PRISTON PARISH COUNCIL

Rebecca Landon
07904 388495
parishclerk@priston.org.uk
30th October 2026

Dear Councillor

You are summoned to attend the **ordinary meeting** of Priston Parish Council to be held on Monday 9th November 2026 in the Village Hall, commencing at 7.00pm.

Rebecca Landon
Clerk to the Parish Council

A G E N D A

1. Matters raised by parish residents

2. Welcome, attendance and apologies for absence

3. Declarations of interest

4. To agree minutes of the ordinary meeting held on 7th September 2026 and the extraordinary meeting held on 26th October 2026

5. Matters to be actioned

6. To receive the Chair's Report

7. To receive the Clerk's Report
    a. To consider and agree a new Complaints Procedure
    b. To receive an update on changes to the Priston Welcome Pack
    c. To receive a report on Parish Council expenditure since the last ordinary meeting

8. To receive and discuss suggestions from a parishioner regarding public engagement and communication

9. To receive updates relating to the Priston Community Emergency Plan

10. To discuss how CCTV can be used in domestic properties and GDPR rules applicable

11. To receive updates relating to planning
    a. To receive an update on Wessex Waters response to questions from the Parish Council regarding the sewage works

12. To receive updates relating to flooding

13. To receive updates relating to the Climate and Ecological Emergency
    a. To consider and agree a donation to More Trees BANES who are providing hedge trees for the new hedge by Mead Cottage

14. To receive updates relating to footpaths

15. To receive updates relating to roads and highways

16. To receive updates relating to external meetings and agree attendance at future meetings
    a. Parish Liaison – 21st October at 6.30pm

17. To agree meeting dates for 2027

18. Any other business and Date of next Meeting

Priston Parish Council Financial Report September 2026 for 2026/2027 Financial Year

Period 1 September 2026 to 31 October 2026

INCOME	£	EXPENDITURE & INCOME	£
Cash at Bank on 1 September 2026		**Income and cash carried forward**	**6,911.72**
Current Account	5,789.68		
CIL	1,122.04	See p 2 for itemised expenses	
		Total	-3,406.83
Total current income and cash	**6,911.72**	**Balance on 31 October 2026**	**10,318.55**

Forecast for remainder of financial year to 31 March 2027

Expected Income			
Precept	0.00	**Expected Expenditure to 31 March 2027**	3305.69
VAT Reimbursement	46.77	CIL REMAINING	1,122.04
		Expected Balance at 31 March 2027	
TOTAL INCOME	**6,958.49**	**excluding CIL**	**5,937.59**

Payments 2026-27

Period 1 July 2026 to 31 August 2026

Date	Payee	Transaction	Description	Gross Amount	VAT	CIL	Column2
08-Sep-26	Zurich Insurance		Annual insurance	£ 264.00			
17-Sep-26	ICO		ICO Certificate	£ 47.00			
30-Sep-26	HMRC		Tax and NI for September	£ 129.70			
30-Sep-26	Rebecca Landon		Pay for September + back pay	£ 439.90			
01-Oct-26	B&NES Council		Precept	-£ 4,910.00			
06-Oct-26	Richard Bottle		Renewal of email account	£ 64.63	10.77		
30-Oct-26	HMRC		Tax and NI for October	£ 120.56			
30-Oct-26	Rebecca Landon		Pay for October	£ 393.03			
30-Oct-26	Jocelyn Nicholls		Back pay	£ 44.35			
Total				**-£3,406.83**	**£10.77**		

Priston Parish Council

Income and Expenditure against Budget 2026-27

Item	Budget	Actual to 31 October	Expected	Actual to 31 March 2027	VAT	Column1	Column2
End of Year Cash c/f	4891.50	4891.50		4891.50			
Income							
Precept	9820.00	9820.00		9820.00			
VAT Re-Imbursement		46.77		46.77			
Total	**14711.50**	**14758.27**	**0.00**	**14758.27**			
Expenditure							
Village Facilities							
Christmas Procession	60.00		60.00	60.00			
Website	450.00	136.62	313.38	450.00	22.77		71.99 SSL certificate for website; 64.63 renewal of email account
Climate Emergency	50.00		50.00	50.00			
Total	**560.00**	**136.62**	**423.38**	**560.00**			
Administration							
Clerk's Salary	7171.00	4712.69	2458.31	7171.00			
Payroll administration	144.00	144.00	0.00	144.00	24.00		
ALCA	81.00	81.00	0.00	81.00			
Training	100.00	80.00	20.00	100.00			
Clerk's Broadband	120.00		120.00	120.00			
Insurance	300.00	264.00	36.00	300.00			
Internal Auditors	50.00	50.00	0.00	50.00			
Village Hall Rental	200.00		200.00	200.00			
Hall Heating	40.00		40.00	40.00			
Information Commissioner's Office	55.00	47.00	8.00	55.00			
Total	**8261.00**	**5378.69**	**2882.31**	**8261.00**	**46.77**		
Total Facilities and Administration Expenditure		5515.31	3305.69	8821.00			
Income - Expenditure	**5890.50**			**5937.27**	5984.04		-38.08
Community Infrastructure Levy							
CIL Carried forward	**1122.04**						