

PRISTON PARISH COUNCIL

Jocelyn Nichols
Laira
Priston
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Dear Councillor

15/1/2024

You are summoned to attend an ordinary **Meeting** of Priston Parish Council to be held on Monday 22nd January 2024 in the village hall, commencing at 7.00pm.

Jocelyn Nichols
Clerk to the Parish Council

A G E N D A

1. Matters raised by parish residents
2. To note apologies
3. To agree Minutes of the meeting held on Monday 13th November 2023
4. Matters arising not covered elsewhere.
5. Chair's report: To discuss D Day activities, Community infrastructure Levy expenditure
6. Clerk's Report:
To present financial report for financial year 1 April 2023 to 31 March 2024, draft budget for April 2024 to March 2025 and application for precept.
7. To report on Roads and Highways
8. To report on Planning - including New Farm and shepherd's hut lights and Mill House building
9. To report on Flooding
10. To report on the Climate and Ecological Emergency
11. To report on Footpaths
12. To report on external meetings and agree attendance at future meetings
13. Any other business
14. Date of next Meeting - 11 March 2024

Previous Minutes are available to view at www.priston.org.uk

Priston Parish Council Financial Report January 2024 for 2023/2024 Financial Year

Period 1 November 2023 to 4 January 2024

INCOME	£	EXPENDITURE	£
Cash at Bank on 1 November 2023		Income and cash carried forward	12,935.11
Current Account	12,935.11	See p 2 for itemised expenses	
Total Income for Period		Total	1,723.09
<u>Total current income and cash</u>	<u>12,935.11</u>	<u>Balance on 4 January 2024</u>	<u>11,212.02</u>
<u>Forecast for remainder of financial year to March 2024</u>			
Expected Income			
VAT	168.00	Expected Expenditure to 31 March 2024	3177.00
TOTAL INCOME	13,103.11	Expected Balance at 31 March 2024	<u>8,203.02</u>

Payments 2023-24**Period 1 November 2023 to 4 January 2024**

Date	Payee	Transaction	Description	Gross Amount	VAT
03-Nov-23	Green Thumb	Elec	Service lawns	£ 31.00	5.17
09-Nov-23	Panny Rogers	Elec	Refreshments for Biodiversity workshop	£ 6.50	
30-Nov-23	Jocelyn Nichols	Elec	Pay for November	£ 524.59	
30-Nov-23	HMRC	Elec	Tax for November	£ 131.20	
07-Dec-23	First Aid Ed Ltd	Elec	Defibrillator training	£ 324.00	54.00
14-Dec-23	Village Hall	Elec	Hall Hire 2023	£ 240.00	
29-Dec-23	Jocelyn Nichols	Elec	Pay for December	£ 345.10	
29-Dec-23	HMRC	Elec	Tax for December	£ 86.20	
02-Jan-24	Water 2 Business	Elec	Water bill	£ 34.50	
Total				£ 1,723.09	

Income

Priston Parish Council

Income and Expenditure against Budget 2023-24

Item	<u>Actual to 4</u>			<u>VAT</u>	
	<u>Budget</u>	<u>January</u>	<u>Expected</u>		
End of Year Cash c/f	10426	10426		10426	
<u>Income</u>					
Precept	7457	7457		7457	
VAT Re-Imbursement			168	168	
Total	<u>17883</u>	<u>17883</u>	<u>168</u>	<u>18051</u>	
<u>Expenditure</u>					
<u>Village Facilities</u>					
The Link	50		50	50	
Green Thumb	120	88	31	119	15
Christmas Presents and Donation	60		60	60	
Water Supply/ Fountain & Trough	150	169	35	204	
Defibrillator Training	350	474		474	54
Defibrillator Installation and Running Costs	300	166	134	300	28
Rock Salt and Gritting	500		500	500	
Website	300	278	22	300	46
Climate Emergency	500	40		40	
Midsomer Norton Dial a Ride	40		40	40	
Cam Valley Wildlife	5		5	5	
CPRE	100		100	100	
Flower Festival	125	125		125	
Music Festival		690		690	
Accountancy Fees	50		50	50	
Ditch Clearing	150		150	150	
Finger Posts	950		100	100	
Coronation	500			0	
Total	<u>4250</u>	<u>2030</u>	<u>1277</u>	<u>3307</u>	
<u>Administration</u>					
Clerk's Salary	5538	3882	1710	5592	
Payroll administration	120	120		120	
Stationary/Print/Travel	50		50	50	
ALCA	74	74		74	
Clerk's Broadband & Laptop	120		120	120	
Training	100			0	
Insurance	380	241		241	26
Internal Auditors	50	50	0	50	
Village Hall Rental	250	240		240	
Hall Heating	20		20	20	
Information Commissioner's Office	40	35		35	
Total	<u>6742</u>	<u>4642</u>	<u>1900</u>	<u>6542</u>	<u>168</u>
Total Facilities and Administration Expenditure	10992	6672	3177	9849	
<u>Income - Expenditure</u>	<u>6891</u>			<u>8202</u>	