salary	250.00		Staff Costs
August	L Callan	Elec	August Salary	250.00		Admin
Sept	Came & Co	Elec	Insurance renewal (Hiscox)	280.00		Admin
August	L Callan	Elec	Computer and Software	388.00	64.67	Service
August	BT	Chq 466	Payment for phone box	1.00		
August	Green Thumb	Elec	Summer Treatment	18.50		
Total				2,297.75	76.27	
Payments due in next period						
?	G Barber Acc	Elec	Fee to set up and run payroll	160.00		Staff Costs
Sept	L Callan	Elec	Internet Costs	30.00		Admin
Sept	L Callan	Elec	September Salary	250.00		Staff

Oct	L Callan	Elec	October Salary	250.00		Staff
Oct	First Response	Elec	Defibrillator Training	350.00		Service
Sept/Oct	Village Hall	Elec	Broadband Installation	120.00		Service
Total				1,160.00		

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