

The following are the DRAFT minutes of an ordinary meeting of Priston Parish Council held on Monday 18^h November 2013 in the Village Hall, Priston. These have not yet been approved, by the Parish Council, as an accurate record of proceedings.

Councillor Pattison presided and Councillors Cross, Davies, Girdlestone, Hopwood, Lippiatt and Whybrow and the Parish Clerk were present. The Chairman welcomed village resident Mrs Anderson and District Councillor Veale.

Prior to the formal business of the meeting a resident suggested that the location of the drain off pipe on the bridge be identified by BANES for future rodding.

1. There were no **apologies**.
2. **Minutes of the ordinary meeting** held on 9th September having been distributed by email to Councillors, were approved as a true record of proceedings and the minute book signed by the Chairman.
3. **Matters Arising** – Councillors Davies and Hopwood commented that the Placemaking Plan Workshop held in Keynsham on 28th September had been interesting and informative.
4. There was no relevant **correspondence**.
5. **Financial Report** - The report distributed by email to Councillors, and published on the Priston Website, was read to the Council. Cheques written since the previous meeting were noted: Clerk's salary for three months July to September inclusive and reimbursement of expenses to a total of £538.24; GreenThumb (third treatment of Village Green) £15.50, Parish Council Insurance £265, CPRE and Cam Valley memberships £29 and £5 respectively. The current balance at the bank was £2266.38 including £275.74 in the defibrillator account. The Clerk continued by advising she would be writing her usual salary and reimbursement cheque towards the end of December and that the fourth treatment of the Village Green was also due. Donations to The Link (£50) and Village Hall (£75), as approved when setting the precept, were also due to be settled in December. These were formally agreed. There was some discussion on the treatment being applied to the green at the conclusion of which Councillor Davies volunteered to clear the leaves and other debris prior to the next visit scheduled for week commencing 2nd December. **Action: Councillor Davies**
The Clerk also drew attention to the expected invoice from Bristol Water Billing Services for supply of water to the trough and fountain and also the decision to purchase a copy of Local Councils Explained at a cost of £50 plus postage and packing **Action: Clerk**
In conclusion, the Clerk advised of a letter received from the HMRC regarding PAYE. She had contacted the firm of accountants who had been supporting her when completing returns and been advised to take no action but place on file. The letter was passed to Councillor Davies for his views. **Action: Councillor Davies**
The Chairman referred to information recently received regarding clerks' salaries advising he had suggested the Clerk make a note of the hours she works prior to the setting of the precept in 2014. **Action: Clerk**
6. **Placemaking Plans** – Councillor Cross, after being thanked and complimented by the Chairman on the amount of work she had done in preparing the Landscape and Assessment response to the BANES Placemaking Plans, advised on the current situation with regard to the research which had been carried out. Councillor Cross concluded by commenting that it was intended that the work done on the Placemaking Plan in Priston would be used for a Design Statement in 2014.
A public meeting would be held on Saturday 7th December and an extra-ordinary Parish Council meeting on Thursday 12th December to formalise the response prior to the submission to BANES by 20th December.
7. **Community Fast Broadband** – Councillor Hopwood reported on a meeting he had had recently regarding the provision of fast broadband to villages such as Priston advising that there could be a high cost to get broadband into homes which could also require high commitment by residents. It was suggested that his contact speak to a parish meeting and, after brief discussion, it was agreed Councillor Hopwood organise a public meeting one Saturday in February after the café at approximately 12.30pm. **Action: Councillor Hopwood**
8. **Defibrillator** – The report received from Mr Wilkinson was distributed electronically, a copy placed on file and also published on the Priston Website. Noted the AED and telephone kiosk continue to be checked weekly and that it was hoped to hold refresher courses in the spring for which a fund-raising event may have to be organised.
9. **Footpaths and Bridleways** – Councillor Whybrow advised he had nothing to report to this meeting.
10. **Roads and Highways** – Councillor Girdlestone reported that flooding problems were still being experienced on the Farmborough lane. The scheduled resurfacing of the High Street had been carried out during the week of 12th to 15th November. The Clerk was requested to write a formal letter of thanks to the Highways Department. Councillor Girdlestone's report had been distributed by email to Councillors and published on the Priston Website. **Action: Clerk**

11. **Priston Website** – The report submitted by Mr Bottle, which advised of updates since the previous meeting, had been distributed by email to Councillors and published on the website, was accepted and a copy placed on file.
12. **Planning applications:**
The Watermill, Priston Mill Lane – Internal and external alterations for the conversion of Priston Mill and stables into overnight accommodation for use in conjunction with existing wedding function –
Application outstanding.
13. **Schedule of meetings for 2014** – The Clerk had prepared a list of meetings for the coming year as customary, ie 27th January, 24th March (Annual Parish plus Ordinary Meeting), 12th May (AGM and ordinary), 14th July, 8th September and 17th November. The Clerk to liaise with regular users of the Village Hall and the Booking Manager before publication. **Action: Clerk**
14. **Date of next Ordinary Meeting:** Monday 27th January 2014 (to be confirmed), commencing 7pm.
15. **Any Other Business :**
 - (i) **Neighbourhood Watch** – Councillor Hopwood advised that, together with the Clerk, he had recently attended a Parish Forum meeting at Radstock Police Station. There had been nothing relevant to report from Priston Parish and suggested the Neighbourhood Watch representative may wish an item to be raised. (Clerk’s Note: The next Parish Forum scheduled for 14th February.) **Action: Chairman**
 - (ii) **Grit Bin** – Agreed a grit bin be placed, as agreed, in Priston Lane. **Action: Councillor Lippiatt**
 - (iii) **768 Bus Service** – There was reference to the proposed changes to the bus service to the village with the discontinuance of the Tuesday and Thursday morning bus into Bath with effect from September 2014. The Clerk was requested to write to BANES advising that the loss of this very popular service will be much lamented. **Action: Clerk**
 - (iv) **Flooding/Farmborough Lane** – The Clerk to write to the Highways Department with the request that the problematic drain be jetted as soon as possible.

There being no further matters for discussion the Chairman declared the meeting closed at 8.02pm.