

# ***PRISTON PARISH COUNCIL***

Laira  
Priston  
Bath, BA2 9EB  
07734069751  
[parishclerk@priston.org.uk](mailto:parishclerk@priston.org.uk)  
[www.priston.org.uk](http://www.priston.org.uk)

Dear Councillor

24/06/2022

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 4th July 2022 in the village hall.

Jocelyn Nichols  
Clerk

Matters raised by parish residents.

## **A G E N D A**

1. Apologies
2. To agree minutes of last meeting
3. Matters arising not covered elsewhere.
4. Chair's Report
5. Clerk's Report
  - i. To present financial report for financial year 1 April 2022 to 31 March 2023
  - ii. To report on correspondence
6. To review and sign the 2022 Councillors' Register of Interests
7. Roads and Highways
8. Planning
9. Flooding
10. To report on the Climate and Ecological Emergency
11. To report on footpaths
12. To report on external meetings and agree attendance at future meetings
13. Any other business
14. Date of next Meeting - Monday 5<sup>th</sup> September 2022 in the village hall.

**Priston Parish Council Financial Report July 2022 for 2022/2023 Financial Year**

**Period 23 April 2022 to 17 June 2022**

| INCOME   | £                       | EXPENDITURE                                  | £                       |
|--|-------------------------|--|-------------------------|
| <b>Cash at Bank on 22 April</b>                                      |                         | <b>Income and cash carried forward</b>       | <b>12,819.41</b>        |
| Current Account  | 11,547.22               | See p 2 for itemised expenses                |                         |
| Total Income for Period  | 1,272.19                | Total  | 2,089.92                |
| <b><u>Total current income and cash</u></b>                          | <b><u>12,819.41</u></b> | <b><u>Balance on 17 June 2022</u></b>        | <b><u>10,729.49</u></b> |
| <b><u>Forecast for remainder of financial year to March 2023</u></b> |                         |  |                         |
| <b>Expected Income</b>   |                         | <b>Expected Expenditure to 31 March 2022</b> | 8107.76                 |
| VAT  | 4.33                    |  |                         |
| Precept  | 3551.00                 |  |                         |
| <b>TOTAL INCOME</b>  | <b>16,374.74</b>        | <b>Expected Balance at 31 March 2023</b>     | <b><u>6,177.06</u></b>  |

**Payments 2022-23****Period 22 April 2022 to 17 June 2022**

| <b>Date</b>         | <b>Payee</b>    | <b>Transaction</b> | <b>Description</b>      | <b>Gross Amount</b>      | <b>VAT</b> |
|---------------------|-----------------|--------------------|-------------------------|--------------------------|------------|
| 03-May-22           | Jocelyn Nichols | Elec               | Pay for April           | £ 249.72                 |            |
| 03-May-22           | HMRC            | Elec               | Tax for April           | £ 62.40                  |            |
| 20-May-22           | Green Thumb     | Elec               | Lawn treatment          | £ 26.00                  | 4.33       |
| 27-May-22           | Robin Anderson  | Elec               | Audit                   | £ 50.00                  |            |
| 31-May-22           | Jocelyn Nichols | Elec               | Pay for May             | £ 249.72                 |            |
| 31-May-22           | HMRC            | Elec               | Tax for May             | £ 62.40                  |            |
| 05-Jun-22           | Water2Business  | Elec               | Water bill              | £ 16.76                  |            |
| 08-Jun-22           | Ring of Bells   | Elec               | Jubilee dinner catering | £ 1,278.00               |            |
| 08-Jun-22           | Doug Pattison   | Elec               | Jubilee expenses        | £ 94.92                  |            |
| <b><u>Total</u></b> |                 |                    |                         | <b><u>£ 2,089.92</u></b> |            |

**Income**

|           |              |      |                             |            |  |
|-----------|--------------|------|-----------------------------|------------|--|
| 22-Apr-22 | B&NES        | Elec | Priston Mill sign           | £ 60.00    |  |
| 20-May-22 | HMRC         | Elec | VAT rebate                  | £ 24.19    |  |
| 13-Jun-22 | Village Hall | Elec | Jubilee dinner ticket sales | £ 1,188.00 |  |

