

PRISTON VILLAGE HALL
Minutes of the Annual General Meeting held on Wednesday 31st January 2018

Present: Mrs Pattison [Chair], Mrs Anderson, Mr Cross, Mrs Cross, Mrs Drake-Brockman, Mrs Hassard, Mr Pattison, Mrs Taylor.

Apologies: Mrs Carter, Mrs Wilkinson, Mr Hughes.

Mrs Pattison also welcomed Mr Cameron, Mr and Mrs Ostgaard, Mrs Rideout.

The Minutes of the Annual General Meeting held on 8th February 2017, having been distributed to all present were agreed a true record of proceedings and signed by the Chairman.

Matters Arising: There were none.

Chairman's Report: Mrs Pattison said the main emphasis this year had been to progress the Village Hall improvements project. Having been granted Listed Building permission the Committee decided to appoint a Project Manager, the Building Surveyors db+PAUL. A comprehensive list of desirable work has been compiled and the Project Manager has now prepared a specification of works to go out to tender, which should happen this week. Once the tenders are received we will be in a position to apply for grants. A huge amount of work has been done by Mr Cross and he deserves a special thank you. The process is very slow and we do not foresee work starting until after the Festival. We will have to tailor our wish list according to the amount raised by grants and fund raising, the most urgent item being the roof. Bookings continue to bring in a satisfactory income. We have installed High Speed Broadband, our thanks to Truespeed who now install free connection and supply to village halls. We are also about to install a hearing loop, partly funded by a grant from B&NES which has been match funded by the Parish Council.

We are sadly losing Mr Hassard, Mrs Barnes and Mrs Hoghton from the committee but my thanks to them for all the work they have done for the hall. I would like to thank all the committee their support and teamwork, and especially Mrs Anderson and Mr and Mrs Cross. Finally, after an amazing 13 years as our Bookings Manager, Mrs Ostgaard is handing over to Mrs Rideout. Mr and Mrs Ostgaard are moving to the Netherlands and they will be sadly missed. So thank you very much and we have a small gift for you.

Treasurer's Report: Mr Cross thanked Mr Anderson for again kindly acting as the Independent Examiner and for his report, and voiced his appreciation to Mrs Anderson for typing the same. No issues were raised.

Assets: Cash and Bank Balances as at 31.12.2017 were £17,086 i.e. an increase of £4,019.

Income: Overall was £8568 i.e. an increase of £864. The Social was £535 was down from £646; Mayday at £3555 was up from £3096; donations and repayments of £500 were up from £6. Lettings at £3363 were very slightly down from £3386; the Village Hall share of the marquee was £60 down from £80; the electricity meter at £375 was down from £393.

Expenditure: Overall was £4549, an increase of £252. Cleaning with minor purchases cost £1269 slightly down from £1271; insurance was £667 up from £598; repairs and major purchases were £343 down from £1299. Electricity was £688 as against £708; water was £109 down from £235, lower because one half-year payment will be made in January 2018; licences were £139, up from £126. Refurbishment Expenses were £1223 up from £0 and relate primarily to fees etc. in relation to the future works.

Summary: Mr Cross considered the overall financial situation to be very satisfactory, as assets have increased again. He expected the routine income in 2018 to be similar to, or lower than, 2017.

However, the proposed roof and refurbishment works costs would greatly exceed our ability to pay from our own assets and will therefore be reliant on obtaining grants and donations to cover most of the costs. It would be his intention to ensure that our reserves would never fall below £5000, so that the maximum direct contribution from reserves to refurbishment costs is likely to be £12,000.

Adoption of Reports: The formal adoption of the Chairman's report and Treasurer's report was proposed by Mr Pattison and seconded by Mr Cameron.

The adoption of the Independent Examiner's report was proposed by Mr Pattison and seconded by Mr Cameron and all present were in favour.

Election of Officers: It was proposed by Mrs Hassard and seconded by Mrs Taylor that all the Officers be re-elected. This was unanimously carried. **Chairman: Mrs Pattison; Vice-Chairman: Mrs Anderson; Treasurer: Mr Cross; Secretary: Mrs Cross.**

Election of Committee: Mrs Pattison said that Mr Cameron had agreed to join the Committee and this was proposed by Mrs Pattison and seconded by Mrs Anderson. It was proposed by Mrs Cross and seconded by Mrs Anderson that the present Committee be duly elected to serve as the Management Committee for the coming year: **Mrs Carter, Mr Cameron; Mrs Drake-Brockman, Mrs Hassard, Mrs Taylor and Mrs Wilkinson.**

Any Other Business: Mr Pattison spoke of his appreciation of the very good work done by the Committee. Mrs Anderson called for acknowledgement of the amount of work done by Mrs Pattison and this was agreed by all with grateful thanks.

There being no other business Mrs Pattison declared the Annual General Meeting closed at 7.50 pm and thanked members for their attendance and support and visitors for coming.