

The following are the DRAFT minutes of an ordinary meeting of Priston Parish Council held on Monday 14th September 2009 in the Village Hall, Priston. These have not yet been approved as an accurate record of proceedings.

Councillor Hughes presided, Councillors Cross, Lippiatt, Pattison, Whybrow and Wilkinson and Parish Clerk were present. The Chairman welcomed village resident Mrs Grimshaw.

1. **Apologies** received from Councillor Hopwood and District Councillor Clarke.
2. **Minutes of the meeting** held on 13th July 2009, having been distributed electronically to all councillors, were accepted as a true record of proceedings and the minute book signed by the Chairman.
3. **Matters Arising:**
 - (i) **Speeding Vehicles** – The Clerk advised that an email message had been received from the Area Traffic Engineer but without attachment. A hard copy was promised in the next few days.
 - (ii) The Internal Auditor had advised that the existing Internal Audit Plan covered the **Terms of Reference**.
 - (iii) **Village Green** – The Chairman advised that the donated lawnmower was working well and also that the seat had been repaired at no charge to the Parish Council. The Clerk to write to Mr Rowbottom expressing the Council's thanks for this repair.
 - (iv) **9 Summerlea** – The Chairman informed the meeting that regulations had recently changed and the new extension had been built within these regulations
4. **Correspondence:** (i) The Clerk advised of a **Parish Planning Seminar** to be held on 3rd October and would distribute the information electronically. (ii) Information had recently been received inviting Councillors to meetings entitled "Our Healthy Conversation". Councillor Wilkinson reported he had attended one of the meetings, which he had found to be interesting and well supported and gave a resumé of the talks and discussions. A report would be published later in the year. Councillor Hopwood had however, by email, expressed concern at the financial expenditure involved in arranging meetings such as this and wished this concern to be raised formally with the District Councillor.
5. **Financial Report:** The Clerk reported a current balance at the bank of £1,399.60 and that she wished to pay her salary for the three months July to September and also reimburse herself for Broadband, petty cash and refill print cartridge charges.
6. **Return to External Auditor:** The Clerk reported the Annual Return had been approved, signed and returned by the Auditor and that she had displayed sections 1, 2 and 3 of the return, for the requisite 14 days, on the Parish Council noticeboard and in the Church porch.
7. **Telephone Kiosk** – The Clerk advised she had received further documentation with regard to the Unmetered Supply of Electricity and had contacted a representative of Western Power who had confirmed the Parish Council is responsible for the lighting prior to adoption of the kiosk. The quoted charge for this was £21.72 per annum.
The Clerk was requested to contact the District Councillor to ascertain the position with regard to the retention by B&NES of the kiosk.
8. **Mobile Library** – Brief comments were made by the Chairman on the current situation with regard to the mobile library service.
9. **Ward Councillors' Initiative** – The Chairman and Clerk advised that an application had been made to the District Councillor requesting the sum of £1,000 to remove all existing grass and soil and turf the Village Green and also provide a porous area beneath the seat around the tree. These arrangements were formally endorsed by Councillor Wilkinson, seconded Councillor Pattison and agreed.
10. **Defibrillator** - Councillor Wilkinson reported that the defibrillator is inspected weekly and a report submitted. Some concern was expressed regarding the light, which had been fitted to illuminate the equipment, and this will be discussed further by the defibrillator committee.

The Council was advised that 26 people had attended the initial induction course in the use of the equipment.

The Clerk had been in contact with the Parish Council's insurers who had agreed to insure the defibrillator and cabinet for an annual charge of £35. As they had been remiss in responding to correspondence, the charge for the current year would be waived and cover provided until the next due date in September 2010.

11. Priston Website: No report available.

12. Footpaths and Bridleways: Councillor Whybrow advised that the necessary work to implement a Traffic Regulation Order on the BOAT at Mill Lane was to be put out to formal consultation.

13. Planning Related and Planning Applications:

4 Wilmington - Erection of two storey side extension – Noted decision of Planning Services to refuse this application. A letter written by the District Councillor, in support of this application, was read to the Council.

Priston Village Hall - External alterations to place Defibrillator Cabinet and Sign on front external wall – Noted receipt of consent form from Planning Services

Staddlestones, Priston – Alterations and extension to house, and erection of double garage and porch – Application withdrawn.

Parcel 5856, High Street, Priston – Erection of new dwelling and garage – Noted receipt of consent form from Planning Services.

9 High Street, Priston – Erection of single storey side and rear extension and garage/office - Documentation returned to Planning Services in support of this application.

Parcel 5856, High Street, Priston – Erection of new dwelling with parking – Application number 02/01378 – To discharge reserved matters – Withdrawn.

Wood Lane – Highway Alteration – The Chairman advised of a proposal, by the landowner, to change the entry/exit of Wood Lane and construct a new opening and dwelling on ground to the east of the current road junction. The application was being submitted as development under a Section 106 agreement. Priston had been informed as “adjacent parish”.

15. Date of Next Meeting: Monday 30th November commencing 7.00pm.

16. Any Other Business : The Clerk advised that the ALCA Annual General Meeting was to be held on 23rd September at the Conygre Hall, Timsbury and would be followed by the B&NES' Group ordinary meeting.

There being no further business for discussion the Chairman declared the meeting closed at 8.00pm thanked Councillors and the resident present for their participation and attendance.