

# ***PRISTON PARISH COUNCIL***

Laira  
Priston  
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Dear Councillor

29/04/2022

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 9th May 2022 after the AGM in the village hall.

Jocelyn Nichols  
Clerk

Matters raised by parish residents.

## **A G E N D A**

1. Apologies
2. To agree minutes of last meeting
3. Matters arising not covered elsewhere.
4. Chair's Report
5. Clerk's Report
  - i. To present financial report for financial year 1 April 2022 to 31 March 2023
  - ii. To present a review of the council's Asset Register
  - iii. To report on correspondence
6. To consider, approve and sign the 2021/22 Annual Governance Statement
7. To consider, approve and sign the 2021/22 Accounting Statement
8. To consider and approve 2022 Standing Orders, Financial Regulations, Risk Assessment
9. To review and sign the 2022 Councillors' Register of Interests
10. To agree dates for public access to accounts
11. Roads and Highways
12. Planning
13. Flooding
14. To report on the Climate and Ecological Emergency
15. To report on footpaths
16. To report on external meetings and agree attendance at future meetings
17. Any other business
18. Date of next Meeting - Monday 4<sup>th</sup> July 2022 in the village hall.

**Priston Parish Council Financial Report May 2022 for 2022/2023 Financial Year**

**Period 1 April 2022 to 22 April 2022**

INCOME	£	EXPENDITURE	£
<b>Cash at Bank on 1 April</b>		<b>Income and cash carried forward</b>	<b>12,416.22</b>
Current Account	8,865.22	See p 2 for itemised expenses	
Cash	0.00		
Total Income for Period	3,551.00	Total	869.00
<b><u>Total current income and cash</u></b>	<b><u>12,416.22</u></b>	<b><u>Balance on 22 April</u></b>	<b><u>11,547.22</u></b>
<b><u>Forecast for remainder of financial year to March 2023</u></b>			
Expected Income VAT	24.00	Expected Expenditure to 31 March 2022	9125.00
Precept	3551.00		
<b>TOTAL INCOME</b>	<b>15,991.22</b>	<b>Expected Balance at 31 March 2023</b>	<b><u>5,997.22</u></b>

**Payments 2022-23**

**Period 1 April 2022 to 22 April 2022**

<b>Date</b>	<b>Payee</b>	<b>Transaction</b>	<b>Description</b>	<b>Gross Amount</b>	<b>VAT</b>
05-Apr-22	Mill Farm Engineer	Elec	Signs	749.00	
19-Apr-22	DM Payroll	Elec	Payroll services	120.00	
<b><u>Total</u></b>				<b>£ 869.00</b>	
<b>Income</b>					
05-Apr-22	B&NES	Elec	Precept	£ 3,551.00	

## Priston Parish Council

### Income and Expenditure against Budget 2022-23

Item	<u>Actual to 22</u>			<u>Forecast to 31 March</u>	<u>VAT</u>
	<u>Budget</u>	<u>April</u>	<u>Expected</u>		
End of Year Cash c/f	8865			8865	
<b><u>Income</u></b>					
Precept	7102	3551	3551	7102	
VAT Re-Imbursement			24	24	
<b>Total</b>	<b><u>15967</u></b>	<b><u>3551</u></b>	<b><u>3575</u></b>	<b><u>15991</u></b>	
<b><u>Expenditure</u></b>					
<b><u>Village Facilities</u></b>					
The Link	50		50	50	
Green Thumb	100		100	100	
Christmas Presents and Donation	60		60	60	
Water Supply/ Fountain & Trough	150		150	150	
Defibrillator Training	350		350	350	
Defibrillator Installation and Running Costs	300		300	300	
Gritter			1100	1100	
Rock Salt and Gritting	200		200	200	
Website	300		300	300	
Climate Emergency	500		500	500	
Midsomer Norton Dial a Ride	40		40	40	
Cam Valley Wildlife	5		5	5	
CPRE	100		100	100	
Seat on Village Green	50		50	50	
Flower Festival	20		20	20	
Accountancy Fees	50		50	50	
Ditch Clearing	150		150	150	
Finger Posts	200	749	200	949	from last year
Platinum Jubilee	500		500	500	
<b>Total</b>	<b><u>3125</u></b>	<b><u>749</u></b>	<b><u>4225</u></b>	<b><u>4974</u></b>	
<b><u>Administration</u></b>					
Clerk's Salary	3800		3800	3800	
Payroll administration	120	120	0	120	
Stationary/Print/Travel	50		50	50	
ALCA	100		100	100	
Clerk's Broadband	120		120	120	
Training	100		100	100	
Insurance	370		370	370	
Internal Auditors	50		50	50	
Village Hall Rental	250		250	250	
Hall Heating	20		20	20	
Information Commissioner's Office	40		40	40	
<b>Total</b>	<b><u>5020</u></b>	<b><u>120</u></b>	<b><u>4900</u></b>	<b><u>5020</u></b>	<b><u>0</u></b>
Total Facilities and Administration Expenditure	8145	869	9125	9994	
<b><u>Income - Expenditure</u></b>	<b><u>7822</u></b>			<b><u>5997</u></b>	