

## PRISTON VILLAGE HALL

### Minutes of the Annual General Meeting held on Wednesday 30th January 2019

Present: Mrs Pattison [Chair] Mrs Anderson Mr Bottle, Mr Cameron,  
Mrs Carter, Mr Cross, Mrs Cross, Mrs Drake-Brockman, Mrs Hassard,  
Mr Hughes, Mr Pattison, Mrs Taylor.

Apologies: Mrs Wilkinson.

Mrs Pattison also welcomed Mrs Copperman. Mr Hartley,  
Mr and Mrs Hunt, and Mrs Rideout.

**3168 The Minutes of the Annual General Meeting** held on 31<sup>st</sup> January 2018,  
having been distributed to all present were agreed a true record of proceedings  
and signed by the Chairman.

**3169 Matters Arising:** There were none

**3170 Chairman's Report:**

Mrs Pattison commenced by confirming the great news of obtaining a grant from the Big Lottery Fund of £31, 280 and gave particular thanks to Mrs Carter and Mr Bottle for the enormous amount of work involved. She also thanked Mrs Nichols for her work in successfully obtaining the grant of £10,000 from St John's charity. These grants plus donations from the village and money already in hand mean that the Village Hall Committee's plans for improvement can now go ahead with the possibility of starting after May Day if the contractor agrees.

Because of the delay since receiving quotations, prices will have increased. With this in mind, plans for the Auction of Promises are well under way, and Mr Hassard is to be thanked for developing this. There are over 40 promises so it is hoped that this will considerably add to funds. The Auction will replace the annual Village Social.

The Committee is aware that the hall is looking a little neglected but the forthcoming work should start the smartening up process.

May Day, our main fundraising event, was held on an unusually hot day last year which did effect hot food sales but a healthy profit was made. As normal it was a great team event.

Mrs Pattison thanked all the committee for their continuing hard work, and particularly the officers. Thanks also to Mrs Rideout who is doing sterling work as Booking Manager.

**3171 Treasurer's Report:** Mr Cross thanked Mr Anderson for again kindly acting as the Independent Examiner and for his report, which he circulated together with his own report. The financial year ended on 31<sup>st</sup> December 2018. No issues were raised by the I.E. report and as no other issues were raised by the committee he recommended that it be duly signed and placed on record. The Independent Examiner's report provides more detail than he wished to discuss at the meeting but the essential points contained are as follows, with numbers in brackets relating to the year 2017:

Assets: Cash and Bank Balances as at 31.12.2018 were £30,511 (£17,086) i.e. an increase of £13,425.

Income: Overall was £21,801 (£8568), i.e. an increase of £13,233. The Social at £834 up from £535; Mayday at £3238 was down from £3555; donations and grants of £14,510 were up from £500. Lettings at £2807 were down from £3363; the Village Hall share of the marquee was £90 up from £60; the electricity meter at £297 was down from £375.

Expenditure: Overall was £8376 (£4549), i.e. an increase of £3827. Cleaning with minor purchases cost £1463 up from £1269; Insurance was £688 up from last year £667; Repairs and major purchases were £244, down from £343; Electricity was £643 down from £688; Water was £229 up from £109; Licences were £142, up from £139; Refurbishment Expenses were £4871 up from £1223 and relate partly to fees etc. in relation to the future works but also installation of the hearing loop.

Points:

1. Letting is down from the previous year. Once the refurbishment project is complete it is intended to review charges.

2. The main increase is due to grants and donations, and it is anticipated further grants will be received in 2019. Income in subsequent year should return to the usual levels.

Summary: Mr Cross considered the overall financial situation to be very satisfactory, but the long term situation will only become clear once the refurbishment is completed.

As previously stated, it will be the intention to ensure that our own reserves would never be less than £5000.

He further noted that as income will be greater in 2019 than £25,000, different rules apply and the committee will have to seek an alternative internal examiner.

**3172 Adoption of the Reports:**

The formal adoption of the Independent Examiner's report, the Chairman's Report and Treasurer's Report was proposed by Mr Cameron, seconded by Mrs Anderson and all present were in favour.

**3173 Election of Officers:** . It was proposed by Mrs Carter and seconded by Mrs Hassard that all the Officers be re-elected. This was unanimously carried.

<b>Chairman</b>	<b>Mrs G. Pattison</b>
<b>Vice-Chairman</b>	<b>Mrs A. Anderson</b>
<b>Treasurer</b>	<b>Mr N. Cross</b>
<b>Secretary</b>	<b>Mrs C. Cross</b>

**3174 Election of Committee:**

Mrs Pattison said that Mrs Copperman and Mr Hartley had agreed to join the Committee and this was proposed by Mrs Cross and seconded by Mrs Taylor. It was then proposed by Mrs Cross and seconded by Mrs Taylor that the present Committee be duly elected to serve as the Management Committee for the coming year, however, Mrs Drake-Brockman announced that she had decided to stand down. She was thanked for her long dedication to the Village Hall.

Members:

**Mr Bottle, Mrs Carter, Mr Cameron, Mrs Copperman, Mr Hartley, Mrs Hassard, Mrs Taylor and Mrs Wilkinson.**

Representative of Village Organisations:

<b>Bellringers</b>	<b>Mrs J. Wilkinson</b>
<b>Choir</b>	<b>Mr R. Hartley</b>
<b>Cricket Club</b>	<b>Mr R. Bottle</b>
<b>Festival</b>	<b>Mrs E. Carter</b>
<b>Parish Council</b>	<b>Mrs F. Hassard</b>
<b>Parochial Church Council</b>	<b>No representative at present</b>
<b>Saturday Café</b>	<b>Mrs S. Copperman</b>

**3175 Any Other Business:**

**i. Tenure of Village Hall Management Trustees:**

Mrs Taylor suggested that a tenure limitation would make the committee more attractive to new people and might open the door to new members. A long discussion then took place during which the following points were made:

Mr Bottle felt refreshing the committee was desirable but the fundraising group had shown a way to involve new people not all on the committee.

However, he pointed out that in the case of the representative members, they are sometimes drawn from small organisations (like the bell-ringers).

Mr Pattison suggested that as the elected members do much of the work he had a concern that not enough people might come forward.

Mrs Rideout suggested that for each officer post (Chair, Vice-Chair, Treasurer, Secretary) a deputy could be appointed to be trained in how the work is done, and in the next year the deputy could replace the officer who could move back to the general committee.

Mrs Hunt suggested that the 4 officers could serve for 3 years each (and could be re-elected) with a rolling programme for each year so that each officer in turn could be either re-elected or step down.

Mrs Cross expressed the worry that if all the trustees on the Committee had a non renewable tenure the situation might arise that the committee imploded.

Mr Bottle felt that it would be important not only to carefully manage change but also manage the rate of change.

Finally it was agreed that the refurbishment project should take precedence but after completion the committee should return to this discussion and produce a range of options. However, in the event of a proposed change there would

**3175 Any Other Business (cont):**

need to be clarification of whether a defined tenure would have to be referred back to the Charity Commissioners for their agreement.

**ii.** Mr Pattison spoke of his appreciation of the excellent work done by the Committee.

There being no other business Mrs Pattison declared the Annual General Meeting closed at 8pm and thanked members for their attendance and support, and villagers for coming.