

# ***PRISTON PARISH COUNCIL***

Laira  
Priston  
Bath, BA2 9EB  
07734069751  
[parishclerk@priston.org.uk](mailto:parishclerk@priston.org.uk)  
[www.priston.org.uk](http://www.priston.org.uk)

Dear Councillor

1/3/2023

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 13th March 2023 at 7pm in the village hall.

Jocelyn Nichols  
Clerk

Matters raised by parish residents.

## **A G E N D A**

1. Apologies
2. To agree minutes of last meeting
3. Matters arising not covered elsewhere
4. Chair's Report – including council elections, annual parish meeting, Coronation
5. Clerk's Report
  - i. To present financial report for financial year 1 April 2022 to 31 March 2023
  - ii. To discuss Flower Festival sponsorship request
6. Roads and Highways
7. Planning
8. Flooding
9. To report on the Climate and Ecological Emergency
10. To report on footpaths
11. To report on external meetings and agree attendance at future meetings including Parish Liaison on 15 March and Planning Application advice meeting on 17 March
12. Any other business
13. Date of next Meeting - Monday 15<sup>th</sup> May 2023 including AGM and new Councillors introduction in the village hall.

**Priston Parish Council Financial Report March 2023 for 2022/2023 Financial Year**

**Period 1 January 2023 to 1 March 2023**

INCOME	£	EXPENDITURE	£
<b>Cash at Bank on 1 January 2023</b>		<b>Income and cash carried forward</b>	<b>14,111.41</b>
Current Account	14,111.41	See p 2 for itemised expenses	
Total Income for Period		Total	1,727.60
<b><u>Total current income and cash</u></b>	<b><u>14,111.41</u></b>	<b><u>Balance on 1 March 2023</u></b>	<b><u>12,383.81</u></b>
<b><u>Forecast for remainder of financial year to March 2023</u></b>			
<b>Expected Income</b>		<b>Expected Expenditure to 31 March 2023</b>	<b>2826.30</b>
VAT	146.01		
<b>TOTAL INCOME</b>	<b>14,257.42</b>	<b>Expected Balance at 31 March 2023</b>	<b><u>9,703.52</u></b>

**Payments 2022-23****Period 1 January 2023 to 1 March 2023**

<b>Date</b>	<b>Payee</b>	<b>Transaction</b>	<b>Description</b>	<b>Gross Amount</b>	<b>VAT</b>
04-Jan-23	Village Hall	Elec	Hall Hire	£ 165.00	
27-Jan-23	Green Thumb	Elec	Lawn Treatment	£ 26.00	4.33
31-Jan-23	Jocelyn Nichols	Elec	Pay for January	£ 344.90	
31-Jan-23	HMRC	Elec	Tax for January	£ 86.40	
03-Feb-23	Vicky Pai	Elec	Laptop	£ 574.00	91.5
10-Feb-23	Village Hall	Elec	Tent hire	£ 100.00	
28-Feb-23	Jocelyn Nichols	Elec	Pay for February	£ 345.10	
28-Feb-23	HMRC	Elec	Tax for February	£ 86.20	
<b><u>Total</u></b>				<b><u>£ 1,727.60</u></b>	

## Priston Parish Council

### Income and Expenditure against Budget 2022-23

Item	<u>Actual to 1</u>		<u>Forecast to 31 March</u>	<u>VAT</u>
	<u>Budget</u>	<u>March</u>		
End of Year Cash c/f	8865	8865	8865	
<b><u>Income</u></b>				
Precept	7102	7102	7102	
Contribution for sign from Mill		60	60	
Ticket sales for Jubilee dinner		1188	1188	
CIL for Pottern building		5073	5073	
VAT Re-Imbursement		24	266	
<b>Total</b>	<b><u>15967</u></b>	<b><u>22312</u></b>	<b><u>242</u></b>	<b><u>22554</u></b>
<b><u>Expenditure</u></b>				
<b><u>Village Facilities</u></b>				
The Link	50		50	
Green Thumb	100	104	104	17
Christmas Presents and Donation	60		25	25
Water Supply/ Fountain & Trough	150	468		468
Defibrillator Training	350			0
Defibrillator Installation and Running Costs	300		300	300
Gritter			1100	1100
Rock Salt and Gritting	200		200	200
Website	300	48		48
Climate Emergency	500			0
Midsomer Norton Dial a Ride	40	40		40
Cam Valley Wildlife	5	5		5
CPRE	100		100	100
Seat on Village Green & Walnut Tree	50	264		264
Flower Festival	20			0
Accountancy Fees	50		50	50
Ditch Clearing	150		150	150
Finger Posts	200	749	200	949 from last year
Platinum Jubilee	500	1520		1520
<b>Total</b>	<b><u>3125</u></b>	<b><u>1678</u></b>	<b><u>2175</u></b>	<b><u>5373</u></b>
<b><u>Administration</u></b>				
Clerk's Salary	3800	5120	431	5551
Payroll administration	120	120	0	120
Stationary/Print/Travel	50			0
ALCA	100	68		68
Clerk's Broadband & Laptop	120	574	120	694
Training	100			0
Insurance	370	374		374
Internal Auditors	50	50		50
Village Hall Rental	250	265	40	305
Hall Heating	20		20	20
Information Commissioner's Office	40		40	40
<b>Total</b>	<b><u>5020</u></b>	<b><u>6571</u></b>	<b><u>651</u></b>	<b><u>7222</u></b>
<b>Total Facilities and Administration Expenditure</b>	<b>8145</b>	<b>8249</b>	<b>2826</b>	<b>12595</b>
<b><u>Income - Expenditure</u></b>	<b><u>7822</u></b>			<b><u>9703</u></b>