

PRISTON PARISH COUNCIL

Jocelyn Nichols
Laira
Priston
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Dear Councillor

1/5/2026

You are summoned to attend the **Annual Meeting** of Priston Parish Council to be held on Monday 11th May 2026 in the village hall, commencing at 7.00pm.

Jocelyn Nichols
Clerk to the Parish Council

A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office – Chairman
3. Election of Vice-Chairman
4. Appointment of Internal Auditor and Finance Representatives
5. Appointment of Planning Representatives
6. Appointment of Footpaths Representative
7. Appointment of Village Hall Representative
8. Appointment of Roads and Highways Representative
9. Appointment of Representative to Priston AED Project
10. Appointment of Climate and Ecological Emergency Representative
11. Appointment of Flooding Representative
12. Matters raised by parish residents
13. To note apologies
14. To agree minutes of ordinary meeting held on Monday 9 March 2026.
15. Matters arising not covered elsewhere.
16. Clerk's Report:

- i. To present financial report for financial year 1 April 2026 to 31 March 2027
- ii. To present a review of the council's Asset Register

17. To consider, approve and sign the 2025/26 Annual Governance Statement
18. To consider, approve and sign the 2025/26 Accounting Statement
19. To consider and approve 2026 Standing Orders, Financial Regulations, Risk Assessment
20. To review and sign the 2026 Councillors' Register of Interests
21. To agree dates for public access to accounts
22. To discuss future assertion 10 progress
23. Roads and Highways including the parking survey
24. Planning
25. Flooding
26. To report on the Climate and Ecological Emergency including hedge by Cricket Ground
27. To report on footpaths
28. To report on external meetings and agree attendance at future meetings
29. Any other business
30. Date of next Meeting –Monday 6 July 2026 in the village hall.

Previous Minutes are available to view at www.priston.org.uk

Priston Parish Council Financial Report May 2026 for 2026/2027 Financial Year

Period 1 April 2026 to 1 May 2026

INCOME	£	EXPENDITURE	£
Cash at Bank on 1April 2026		Income and cash carried forward	10,923.54
Current Account	4,891.50	See p 2 for itemised expenses	
CIL	1,122.04	Total	804.93
Total Income for Period - Precept	4910.00	<u>Balance on 1 May 2026</u>	<u>10,118.61</u>
<u>Total current income and cash</u>	<u>10,923.54</u>		

Payments 2026-27

Period 1 April 2026 to 1 May 2026

Date	Payee	Transaction	Description	Gross Amount	VAT	CIL
15-Apr-26	ALCA	Elec	Subscription	£80.68		
15-Apr-26	DM Payroll	Elec	Payroll services	£144.00		
30-Apr-26	Jocelyn Nichols	Elec	Pay for April	£447.16		
30-Apr-26	HMRC	Elec	NI for April	£21.29		
30-Apr-26	HMRC	Elec	Tax for April	£111.80		
<u>Total</u>				<u>£804.93</u>	<u>£0.00</u>	
Precept				£4,910.00		

Priston Parish Council

Income and Expenditure against Budget 2026-27

Item	<u>Budget</u>	<u>Actual to 1 May</u>	<u>Expected</u>	<u>Actual to 31 March</u> <u>2027</u>	<u>VAT</u> Column1
End of Year Cash c/f	4892	4892		4892	
<u>Income</u>					
Precept	9820	4910	4910	9820	
VAT Re-Imbursement		24		24	
Total	<u>14712</u>	<u>9826</u>	<u>4910</u>	<u>14736</u>	
<u>Expenditure</u>					
<u>Village Facilities</u>					
Christmas Procession	60		60	60	
Website	450		450	450	
Climate Emergency	50		50	50	
Total	560	0	560	560	
<u>Administration</u>					
Clerk's Salary	7171		7171	7171	
Payroll administration	144	144		144	24
ALCA	81	81		81	
Training	100		100	100	
Clerk's Broadband	120		120	120	
Insurance	300		300	300	
Internal Auditors	50		50	50	
Village Hall Rental	200		200	200	
Hall Heating	40		40	40	
Information Commissioner's Office	55		55	55	
Total	8261	225	8036	8261	24
Total Facilities and Administration Expenditure		225	8596	8821	
<u>Income - Expenditure</u>	<u>5891</u>			<u>5915</u>	
<u>Community Infrastructure Levy</u>					
CIL Carried forward	1122			0	