

PRISTON PARISH COUNCIL

Laira
Priston
Bath, BA2 9EB
parishclerk@priston.org.uk
www.priston.org.uk

Dear Councillor

14/01/2020

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 20th January at 7 pm in **Village Hall, Priston.**

Jocelyn Nichols
Clerk

Matters raised by Parish residents

A G E N D A

1. Apologies
2. To agree minutes of last meeting
3. Matters arising not covered elsewhere.
4. Chair's Report – To report progress on the Triangle, the Chief Executive of B&NES visit, the Water Fountain and Buckingham Palace Garden Party
5. Clerk's Report
 - i. To present financial report and agree expenditure for the rest of the financial year, approve the budget for 2020-21, and completion of the Precept Requirement Form, and discuss village hall rental charges
 - ii. To report on correspondence: a) Consultation on strengthening Powers to tackle Unauthorised Encampments b) School Transport
6. 75 VE Day celebrations: Nation's toast to the Heroes of WW2 8 May 2020:
7. Website Accessibility regulations: to report on progress towards complying with the WCA2.1 AA standard by 23 September 2020
8. To report on progress of the Village Hall notice board: confirmation order placed
9. To report on the Emergency Plan –
10. To report on footpaths
11. To agree attendance at future meetings – a) Marksbury PC re dangerous junction 28/1/2020 b) Parish Clerks B&NES Network 31/1/2020 c) Cam Valley Forum 13/2/2020 7pm
12. Any other business
13. Dates of Meetings in 2020: March 16th, May 11th, July 6th, September 7th, November 16th.

Priston Parish Council Financial Report November 2019

INCOME	£	EXPENDITURE	£
Cash at Bank on 8 November		Income and cash carried forward	8,318.12
Current Account	7,918.12	See p 2 for itemised expenses	
Cash	0.00		
Total Income for Period	400.00	Total	1,430.48
Total Income and Cash	8,318.12	Balance on 1 January	<u>6,887.64</u>
		Expected Expenditure	4531.45
		Balance	<u>2,356.19</u>

Payments 2019-20

Date	Payee	Transaction	Description	Gross Amount	VAT	Category
25/11/19	Sculpted Earth	Elec	Fabricate and weld seat frames	£ 600.00	100	Service
27/11/19	Jocelyn Nichols	Elec	November Salary	£ 240.00		Staff Costs
27/11/19	HMRC	Elec	PAYE	£ 60.00		Staff Costs
09/12/19	Kate Keppel Palmer	Elec	Santa's Carol Procession	£ 60.00		Service
09/12/19	Green Thumb	Elec	Village Green Treatment	£ 18.50		Service
09/12/19	The Link	Elec	Donation to Link production	£ 50.00		Service
09/12/19	Bristol, Wessex Water	Elec	Water bill	£ 26.98		Service
18/12/19	Priston Village Hall	Elec	Annual meeting charge	£ 75.00		Service
30/12/19	Jocelyn Nichols	Elec	December Salary	£ 240.00		Staff Costs
30/12/19	HMRC	Elec	PAYE	£ 60.00		Staff Costs
<u>Total</u>				<u>£ 1,430.48</u>		

Forecast Expenditure

Salary	900
Triangle	1000
Gritter	1000
Ditch Clearing	150
Noticeboard	1133
Finger Posts	330
Green Thumb	18
	<u>4531.45</u>

Income Priston Parish Council 2019-20

	April	May	June	July	August	September	November	Total
Precept	3200					3200		6400
Legacy					1000			1000
VAT Refund				245.02				245.02
Contribution to Seat							400	400
Total	3200	0		245.02	1000	3200	400	8045.02

Priston Parish Council Draft Budget 2020-21

	2018-19	2019-20	2020-21
End of Year Cash c/f	7435	4963	4815
Income			
Precept	6200	6400	6500
Legacy		1000	
VAT Re-Imbursement		245	
Contribution for Seat		400	
Total	13635	13008	11315.13
Expenditure			
Village Facilities			
The Link	50	50	50
Green Thumb	75	74	75
Christmas Procession	60	60	60
Water Supply/ Fountain & Trough	40	49	600
Defibrillator Training	350	322	350
Defibrillator Installation and Running Costs	117	118	120
Gritter		1000	
Rock Salt and Gritting	100	100	200
Website	74	122	500
Village Design Statement	960		
Midsomer Norton Dial a Ride	40	40	40
Cam Valley Wildlife	5	5	5
CPRE	36	36	36
Grant for Hearing Loop	250		
Flower Festival		100	
Seat on Village Green		1624	
Accountancy Fees		9	50
Triangle		1000	200
Ditch Clearing		150	150
Noticeboard		1473	
Finger Posts		330	200
Total	2157	3710	2086
Administration			
Clerk's Salary	3096	3742	3700
Stationary/Print/Travel	10	35	50
ALCA	34	34	34
Clerk's Broadband	120	120	120
Training		40	100
Insurance	291	303	350
Internal Auditors	50	50	50
Village Hall Rental	75	105	500
Hall Heating	20	20	20
Information Commissioner's Office	40	35	40
Total	3736	4484	4964
Total Facilities and Administration Expenditure	5893	8193	7050
Income - Expenditure		4815	4265