## Priston Parish Council

### Income and Expenditure against Budget 2022-23

| Item  | Actual to 17        |                    |                    | Forecast to 31 March | VAT            |
|---|---------------------|--------------------|--------------------|----------------------|----------------|
|   | Budget              | June               | Expected           |                      |                |
| End of Year Cash c/f                            | 8865                |                    |                    | 8865                 |                |
| <b><u>Income</u></b>                            |                     |                    |                    |                      |                |
| Precept   | 7102                | 3551               | 3551               | 7102                 |                |
| Contribution for sign from Mill                 |                     | 60                 |                    | 60                   |                |
| Ticket sales for Jubilee dinner                 |                     | 1188               |                    | 1188                 |                |
| VAT Re-Imbursement                              |                     | 24.19              | 4                  | 29                   |                |
| <b>Total</b>                                    | <b><u>15967</u></b> | <b><u>4823</u></b> | <b><u>3555</u></b> | <b><u>17244</u></b>  |                |
| <b><u>Expenditure</u></b>                       |                     |                    |                    |                      |                |
| <b><u>Village Facilities</u></b>                |                     |                    |                    |                      |                |
| The Link  | 50                  |                    | 50                 | 50                   |                |
| Green Thumb                                     | 100                 | 26                 | 74                 | 100                  | 4              |
| Christmas Presents and Donation                 | 60                  |                    | 60                 | 60                   |                |
| Water Supply/ Fountain & Trough                 | 150                 | 17                 | 133                | 150                  |                |
| Defibrillator Training                          | 350                 |                    | 350                | 350                  |                |
| Defibrillator Installation and Running Costs    | 300                 |                    | 300                | 300                  |                |
| Gritter   |                     |                    | 1100               | 1100                 |                |
| Rock Salt and Gritting                          | 200                 |                    | 200                | 200                  |                |
| Website   | 300                 |                    | 300                | 300                  |                |
| Climate Emergency                               | 500                 |                    | 500                | 500                  |                |
| Midsomer Norton Dial a Ride                     | 40                  |                    | 40                 | 40                   |                |
| Cam Valley Wildlife                             | 5                   |                    | 5                  | 5                    |                |
| CPRE  | 100                 |                    | 100                | 100                  |                |
| Seat on Village Green                           | 50                  |                    | 50                 | 50                   |                |
| Flower Festival                                 | 20                  |                    | 20                 | 20                   |                |
| Accountancy Fees                                | 50                  |                    | 50                 | 50                   |                |
| Ditch Clearing                                  | 150                 |                    | 150                | 150                  |                |
| Finger Posts                                    | 200                 | 749                | 200                | 949                  | from last year |
| Platinum Jubilee                                | 500                 | 1373               | 200                | 1573                 |                |
| <b>Total</b>                                    | <b><u>3125</u></b>  | <b><u>792</u></b>  | <b><u>3882</u></b> | <b><u>6047</u></b>   |                |
| <b><u>Administration</u></b>                    |                     |                    |                    |                      |                |
| Clerk's Salary                                  | 3800                | 624                | 3176               | 3800                 |                |
| Payroll administration                          | 120                 | 120                | 0                  | 120                  |                |
| Stationary/Print/Travel                         | 50                  |                    | 50                 | 50                   |                |
| ALCA  | 100                 |                    | 100                | 100                  |                |
| Clerk's Broadband                               | 120                 |                    | 120                | 120                  |                |
| Training  | 100                 |                    | 100                | 100                  |                |
| Insurance                                       | 370                 |                    | 370                | 370                  |                |
| Internal Auditors                               | 50                  | 50                 |                    | 50                   |                |
| Village Hall Rental                             | 250                 |                    | 250                | 250                  |                |
| Hall Heating                                    | 20                  |                    | 20                 | 20                   |                |
| Information Commissioner's Office               | 40                  |                    | 40                 | 40                   |                |
| <b>Total</b>                                    | <b><u>5020</u></b>  | <b><u>794</u></b>  | <b><u>4226</u></b> | <b><u>5020</u></b>   | <b>4</b>       |
| Total Facilities and Administration Expenditure | 8145                | 1586               | 8108               | 11067                |                |
| <b><u>Income - Expenditure</u></b>              | <b><u>7822</u></b>  |                    |                    | <b><u>6177</u></b>   |                |