

# **PRISTON VILLAGE HALL A.G.M**

Wednesday, 2<sup>nd</sup> February 2022 at 7pm

Venue: Priston Village Hall

## **Present:**

Tim Hughes (Trustee)  
Jill Wilkinson  
John Wilkinson  
Maggie Rideout (Booking Manager)

## **Committee members:**

David Hassard (Chair)  
Lissa Carter (Vice Chair)  
Peter Brookes (Treasurer)  
Claire Lawton (attended by zoom)  
Jane Harvey  
Richard Bottle  
Sue Copperman  
George Haines

### **1. Apologies:**

Doug and Gail Pattison

### **2. Minutes from the last AGM**

The minutes from the last AGM were approved.

### **3. Matters Arising**

Mike Taylor's daughter Imogen has donated a bench for the Village Hall carpark which will be delivered and sited this month.

### **4. Chairman's Report**

The Chairman reported it had been a quiet year due to Covid restrictions but the hall was in good shape due to major expenditure in 2019. Some minor ongoing repairs are being investigated. The large hornbeam in the carpark has been pruned and this has improved the space available. The carpark surface will need attention to remove moss and weeds and wider changes to the layout and use of the space will be considered.

A bench, kindly donated by Imogen Taylor in memory of Mike, will be delivered at 11.30 on the 17<sup>th</sup> February. We shall place it so it can be enjoyed and well used.

Many thanks indeed to the Taylor family.

The Chairman thanked Richard for his tireless work in interpreting changes to Covid regulations, applying them to the use of the hall and for updating the hiring documentation and hall signage.

The Hall's financial state will be detailed by Peter Brookes but the hall is in a good position and a reduction in rental income has been more than offset by Government grants. The Chairman thanked Peter in particular for his effort in changing bank and securing internet banking which took a huge amount of time.

Village Hall social events this year were very limited, but we did take advantage of a relaxation of rules in the summer to organise and subsidise a Village Party, which I think was enjoyed and well received by those who attended. We will have to see what the appetite is in 2022 for more regular social gatherings. I am pleased to say that they will be mainly for social reasons as there is no particular need for fundraising this year.

The committee has lost Jim Dickinson and Robert Hartley this year and the Chairman thanked them for all they have done - particularly Robert, supported by Sue and Jane, for the work for the village party.

Jane was welcomed on to the committee this year and the Chairman reiterated that we continue to look for a secretary and would be really grateful if anyone could step up to this role.

The Chairman thanked Maggie for her ceaseless work as the Bookings Manager for the hall and the work above and beyond just bookings.

## **5. Treasurer's Report**

The Treasurer reported assets of £39,796 compared with £19,959 for the previous year. The income for the year was £25,844 which included grants and very generous donations. Lettings related income was £2,583 compared with £2,616 the previous year with both years affected by Covid restrictions. The fund-raising Social did not take place in 2021.

The expenditure overall was £4,835 compared with £8,156 the previous year. The subsidised Family Party cost £671. There were no refurbishment expenses this year and savings were made in both electricity and water usage. Our electricity is on fixed rate until June 2022 when it will rise significantly.

The Nat West account was closed in May with a £1,500 incentive payment. The new account at the Co-op Bank requires two committee member signatures for expenditures but it is working well and has enabled online banking. The Gift Aid receipts have been received from HMRC.

An Independent Examiner's Report has been kindly prepared by Jocelyn Nichols. No issues were raised by the report and a signed copy will be placed on record.

The current cash in hand will be placed in the bank as there are no current events planned.

In summary the Treasurer considers the overall financial situation to be excellent due to generous donations and Covid-19 relief grants. The estimate for routine expenses in 2022 is £4000.

## **6. Adoption of Reports**

The Chairman's Report was approved and adopted unanimously.

The Treasurer's Report will be circulated to attendees and adopted later.

## **7. Election of Officers**

The existing Chairman, Deputy Chair and Treasurer were proposed and seconded to continue in post. The Secretary's post will be discussed during the committee meeting following the AGM.

## **8. Election of Committee**

The existing committee members were re-elected. Maggie Rideout agreed to join the committee and was proposed and seconded. The Chairman asked if we knew of any other villagers who would consider joining the committee.

The committee members agreed to maintain the following links:

Richard Bottle: Cricket Club

Sue Copperman: Saturday Cafe

Claire Lawton: Church

Lissa Carter: Festival

Jane Harvey: Safeguarding and second signature for expenditure.

Maggie Rideout: Hall Bookings

## **9. Any Other Business**

Tim Hughes asked what progress had been made on the signs of damp around the fireplace. Peter confirmed that the Building Surveyor had failed to attend a site meeting but he would consider doing his own inspection of the tiles around the chimney. Health and safety considerations would be taken into account.

Tim also asked about the down pipe outside the front door of the hall which could cause ice to form across the doorway. A plan to consider diverting the flow into a soak-away will be considered.

John Wilkinson asked if liaison with other village organisations was planned to discuss the Queen's Jubilee holiday arrangements. David understood Vicki Pai was leading a discussion and George offered to act for the Village Hall with that group.