

PRISTON PARISH COUNCIL

Jocelyn Nichols
Laira
Priston
0773 4069751
parishclerk@priston.org.uk

Dear Councillor

3/11/2023

You are summoned to attend an ordinary **Meeting** of Priston Parish Council to be held on Monday 13th November 2023 in the village hall, commencing at 7.00pm.

Jocelyn Nichols
Clerk to the Parish Council

A G E N D A

1. Matters raised by parish residents, and introduction by Chantal Young – our village agent
2. To note apologies
3. To agree Minutes of the meeting held on Monday 4th September 2023
4. Matters arising not covered elsewhere.
5. Chair's report
6. Clerk's Report:
 To present financial report for financial year 1 April 2023 to 31 March 2024
7. To report on Roads and Highways
8. To report on Planning - including New Farm lights and Mill House building
9. To report on Flooding
10. To report on the Climate and Ecological Emergency
11. To report on Footpaths
12. To report on external meetings and agree attendance at future meetings
13. Any other business
14. Dates of 2024 Meetings – see enclosed suggested list

Previous Minutes are available to view at www.priston.org.uk

Priston Parish Council Financial Report July 2023 for 2023/2024 Financial Year

Period 15 August 2023 to 31 October 2023

INCOME	£	EXPENDITURE	£
Cash at Bank on 14 August 2023		Income and cash carried forward	15,466.39
Current Account	11,737.89	See p 2 for itemised expenses	
Total Income for Period	3728.50	Total	2,531.28
<u>Total current income and cash</u>	<u>15,466.39</u>	<u>Balance on 31 October 2023</u>	<u>12,935.11</u>
<u>Forecast for remainder of financial year to March 2024</u>			
Expected Income			
VAT	109.00	Expected Expenditure to 31 March 2024	6649.43
TOTAL INCOME	19,303.89	Expected Balance at 31 March 2024	<u>6,394.68</u>

Payments 2023-24**Period 15 August 2023 to 31 October 2023**

Date	Payee	Transaction	Description	Gross Amount	VAT
21-Aug-23	Green Thumb	Elec	Service lawns	£ 31.00	5.17
31-Aug-23	Jocelyn Nichols	Elec	Pay for August	£ 319.23	
31-Aug-23	HMRC	Elec	Tax for August	£ 80.00	
08-Sep-23	Roger Morrad	Elec	Defibrillator charge packs	£ 165.60	27.6
08-Sep-23	Zurich Insurance	Elec	Insurance policy	£ 241.00	25.82
11-Sep-23	Priston Festival	Elec	Donation for first aid and security	£ 690.00	
15-Sep-23	ICO	Elec	Renewal	£ 35.00	
20-Sep-23	Michele Cameron	Elec	Plants and soil for horse trough	£ 123.00	
29-Sep-23	Jocelyn Nichols	Elec	Pay for September	£ 319.43	
29-Sep-23	HMRC	Elec	Tax for September	£ 79.80	
19-Oct-23	Richard Bottle	Elec	Web registration	£ 47.99	8.00
31-Oct-23	Jocelyn Nichols	Elec	Pay for October	£ 319.43	
31-Oct-23	HMRC	Elec	Tax for October	£ 79.80	
Total				£ 2,531.28	
Income					
02-Oct-23	B&NES	Elec	Precept 2nd payment	£3,728.50	

Priston Parish Council

Income and Expenditure against Budget 2023-24

Item	<u>Actual to 31</u>		<u>Forecast to 31 March</u>	<u>VAT</u>
	<u>Budget</u>	<u>October</u>		
End of Year Cash c/f	10426	10426		10426
<u>Income</u>				
Precept	7457	7457		7457
VAT Re-Imbursement			109	109
Total	<u>17883</u>	<u>17883</u>	<u>109</u>	<u>17992</u>
<u>Expenditure</u>				
<u>Village Facilities</u>				
The Link	50		50	50
Green Thumb	120	57	63	120
Christmas Presents and Donation	60		60	60
Water Supply/ Fountain & Trough	150	134	75	209
Defibrillator Training	350	150	200	350
Defibrillator Installation and Running Costs	300	166	134	300
Rock Salt and Gritting	500		500	500
Website	300	278	22	300
Climate Emergency	500	34	466	500
Midsomer Norton Dial a Ride	40		40	40
Cam Valley Wildlife	5		5	5
CPRE	100		100	100
Flower Festival	125	125		125
Music Festival		690		690
Accountancy Fees	50		50	50
Ditch Clearing	150		150	150
Finger Posts	950		950	950
Coronation	500		500	500
Total	<u>4250</u>	<u>1634</u>	<u>3365</u>	<u>4999</u>
<u>Administration</u>				
Clerk's Salary	5538	2795	2744	5539
Payroll administration	120	120		120
Stationary/Print/Travel	50		50	50
ALCA	74	74		74
Clerk's Broadband & Laptop	120		120	120
Training	100		100	100
Insurance	380	241		241
Internal Auditors	50	50	0	50
Village Hall Rental	250		250	250
Hall Heating	20		20	20
Information Commissioner's Office	40	35		35
Total	<u>6742</u>	<u>3315</u>	<u>3284</u>	<u>6599</u>
Total Facilities and Administration Expenditure	10992	4948	6649	11598
<u>Income - Expenditure</u>	<u>6891</u>			<u>6394</u>