

PRISTON PARISH COUNCIL

Jocelyn Nichols

Laira

Priston

0773 4069751

parishclerk@priston.org.uk

3/11/2025

Dear Councillor

You are summoned to attend the **ordinary meeting** of Priston Parish Council to be held on Monday 10th November 2025 in the village hall, commencing at 7.00pm.

Jocelyn Nichols

Clerk to the Parish Council

A G E N D A

1. Matters raised by parish residents
2. To note apologies
3. To agree minutes of the ordinary meeting held on Monday 1 September 2025
4. Matters to be actioned
5. Chair's Report including Digital Compliance – backups, Accessibility Statement and separation of emails, War memorial stone and Bath Transport Strategy consultation.
6. Clerk's Report
 - To present draft budget and financial report for financial year 1 April 2025 to 31 March 2026
7. B&NES Local Plan Consultation
8. Roads and Highways including white / yellow lines at Priston Lane junction
9. Planning including Blind Lane Helaa proposal
10. Flooding
11. To report on the Climate and Ecological Emergency
12. To report on footpaths
13. To report on external meetings and agree attendance at future meetings – 19 November Bathavon Forum 6pm online, 20 November Community Resilience day
14. Any other business and Date of next Meeting –Monday 19 January 2026 in the village hall.

Priston Parish Council Financial Report November 2025 for 2025/2026 Financial Year

Period 1 September 2025 to 1 November 2025

INCOME		£	EXPENDITURE		£
Cash at Bank on 1 September 2025			Income and cash carried forward		
Current Account		5,070.28			11,105.23
CIL		1,650.95	See p 2 for itemised expenses		
Total Income for Period		4384.00	Total		1,568.69
<u>Total current income and cash</u>		<u>11,105.23</u>	<u>Balance on 1 November 2025</u>		<u>9,536.54</u>
<u>Forecast for remainder of financial year to 31 March 2026</u>					
Expected Income					
VAT Reimbursement		233.93	Expected Expenditure to 31 March 2026		3260.31
			CIL REMAINING		1,623.82
TOTAL INCOME		11,339.16	Expected Balance at 31 March 2026 excluding CIL		<u>4,886.34</u>

Payments 2025-26

Period 1 September 2025 to 1 November 2025

Date	Payee	Transaction	Description	Gross Amount	VAT	CIL
03-Sep-25	Zurich Insurance	Elec	Insurance Policy	£264.00		
08-Sep-25	D L Keeling	Elec	Defibrillator Case	£32.56	5.43	27.13
19-Sep-25	ICO	Elec	Licence	£47.00		
30-Sep-25	Jocelyn Nichols	Elec	Pay for September	£447.16		
30-Sep-25	HMRC	Elec	NI for September	£21.29		
30-Sep-25	HMRC	Elec	Tax for September	£111.80		
16-Oct-25	Richard Bottle	Elec	Email addresses	£64.63	16.75	
31-Oct-25	Jocelyn Nichols	Elec	Pay for October	£447.16		
31-Oct-25	HMRC	Elec	NI for October	£21.29		
31-Oct-25	HMRC	Elec	Tax for October	£111.80		
<u>Total</u>				<u>£1,568.69</u>	<u>£22.18</u>	
Income						
01-Oct-25	B&NES	Elec	Precept	£4,384.00		

Priston Parish Council

Income and Expenditure against Budget 2025-26

Item	<u>Actual to 1</u>		<u>Expected</u>	<u>Forecast to 31 March</u>	<u>VAT</u> Column1
	<u>Budget</u>	<u>November</u>			
End of Year Cash c/f	4291	4291		4291	
<u>Income</u>					
Precept	8768	8768		8768	
VAT Re-Imbursement			234	234	
Total	<u>13059</u>	<u>13059</u>	<u>234</u>	<u>13293</u>	
<u>Expenditure</u>					
<u>Village Facilities</u>					
Christmas Presents and Donation	60		60	60	
Website	300	411	0	411	75
Climate Emergency	50		50	50	
Midsomer Norton Dial a Ride	40		40	40	
Cam Valley Wildlife	5		5	5	
Total	<u>455</u>	<u>411</u>	<u>155</u>	<u>566</u>	
<u>Administration</u>					
Clerk's Salary	7034	4062	2878	6940	
Payroll administration	120	120		120	
ALCA	79	80		80	
Clerk's Broadband	120		120	120	
Insurance	300	264		264	
Internal Auditors	50	50		50	
Village Hall Rental	180		180	180	
Hall Heating	35		35	35	
Information Commissioner's Office	35	47		47	
Total	<u>7953</u>	<u>4623</u>	<u>3213</u>	<u>7835</u>	<u>75</u>
Total Facilities and Administration Expenditure	8408	5034	3260	8401	
<u>Income - Expenditure</u>	<u>4651</u>			<u>4892</u>	
<u>Community Infrastructure Levy</u>					
CIL Carried forward	<u>2477</u>			0	
Rock Salt and Gritting		355			71
Dog Mess Bin		182			36
Key Box		10			
Defibrillator Pads		280			47
Defibrillator Case		27			5
CIL Remaining				<u>1624</u>	

Priston Parish Council

Draft Budget 2026-27

Item	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
End of Year Cash c/f	7066	8866	5354	4446	4291	4931
CIL Carried forward			5073	3678	2477	1624
Income						
Precept	6700	7102	7457	7829	8768	9820
Sign contribution		60				
VAT Re-Imbursement		605	472	85	234	
Jubilee Ticket sales		1188				
Community Levy		5073				
Cricket Club Delivery reimbursement			115			
Grant for Fingerposts	250					
Total	14016	22894	18471	16038	15770	16375
Expenditure						
Village Facilities						
Green Thumb	90	104	119	31		
Christmas Procession	55		34	60	60	60
Water Supply/ Fountain & Trough	34	468	169	61		
Defibrillator Training			474			
Defibrillator Installation and Running Costs			166	300		
Gritter		1979				
Rock Salt and Gritting				200		
Website	127	48	278	300	411	450
Climate Emergency	56		40	50	50	50
Midsomer Norton Dial a Ride	40	40		40		
Cam Valley Wildlife	5	5		5	5	5
CPRE	100	100				
Seat on Village Green		264				
Flower Festival		0	125			
Music Festival			690	843		
Accountancy Fees						
Ditch Clearing						
Finger Posts		749				
D of E, Plat Jubilee & Coronation & VE80	50	1520				
Cricket Club Portaloo and Bleed Kits CIL			1788	426		
Total	557	5277	3883	1890	526	565
Administration						
Clerk's Salary	3721	5551	5560	6845	6940	7148
Payroll Administration	120	120	120	120	120	120
Stationary/Print/Travel	6		0	25		25
ALCA	66	68	74	77	80	90
Clerk's Broadband & laptop in 2022/3	120	694	120	120	120	120
Insurance	358	374	241	241	264	300
Internal Auditors	50	50	50	50	50	100
Village Hall Rental	115	293	240	175	180	200
Hall Heating	2		23	28	35	40
Information Commissioner's Office	35	40	35	35	47	55
Total	4593	7190	6463	7716	7836	8198
Total Facilities and Administration Expenditure	5150	12467	10346	9606	8362	8763
Income - Expenditure	8866	5354	4446	3529	4931	5988

Excluding CIL