

PRISTON PARISH COUNCIL

Laira
Priston
Bath, BA2 9EB
07734069751
parishclerk@priston.org.uk
www.priston.org.uk

Dear Councillor

9/1/2023

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 16th January 2023 at 7pm in the village hall.

Jocelyn Nichols
Clerk

Matters raised by parish residents.

A G E N D A

1. Apologies
2. To agree minutes of last meeting
3. Matters arising not covered elsewhere
4. Chair's Report – including council elections
5. Clerk's Report
 - i. To present financial report for financial year 1 April 2022 to 31 March 2023
 - ii. To present the draft budget for 1 April 2023 to 31 March 2024 and agree precept request
 - iii. To discuss park and ride car park charges
6. Roads and Highways
7. Planning
8. Flooding
9. To report on the Climate and Ecological Emergency
10. To report on footpaths
11. To report on external meetings and agree attendance at future meetings including Election Briefing on 25 January
12. Any other business
13. Date of next Meeting - Monday 13th March 2023 in the village hall.

Priston Parish Council Financial Report January 2023 for 2022/2023 Financial Year

Period 1 November 2022 to 1 January 2023

INCOME	£	EXPENDITURE	£
Cash at Bank on 1 November 2022		Income and cash carried forward	16,799.57
Current Account	11,726.35	See p 2 for itemised expenses	
Total Income for Period	5,073.22	Total	2,688.16
<u>Total current income and cash</u>	<u>16,799.57</u>	<u>Balance on 1 January 2023</u>	<u>14,111.41</u>
<u>Forecast for remainder of financial year to March 2023</u>			
Expected Income		Expected Expenditure to 31 March 2023	5731.00
VAT	146.01		
TOTAL INCOME	16,945.58	Expected Balance at 31 March 2023	<u>8,526.42</u>

Payments 2022-23**Period 1 November 2022 to 1 January 2023**

Date	Payee	Transaction	Description	Gross Amount	VAT
14-Nov-22	Cam Valley Wildlife	Elec	Membership	£ 5.00	
15-Nov-22	Vicky Pai	Elec	Jubilee expenditure	£ 59.95	
30-Nov-22	Jocelyn Nichols	Elec	Pay for November	£ 1,151.88	
30-Nov-22	HMRC	Elec	Tax for November	£ 357.12	
01-Dec-22	Water 2 Business	Elec	Water charges	£ 52.42	
05-Dec-22	Gallagher	Elec	Insurance	£ 373.93	
31-Dec-22	Jocelyn Nichols	Elec	Pay for December	£ 550.26	
31-Dec-22	HMRC	Elec	Tax for December	£ 137.60	
Total				£ 2,688.16	

Income

03-Nov-22	B&NES Council	Elec	Community Infrastructure Levy	£ 5,073.22	
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Priston Parish Council

Income and Expenditure against Budget 2022-23

Item	<u>Actual to 1</u>			<u>Forecast to 31 March</u>	<u>VAT</u>
	<u>Budget</u>	<u>January</u>	<u>Expected</u>		
End of Year Cash c/f	8865	8865		8865	
<u>Income</u>					
Precept	7102	7102		7102	
Contribution for sign from Mill		60		60	
Ticket sales for Jubilee dinner		1188		1188	
CIL for Pottern building		5073		5073	
VAT Re-Imbursement		24	146	170	
Total	<u>15967</u>	<u>22312</u>	<u>146</u>	<u>22458</u>	
<u>Expenditure</u>					
<u>Village Facilities</u>					
The Link	50		50	50	
Green Thumb	100	78	26	104	13
Christmas Presents and Donation	60		25	25	67
Water Supply/ Fountain & Trough	150	468	50	518	
Defibrillator Training	350		350	350	
Defibrillator Installation and Running Costs	300		300	300	
Gritter			1100	1100	
Rock Salt and Gritting	200		200	200	8
Website	300	48	252	300	
Climate Emergency	500		500	500	
Midsomer Norton Dial a Ride	40	40		40	
Cam Valley Wildlife	5	5		5	
CPRE	100		100	100	
Seat on Village Green & Walnut Tree	50	264		264	44
Flower Festival	20			0	
Accountancy Fees	50		50	50	
Ditch Clearing	150		150	150	
Finger Posts	200	749	200	949	from last year
Platinum Jubilee	500	1520		1520	15
Total	<u>3125</u>	<u>1652</u>	<u>3353</u>	<u>6525</u>	
<u>Administration</u>					
Clerk's Salary	3800	4257	1294	5551	
Payroll administration	120	120	0	120	
Stationary/Print/Travel	50		50	50	
ALCA	100	68		68	
Clerk's Broadband & Laptop	120		669	669	
Training	100		100	100	
Insurance	370	374		374	
Internal Auditors	50	50		50	
Village Hall Rental	250		205	205	
Hall Heating	20		20	20	
Information Commissioner's Office	40		40	40	
Total	<u>5020</u>	<u>4869</u>	<u>2378</u>	<u>7247</u>	<u>146</u>
Total Facilities and Administration Expenditure	8145	6522	5731	13773	
<u>Income - Expenditure</u>	<u>7822</u>			<u>8526</u>	

Priston Parish Council

Draft Budget 2023-24

Item	2021-22	2022-23	2023-24
End of Year Cash c/f	7066	8866	8526
Income			
Precept	6700	7102	7600
Sign contribution		60	
VAT Re-Imbursement		170	
Jubilee Ticket sales		1188	
Community Levy		5073	
Grant for Fingerposts	250		
Total	14016	22459	16126
Expenditure			
Village Facilities			
The Link		50	50
Green Thumb	90	104	120
Christmas Procession	55	25	60
Water Supply/ Fountain & Trough	34	518	150
Defibrillator Training		350	350
Defibrillator Installation and Running Costs		300	300
Gritter		1100	
Rock Salt and Gritting		200	200
Website	127	300	300
Climate Emergency	56	500	500
Midsomer Norton Dial a Ride	40	40	40
Cam Valley Wildlife	5	5	5
CPRE	100	100	100
Seat on Village Green		264	50
Flower Festival		0	20
Accountancy Fees		50	50
Ditch Clearing		150	150
Finger Posts		950	950
Duke of Edinburgh, Platinum Jubilee & Coronation	50	1520	500
Total	557	6526	3895
Administration			
Clerk's Salary	3721	5551	5538
Payroll Administration	120	120	120
Stationary/Print/Travel	6	50	50
ALCA	66	68	74
Clerk's Broadband & laptop in 2022/3	120	669	120
Training		100	100
Insurance	358	374	380
Internal Auditors	50	50	50
Village Hall Rental	115	205	250
Hall Heating	2	20	20
Information Commissioner's Office	35	40	40
Total	4593	7247	6742
Total Facilities and Administration Expenditure	5150	13773	10637
Income - Expenditure	8866	8526	5489

7%
497.14