

PRISTON PARISH COUNCIL

Laira
Priston
Bath, BA2 9EB
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Dear Councillor

23/06/2021

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 5th July 2021 in the village hall.

Jocelyn Nichols
Clerk

Matters raised by parish residents.

A G E N D A

1. Apologies
2. To agree minutes of last meeting
3. Matters arising not covered elsewhere.
4. Chair's Report
5. Clerk's Report
 - i. To present financial report for financial year 1 April 2021 to 31 March 2022
 - ii. To report on correspondence including CPRE and Queen's Platinum Jubilee
6. Roads and Highways
7. Planning including 4 Hill View
8. Flooding
9. To report on the Climate and Ecological Emergency including Green Thumb
10. To report on footpaths
11. To report on external meetings and agree attendance at future meetings
12. Any other business
13. Date of next Meeting - Monday 6th September 2021 in the village hall.

Priston Parish Council Financial Report 1 July 2021 for 2021/2022 Financial Year

Period 28 April 2021 to 1 July 2021

| INCOME | £ | EXPENDITURE | £ |
|--|-------------------------|--|------------------------|
| Cash at Bank on 28 April | | Income and cash carried forward | 10,156.49 |
| Current Account | 10,156.49 | See p 2 for itemised expenses | |
| Cash | 0.00 | | |
| Total Income for Period | | Total | 788.09 |
| <u>Total current income and cash</u> | <u>10,156.49</u> | <u>Balance on 1 July</u> | <u>9,368.40</u> |
| <u>Forecast for remainder of financial year to March 2022</u> | | | |
| Expected Income | 3350.00 | Expected Expenditure to 31 March 2022 | 7559.00 |
| as per budget to 31 March 2022 | | | |
| TOTAL INCOME | 13,506.49 | Expected Balance at 31 March 2022 | <u>5,159.40</u> |

Payments 2021-22**Period 28 April 2021 to 1 July 2021**

| Date | Payee | Transaction | Description | Gross Amount | VAT |
|--------------|-----------------|--------------------|---------------------------------------|---------------------|----------------------|
| 04-May-21 | Jocelyn Nichols | Elec | Pay for April | 244.80 | |
| 04-May-21 | HMRC | Elec | Tax for April | 61.20 | |
| 10-May-21 | Woodland Trust | Elec | Donation to commemorate Duke of Edint | 50.00 | |
| 26-May-21 | Penny Rogers | Elec | Prizes for Biodiversity Bingo | 30.00 | |
| 01-Jun-21 | Water2Business | Elec | Water services | 16.91 | |
| 10-Jun-21 | Jocelyn Nichols | Elec | Pay for May | 244.80 | |
| 10-Jun-21 | HMRC | Elec | Tax for May | 61.20 | |
| 14-Jun-21 | Richard Bottle | Elec | Web services | 79.18 | |
| Total | | | | £ | <u>788.09</u> |

Income

Priston Parish Council

Income and Expenditure against Budget 2021-22

| Item | <u>Actual to 1</u> | | | <u>Forecast to 31 March</u> | <u>VAT</u> |
|---|---------------------|--------------------|--------------------|-----------------------------|-----------------|
| | <u>Budget</u> | <u>July</u> | <u>Expected</u> | | |
| End of Year Cash c/f | 7066 | | | 7066 | |
| <u>Income</u> | | | | | |
| Precept | 6700 | 3350 | 3350 | 6700 | |
| VAT Re-Imbursement | | | 4 | 4 | |
| Community Levy payment | | | | 0 | |
| Total | <u>13766</u> | <u>3350</u> | <u>3354</u> | <u>13770</u> | |
| <u>Expenditure</u> | | | | | |
| <u>Village Facilities</u> | | | | | |
| The Link | 50 | | 50 | 50 | |
| Green Thumb | 90 | 24 | 66 | 94 | 4 |
| Christmas Presents and Donation | 60 | | 60 | 60 | |
| Water Supply/ Fountain & Trough | 150 | 17 | 133 | 150 | |
| Defibrillator Training | 350 | | 350 | 350 | |
| Defibrillator Installation and Running Costs | 300 | | 300 | 300 | |
| Gritter | | | 1100 | 1100 | |
| Rock Salt and Gritting | 200 | | 200 | 200 | |
| Website | 200 | 79 | 121 | 200 | |
| Climate Emergency | 500 | 30 | 470 | 500 | |
| Midsomer Norton Dial a Ride | 40 | | 40 | 40 | |
| Cam Valley Wildlife | 5 | | 5 | 5 | |
| CPRE | 100 | | 100 | 100 | |
| Flower Festival | 100 | | 100 | 100 | |
| Accountancy Fees | 50 | | 50 | 50 | |
| Ditch Clearing | 150 | | 150 | 150 | |
| Finger Posts | 200 | | 200 | 200 | |
| Donation to commemorate Duke of Edinburgh | | 50 | | 50 | |
| Total | <u>2545</u> | <u>150</u> | <u>3495</u> | <u>3699</u> | |
| <u>Administration</u> | | | | | |
| Clerk's Salary | 3746 | 612 | 3134 | 3746 | |
| Payroll administration | 120 | 120 | | 120 | |
| Stationary/Print/Travel | 50 | | 50 | 50 | |
| ALCA | 66 | 66 | | 66 | |
| Clerk's Broadband | 120 | | 120 | 120 | |
| Training | 100 | | 100 | 100 | |
| Insurance | 350 | | 350 | 350 | |
| Internal Auditors | 50 | 50 | | 50 | |
| Village Hall Rental | 250 | | 250 | 250 | |
| Hall Heating | 20 | | 20 | 20 | |
| Information Commissioner's Office | 40 | | 40 | 40 | |
| Total | <u>4912</u> | <u>848</u> | <u>4064</u> | <u>4912</u> | <u>4</u> |
| Total Facilities and Administration Expenditure | 7457 | 998 | 7559 | 8611 | |
| <u>Income - Expenditure</u> | <u>6309</u> | | | <u>5159</u> | |