

The following are the DRAFT minutes of an ordinary meeting of Priston Parish Council held on Monday 9^h September 2013 in the Village Hall, Priston. These have not yet been approved as an accurate record of proceedings.

Councillor Pattison presided and Councillors, Davies, Girdlestone and Lippiatt and the Parish Clerk were present. The Chairman welcomed village residents Mr Bottle and Mr Perriton and the Rev. Martin Blewett.

Prior to the formal business of the meeting a resident enquired as to the current situation with regard to the overgrown condition of Parcel 6856. The Chairman gave a brief response advising this would be included in the minutes under item 4.

1. **Apologies** received from Councillors Cross, Hopwood and Whybrow and District Councillor Veale.
2. **Minutes of the ordinary meeting** held on 15th July, having been distributed electronically to Councillors, were approved as a true record of proceedings and the minute book signed by the Chairman.
The minutes of the extraordinary meeting held on 2nd August to consider planning applications 13/02824/FUL and 13/02825/LBA, The Watermill, Priston Mill, also having been distributed electronically to Councillors were approved as a true record of proceedings and the minute book signed by the Chairman.
3. **Matters Arising** from the meeting of 15th July not covered elsewhere on the agenda: The **Risk Assessment** had been amended; the **Annual Return** had been displayed; and the Chairman had placed an article in The Link regarding the **Community Right to Bid**.
4. **Correspondence - Parcel 5856, High Street** – The Chairman advised of emails with the landowner and reported on an extremely amicable meeting during which the landowner was introduced to all adjacent neighbours. He understood the concerns expressed and would arrange for the clearance of the overgrown foliage in the coming weeks. He also felt it practical to fell the walnut tree at the same time.
5. **Financial Report** - The report distributed electronically to Councillors, and published on the Priston Website, was read to the Council, noting cheques written since the previous meeting: GreenThumb (second treatment of Village Green) £15.50, pack of two print cartridges £28.98 and reimbursement to Mr Bottle in respect of two years' hosting/domain charges £58.78. The current balance at the bank was £3119.12 including £275.74 in the defibrillator account.
The Clerk advised the Parish Council's insurance was due with effect from 9th September and that a quotation had been received from the current insurers in the sum of £278.95 for one year or £265pa for a long term contract of three years. After discussion it was agreed to accept the three year contract.
The Clerk concluded by advising a further invoice was expected from Green Thumb for treatment scheduled on 6th September and also that she would be writing her quarterly salary and reimbursement cheque at the end of September.
6. **Standing Orders/Financial Regulations** – The new version of the Financial Regulations, after being circulated electronically to all Councillors, was approved and would be adopted immediately. The Clerk to re-issue after including the date of adoption and to also arrange publication on the Priston Website. **Action: Clerk**
7. **BANES' Core Strategy/Placemaking Plans** - The Chairman was pleased to report he had been successful in receiving support from some residents of the parish. A questionnaire for use by parish councils had been promised by the District Council. Noted Councillors Davies and Hopwood would be attending a Placemaking Plan Workshop on Saturday 28th September. **Action: Councillors Davies and Hopwood**
8. **Meetings scheduled for attendance outside the Parish:**
Parishes Cluster, Hinton Charterhouse: 10 September – Councillor Davies and the Clerk to attend
Parishes Forum, Radstock Police Station: 16 September – Councillor Hopwood and the Clerk to attend
BANES' Group ALCA, venue tba, 25 September - Councillor Davies and the Clerk to attend
Parishes' Liaison, venue tba, 16 October – Councillor Cross to attend
9. **Defibrillator** – The report received from Mr Wilkinson was distributed electronically, a copy placed on file and also published on the Priston Website. Noted the AED and telephone kiosk continue to be checked weekly. A response was still awaited from the Nationwide Building Society regarding an application to their Community Support Scheme.
10. **Footpaths and Bridleways** – Councillor Whybrow whilst apologising for his inability to attend the meeting had advised he had nothing to report.

- 11. Roads and Highways** – Councillor Girdlestone reported the scheduled resurfacing of the High Street had been postponed to accommodate the Priston Festival and thanks were extended to the Highways Department for their support.
The Clerk read an email received from District Councillor Veale with regard to the drainage problems experienced on the Farmborough lane. Councillor Veale would pursue this problem on behalf of the Parish. Councillor Lippiatt advised that, with one exception, the drains in the area had been jetted by the Highways Department.
- 12. Priston Website** – The report submitted by Mr Bottle, and which had been distributed electronically and published on the website, was accepted and a copy placed on file.
- 13. Planning applications:**
5 Sarabeth Drive, Tunley - Change of use from ancillary residential accommodation to separate residential dwelling (adjacent parish) (Resubmission) – Noted decision of Planning Services to refuse this application.
Parcel 8970 Tunley Road – Erection of Agricultural Barn and widening of existing access (adjacent parish) – This application had been referred to Planning Committee and subsequently refused.
The Watermill, Priston Mill Lane – Internal and external alterations for the conversion of Priston Mill and stables into overnight accommodation for use in conjunction with existing wedding function – This application had recently been considered by the Parish Council. Response to Planning Services and minutes of extraordinary meeting placed on file.
Tunley Farm Estate – change of use of units W1, W2 and W4 (adjacent parish) The information on this application was passed to Councillor Davies for investigation as appropriate.
- 14. Date of next meeting:** Monday 18th November 2013, commencing 7pm
There being no further matters for discussion the Chairman declared the meeting closed and thanked councillors and residents for their attendance and participation.