

# ***PRISTON PARISH COUNCIL***

Laira  
Priston  
Bath, BA2 9EB  
07734069751  
[parishclerk@priston.org.uk](mailto:parishclerk@priston.org.uk)  
[www.priston.org.uk](http://www.priston.org.uk)

Dear Councillor

05/05/2020

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 11<sup>th</sup> May 2020 at 7 pm on Zoom.

Jocelyn Nichols  
Clerk

Matters raised by parish residents.

## **A G E N D A**

1. Apologies
2. To agree minutes of last meeting
3. Matters arising not covered elsewhere.
4. AGM: We do not need to hold this until next May if you are happy that the chair, vice chair and auditor continue in post for another year.
5. Chair's Report
6. Clerk's Report
  - i. To present financial report for financial year 1 April 2020 to 31 March 2021
  - ii. To present a review of the council's Asset Register
  - iii. To report on correspondence – including water fountain
7. To consider, approve and sign the 2019/20 Annual Governance Statement
8. To consider, approve and sign the 2019/20 Accounting Statement
9. To consider and approve 2020 Standing Orders (including supplement), Financial Regulations, Risk Assessment
10. To review and sign the 2020 Councillors' Register of Interests
11. Wilmington Defibrillator
12. Website Upgrade Project
13. Roads and Highways
14. Planning: To discuss permitted development rights for Fonthill Cottage and planning application for the stables off Blind Lane
15. Flooding: To report on any work required.
16. To report on the Emergency Plan
17. To report on footpaths
18. To report on external meetings and agree attendance at future meetings
19. Any other business
20. Date of next Meeting - Monday 6<sup>th</sup> July 2020. Venue to be agreed.

## Priston Parish Council Financial Report 2 May 2020 for 2020/2021 Financial Year

INCOME	£	EXPENDITURE	£
<b>Cash at Bank on 1 April</b>		<b>Income and cash carried forward</b>	<b>7,927.18</b>
Current Account	4,577.18	See p 2 for itemised expenses	
Cash	0.00		
Total Income for Period	3,350.00	Total	576.03
<b><u>Total current income and cash</u></b>	<b><u>7,927.18</u></b>	<b><u>Balance on 2 May</u></b>	<b><u>7,351.15</u></b>
<b>Expected Income</b>	3350.00	<b><u>As per budget</u></b>	
as per budget to 31 March 2021		<b>Expected Income</b>	3350.00
<b>TOTAL INCOME</b>	<b>11,277.18</b>	<b>Expected Expenditure to 31 March 2021</b>	8467.50

**Payments 2020-21**

<b>Date</b>	<b>Payee</b>	<b>Transaction</b>	<b>Description</b>	<b>Gross Amount</b>	<b>VAT</b>	<b>Category</b>
02-Apr-20	ALCA	Elec	NALC annual subscription	53.53		Service
28-Apr-20	Green Thumb	Elec	Village green lawn treatment	18.5		Service
28-Apr-20	Graham Barber	Elec	Payroll 2019-20	204		Service
30-Apr-20	Jocelyn Nichols	Elec	Pay	240		Staff Costs
30-Apr-20	HMRC	Elec	PAYE	60		Staff Costs
<b><u>Total</u></b>				<b><u>£ 576.03</u></b>		

**Income Priston Parish Council 2020-21**

	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>November</b>	<b>January</b>	<b>Total</b>
Precept	3350								3350
Legacy									0
VAT Refund									0
Contribution to Seat									0
Contribution to Noticeboard									0
<b>Total</b>	<b>3350</b>	<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>		<b>3350</b>