

PRISTON PARISH COUNCIL

Jocelyn Nichols
Laura
Priston
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Dear Councillor

1/3/2024

You are summoned to attend an ordinary **Meeting** of Priston Parish Council to be held on Monday 11th March 2024 in the village hall, commencing at 7.00pm.

Jocelyn Nichols
Clerk to the Parish Council

A G E N D A

1. Matters raised by parish residents
2. To note apologies
3. To agree Minutes of the meeting held on Monday 22nd January 2024
4. Matters arising not covered elsewhere
5. To discuss Cricket Club application for CIL money for new toilet
6. Chair's report: To discuss a draft protocol for future proposals requesting PC support
7. Clerk's Report:
To present financial report for financial year 1 April 2023 to 31 March 2024, draft budget for April 2024 to March 2025.
8. To report on Flooding
9. To report on Roads and Highways
10. To report on Planning
11. To report on the Climate and Ecological Emergency
12. To report on Footpaths
13. To report on external meetings and agree attendance at future meetings
14. Any other business
15. Date of next Meeting – 13th May 2024 including AGM
16. **Previous Minutes are available to view at www.priston.org.uk**

Priston Parish Council Financial Report January 2024 for 2023/2024 Financial Year

Period 5 January 2024 to 1 March 2024

INCOME	£	EXPENDITURE	£
Cash at Bank on 4 January 2024		Income and cash carried forward	11,212.02
Current Account	11,212.02	See p 2 for itemised expenses	
Total Income for Period		Total	1,280.34
<u>Total current income and cash</u>	<u>11,212.02</u>	<u>Balance on 1 March 2024</u>	<u>9,931.68</u>
<u>Forecast for remainder of financial year to 31 March 2024</u>			
Expected Income			
VAT	174.00	Expected Expenditure to 31 March 2024	1501.00
TOTAL INCOME	11,386.02	Expected Balance at 31 March 2024	<u>8,604.68</u>

Payments 2023-24

Period 5 January 2024 to 1 March 2024

Date	Payee	Transaction	Description	Gross Amount	VAT
10-Jan-24	Harry Franklin-Adams	Elec	Items for Santa's Grotto	£ 33.97	
31-Jan-24	Jocelyn Nichols	Elec	Pay for January	£ 601.60	
31-Jan-24	HMRC	Elec	Tax for January	£ 150.40	
29-Feb-24	Jocelyn Nichols	Elec	Pay for February	£ 370.57	
29-Feb-24	HMRC	Elec	Tax for February	£ 92.80	
05-Feb-24	Green Thumb	Elec	Service lawns	£ 31.00	5.17
<u>Total</u>				<u>£ 1,280.34</u>	
Income					

Priston Parish Council

Income and Expenditure against Budget 2023-24

Item	<u>Actual to 1</u>		<u>Expected</u>	<u>Forecast to 31 March</u>	<u>VAT</u>
	<u>Budget</u>	<u>March</u>			
End of Year Cash c/f	10426	10426		10426	
<u>Income</u>					
Precept	7457	7457		7457	
VAT Re-Imbursement			174	174	
Total	<u>17883</u>	<u>17883</u>	<u>174</u>	<u>18057</u>	
<u>Expenditure</u>					
<u>Village Facilities</u>					
The Link	50		0	0	
Green Thumb	120	119	0	119	20
Christmas Presents and Donation	60	34	0	34	
Water Supply/ Fountain & Trough	150	169	35	204	
Defibrillator Training	350	474		474	54
Defibrillator Installation and Running Costs	300	166	130	296	28
Rock Salt and Gritting	500		500	500	
Website	300	278		278	46
Climate Emergency	500	40		40	
Midsomer Norton Dial a Ride	40		40	40	
Cam Valley Wildlife	5		5	5	
CPRE	100		100	100	
Flower Festival	125	125		125	
Music Festival		690		690	
Accountancy Fees	50		50	50	
Ditch Clearing	150		0	0	
Finger Posts	950		0	0	
Coronation	500			0	
Total	<u>4250</u>	<u>2095</u>	<u>860</u>	<u>2955</u>	
<u>Administration</u>					
Clerk's Salary	5538	5097	501	5598	
Payroll administration	120	120		120	
Stationary/Print/Travel	50		0	0	
ALCA	74	74		74	
Clerk's Broadband	120		120	120	
Training	100			0	
Insurance	380	241		241	26
Internal Auditors	50	50		50	
Village Hall Rental	250	240		240	
Hall Heating	20		20	20	
Information Commissioner's Office	40	35		35	
Total	<u>6742</u>	<u>5857</u>	<u>641</u>	<u>6498</u>	<u>174</u>
Total Facilities and Administration Expenditure	10992	7952	1501	9453	
<u>Income - Expenditure</u>	<u>6891</u>			<u>8604</u>	

Priston Parish Council

Draft Budget 2024-25

Item	2021-22	2022-23	2023-24	2024-25
End of Year Cash c/f	7066	8866	10427	8605
Income				
Precept	6700	7102	7457	7829
Sign contribution		60		
VAT Re-Imbursement		605	174	
Jubilee Ticket sales		1188		
Community Levy		5073		
Grant for Fingerposts	250			
Total	14016	22894	18058	16434
Expenditure				
Village Facilities				
Green Thumb	90	104	119	150
Christmas Procession	55		34	60
Water Supply/ Fountain & Trough	34	468	204	250
Defibrillator Training			474	600
Defibrillator Installation and Running Costs			296	300
Gritter		1979		
Rock Salt and Gritting			500	500
Website	127	48	278	300
Climate Emergency	56		40	300
Midsomer Norton Dial a Ride	40	40	40	40
Cam Valley Wildlife	5	5	5	5
CPRE	100	100	100	100
Seat on Village Green		264		
Flower Festival		0	125	
Music Festival			690	500
Accountancy Fees			50	50
Ditch Clearing			0	150
Finger Posts		749	0	100
Duke of Edinburgh, Platinum Jubilee & Coronation	50	1520		
Total	557	5277	2955	3405
Administration				
Clerk's Salary	3721	5551	5598	6333
Payroll Administration	120	120	120	120
Stationary/Print/Travel	6		0	20
ALCA	66	68	74	79
Clerk's Broadband & laptop in 2022/3	120	694	120	120
Insurance	358	374	241	300
Internal Auditors	50	50	50	50
Village Hall Rental	115	293	240	260
Hall Heating	2		20	20
Information Commissioner's Office	35	40	35	35
Total	4593	7190	6498	7337
Total Facilities and Administration Expenditure	5150	12467	9453	10742
Income - Expenditure	8866	10427	8605	5692