

# ***PRISTON PARISH COUNCIL***

Laira  
Priston  
Bath, BA2 9EB  
07734069751  
[parishclerk@priston.org.uk](mailto:parishclerk@priston.org.uk)  
[www.priston.org.uk](http://www.priston.org.uk)

Dear Councillor

4/3/2022

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 14th March 2022 at 7pm in the village hall.

Jocelyn Nichols  
Clerk

Matters raised by parish residents.

## **A G E N D A**

1. Apologies –
2. To agree minutes of last meeting
3. Matters arising not covered elsewhere.
4. Chair's Report – including Village Agents
5. Clerk's Report
  - To present financial report for financial year 1 April 2021 to 31 March 2022
  - To revisit draft budget
6. Roads and Highways
7. Planning
8. Flooding
9. Fingerposts
10. To report on the Climate and Ecological Emergency including informative talks and grants
11. To report on footpaths
12. Queen's Platinum Jubilee Weekend
13. To report on external meetings and agree attendance at future meetings
14. Any other business
15. Date of next Meeting - Monday 9<sup>th</sup> May 2022 including AGM in the village hall. The Annual Parish Meeting is at noon on 19 March in the village hall after the Saturday cafe

**Priston Parish Council Financial Report March 2022 for 2021/2022 Financial Year**

**Period 5 January 2022 to 28 February 2022**

INCOME	£	EXPENDITURE	£
<b>Cash at Bank on 5 January</b>		<b>Income and cash carried forward</b>	<b>10,064.58</b>
Current Account	10,064.58	See p 2 for itemised expenses	
Cash	0.00		
Total Income for Period		Total	887.24
<b><u>Total current income and cash</u></b>	<b><u>10,064.58</u></b>	<b><u>Balance on 28 February</u></b>	<b><u>9,177.34</u></b>
<b><u>Forecast for remainder of financial year to March 2022</u></b>			
<b>Expected Income VAT</b>	23.00	<b>Expected Expenditure to 31 March 2022</b>	2847.12
as per budget to 31 March 2022			
<b>TOTAL INCOME</b>	<b>10,087.58</b>	<b>Expected Balance at 31 March 2022</b>	<b><u>6,353.22</u></b>

**Payments 2021-22****Period 5 January 2022 to 28 February 2022**

<b>Date</b>	<b>Payee</b>	<b>Transaction</b>	<b>Description</b>	<b>Gross Amount</b>	<b>VAT</b>
19-Jan-22	Village Hall	Elec	Hire of Hall	115.00	
19-Jan-22	Green Thumb	Elec	Lawn maintenance	26.00	4.33
19-Jan-22	Jocelyn Nichols	Elec	Contribution to broadband	120.00	
19-Jan-22	Jocelyn Nichols	Elec	Heating Village Hall	2.00	
27-Feb-22	Jocelyn Nichols	Elec	Pay for January & February	499.44	
27-Feb-22	HMRC	Elec	Tax for January & February	124.80	
<b><u>Total</u></b>				<b><u>£ 887.24</u></b>	

**Income**

## Priston Parish Council

### Income and Expenditure against Budget 2021-22

Item	<u>Actual to 28</u>			<u>Forecast to 31 March</u>	<u>VAT</u>
	<u>Budget</u>	<u>February</u>	<u>Expected</u>		
End of Year Cash c/f	7066			7066	
<b><u>Income</u></b>					
Precept	6700	6700		6700	
VAT Re-Imbursement			23	23	
Grant for Fingerposts		250		250	
<b>Total</b>	<b><u>13766</u></b>	<b><u>6950</u></b>	<b><u>23</u></b>	<b><u>14039</u></b>	
<b><u>Expenditure</u></b>					
<b><u>Village Facilities</u></b>					
The Link	50		50	50	
Green Thumb	90	90		90	15
Christmas Presents and Donation	60	55		55	
Water Supply/ Fountain & Trough	150	34	30	64	
Defibrillator Training	350			0	
Defibrillator Installation and Running Costs	300		300	300	
Gritter			1100	1100	
Rock Salt and Gritting	200		200	200	
Website	200	127		127	8
Climate Emergency	500	56		56	
Midsomer Norton Dial a Ride	40	40		40	
Cam Valley Wildlife	5	5		5	
CPRE	100	100		100	
Flower Festival	100			0	
Accountancy Fees	50		50	50	
Ditch Clearing	150		150	150	
Finger Posts	200		600	600	
Donation to commemorate Duke of Edinburgh		50		50	
<b>Total</b>	<b><u>2545</u></b>	<b><u>508</u></b>	<b><u>2480</u></b>	<b><u>3038</u></b>	
<b><u>Administration</u></b>					
Clerk's Salary	3746	3409	312	3721	
Payroll administration	120	120		120	
Stationary/Print/Travel	50	6		6	
ALCA	66	66		66	
Clerk's Broadband	120	120		120	
Training	100			0	
Insurance	350	358		358	
Internal Auditors	50	50		50	
Village Hall Rental	250	115	50	165	
Hall Heating	20	2	5	7	
Information Commissioner's Office	40	35		35	
<b>Total</b>	<b><u>4912</u></b>	<b><u>4281</u></b>	<b><u>367</u></b>	<b><u>4648</u></b>	<b><u>23</u></b>
Total Facilities and Administration Expenditure	7457	4789	2847	7686	
<b><u>Income - Expenditure</u></b>	<b><u>6309</u></b>			<b><u>6353</u></b>	

## Priston Parish Council

### Draft Budget 2022-23

Item	2020-21	2021-22	2022-23
End of Year Cash c/f	4336	7066	6354
<b>Income</b>			
Precept	6700	6700	7102
Legacy			
VAT Re-Imbursement	588	23	
Wilmington Defibrillator	1350		
Community Levy	906		
Grant for Fingerposts		250	
<b>Total</b>	<b>13880</b>	<b>14039</b>	<b>13456</b>
<b>Expenditure</b>			
<b>Village Facilities</b>			
The Link	0	50	50
Green Thumb	109	90	100
Christmas Procession	60	55	60
Water Supply/ Fountain & Trough	37	64	150
Defibrillator Training			350
Defibrillator Installation and Running Costs	1808	300	300
Gritter		1100	
Rock Salt and Gritting		200	200
Website	48	127	300
Climate Emergency		56	500
Midsomer Norton Dial a Ride	40	40	40
Cam Valley Wildlife	5	5	5
CPRE	36	100	100
Seat on Village Green	50		50
Flower Festival			20
Accountancy Fees		50	50
Ditch Clearing		150	150
Finger Posts		600	200
Duke of Edinburgh & Platinum Jubilee		50	500
<b>Total</b>	<b>2193</b>	<b>3037</b>	<b>3125</b>
<b>Administration</b>			
Clerk's Salary	3654	3721	3800
Payroll Administration	359	120	120
Stationary/Print/Travel		6	50
ALCA	54	66	100
Clerk's Broadband	120	120	120
Training			100
Insurance	349	358	370
Internal Auditors	50	50	50
Village Hall Rental		165	250
Hall Heating		7	20
Information Commissioner's Office	35	35	40
<b>Total</b>	<b>4621</b>	<b>4648</b>	<b>5020</b>
<b>Total Facilities and Administration Expenditure</b>	<b>6814</b>	<b>7685</b>	<b>8145</b>
<b>Income - Expenditure</b>	<b>7066</b>	<b>6354</b>	<b>5311</b>