

PRISTON PARISH COUNCIL

Dear Councillor

22/6/2024

You are summoned to attend an ordinary **Meeting** of Priston Parish Council to be held on Monday 1st July 2024 in the village hall, commencing at 7.00pm.

Jocelyn Nichols
Clerk to the Parish Council

AGENDA

1. Matters raised by parish residents
2. To note apologies
3. To agree Minutes of Annual Meeting Monday 13th May 2024 and planning meeting 29 May 2024
4. Actions from previous meetings
5. Chair's report: 1) purchase of new defibrillator box from CIL money, 2) consultation on 'Creating Sustainable Communities in North East Somerset, and the Active Travel Masterplan' by 5 September, 3) Sustainable Construction Checklist by 12 July, 4) B&NES parking charges review (on hold).
6. Clerk's Report: To present financial report for financial year 1 April 2024 to 31 March 2024
7. Budget Review
8. To report on Roads and Highways
9. To report on Planning
10. To report on Flooding
11. To report on the Climate and Ecological Emergency
12. To report on Footpaths
13. To report on external meetings and agree attendance at future meetings
14. Any other business
15. Date of next Meeting: Monday 2nd September 2024 in the village hall.

Priston Parish Council Financial Report May 2024 for 2024/2025 Financial Year

Period 1 May 2024 to 1 July 2024

INCOME	£	EXPENDITURE	£
Cash at Bank on 1 May 2024		Income and cash carried forward	10,742.50
Current Account	7,907.28	See p 2 for itemised expenses	
CIL	2,835.22	Total	1,943.20
Total Income for Period			
<u>Total current income and cash</u>	<u>10,742.50</u>	<u>Balance on 1 July 2024</u>	<u>8,799.30</u>
<u>Forecast for remainder of financial year to 31 March 2025</u>			
Expected Income		Expected Expenditure to 31 March 2025	7009.40
Precept	3914.5	CIL REMAINING	2,835.22
VAT Reimbursement	5.00		
TOTAL INCOME	14,662.00	Expected Balance at 31 March 2025	<u>2,874.18</u>

Payments 2024-25**Period 1 May 2024 to 1 July 2024**

Date	Payee	Transaction	Description	Gross Amount	VAT
03-May-24	Green Thumb	Elec	Maintain lawns	£ 31.00	5.17
07-May-24	Patrick Dawson	Elec	Audit	£ 50.00	
31-May-24	Jocelyn Nichols	Elec	Pay for May	£ 407.60	
31-May-24	HMRC	Elec	Tax for May	£ 102.00	
03-Jun-24	Priston Festival	Elec	Purchase of Tent	£ 843.00	
28-Jun-24	Jocelyn Nichols	Elec	Pay for June	£ 407.80	
28-Jun-24	HMRC	Elec	Tax for June	£ 101.80	
<u>Total</u>				<u>£ 1,943.20</u>	

Priston Parish Council

Income and Expenditure against Budget 2024-25

Item	Actual to 1			Forecast to 31 March	VAT Column1
	Budget May	Expected	Expected		
End of Year Cash c/f	4446	4446		4446	
Income					
Precept	7829	3915	3915	7829	
VAT Re-Imbursement			5	5	
Total	12275	8360	3920	12280	
Expenditure					
Village Facilities					
Green Thumb	150	31	31	62	5
Christmas Presents and Donation	60		60	60	
Water Supply/ Fountain & Trough	250		120	120	
Defibrillator Training	600		300	300	
Defibrillator Installation and Running Costs	300	138	162	300	
Rock Salt and Gritting	500		500	500	
Website	300		300	300	
Climate Emergency	300		50	50	
Midsomer Norton Dial a Ride	40		40	40	
Cam Valley Wildlife	5		5	5	
CPRE	100		100	100	
Accountancy fees	50				
Ditch clearing	150				
Finger Posts	100				
Total	2905	169	1668	1837	
Administration					
Clerk's Salary	6333	1980	4586	6566	
Payroll administration	120	120		120	
Stationary/Print/Travel	20		20	20	
ALCA	79	77		77	
Clerk's Broadband	120		120	120	
Insurance	300		300	300	
Internal Auditors	50	50	0	50	
Village Hall Rental	260		260	260	
Hall Heating	20		20	20	
Information Commissioner's Office	35		35	35	
Total	7337	2227	5341	7568	5
Total Facilities and Administration Expenditure	10242	2396	7009	9405	
Income - Expenditure	2033			2874	
Community Infrastructure Levy					
CIL Carried forward	3678	3678		3678	
Festival Tent		843		2835	Remaining total