

## Minutes of the Priston Parish Council Meeting

held at Priston Village Hall on Monday 14<sup>th</sup> May 2018 at 7.00 pm

**Present:** Cllrs Doug Pattison (Chair), Robert Davies, John Whybrow, Fiona Hassard and Louise Callan (Clerk).

**1. Apologies:** Claire Lawton, John Lippiatt, Peter Hopwood

**2. Minutes of last meeting:** Taken as read, approved and signed.

**3. Matters arising:** It was thought that the bush obstructing Watery Lane had been cut. The yew hedge at Swallowdale had been cut back.

**4. Chair's Report:** Nothing additional to report

### **5. Clerk's Report:**

5.1 Financial Report: The bank balance stood at £10,066.55. The first instalment (£3,100) of the precept had been received and expenses of £468.50 paid. See attached for breakdown. Expenses for the next period were agreed as per the attached report.

5.2 The Council's Asset Register was presented and agreed.

5.3 Correspondence – The clerk had written to request that the flytipping should be removed at the Piggeries, but no action has been taken by the farmer. **Action: Cllr Pattison to liaise with Cllr Lippiatt to resolve.** Notification of the HELAA plan had been received. There are no scheduled building developments for Priston. The document is available on BANES' website for review. Bristol airport are thinking of expanding and will be consulting residents. The clerk had met with a BANES GDPR expert and written a privacy policy for Parish Council to display on the website. The parish council will email residents directly about pc issues, rather than using The Loop email list.

5.4 The internal auditor's recommendations were read out and it was agreed that should Truespeed return the cost of the installation of broadband in the village hall, the village hall would return the money to the Parish Council. The clerk is not clear on the access details to update the website, should the need ever arise.

**6. Certificate of Exemption:** The request for a Certificate of Exemption was proposed by Cllr Doug Pattison, seconded by Cllr Fiona Hassard and agreed unanimously.

**7.** The 2017/18 Annual Governance Statement was reviewed, approved and signed.

**8.** The 2017/18 Accounting Statement was reviewed, approved and signed.

**9.** The 2018 Standing Orders and Financial Regulations were agreed. Actions relating to the Annual Governance and Accounting Statement were amended in the Financial Regulations to reflect the process more accurately. **The councillors were asked to review the risk assessment prior to the next meeting.**

**10.** The Councillors reviewed the 2018 Register of Interests and signed the documents. **Action: Clerk to ensure that the absent councillors reviewed and signed their copies.**

**11. Roads and Highways:** The clerk had investigated the railings at Beech Tree Farm Marksbury which are perceived to be causing an obstruction of the road and causing concerns about road safety. The home owner has now requested retrospective planning permission. **Action: Clerk to liaise with John Cameron regarding a response.** There was no update on the grit spreader. The potholes have been fixed, but it was felt that the work was not done very consistently. **Action: Clerk to speak to BANES.**

**12. Planning:** A letter of complaint had been sent to BANES regarding the approval process for the shipping container at Walnut Tree Hill. The response was not deemed to be adequate so a further letter had been sent

requesting clarification of the planning laws applied to permit the retention of the container. The rendered wall had been discussed at the Development Control Committee and the BANES councillors had agreed to visit the site, but the application had subsequently been withdrawn. The planning officer stated that the implementation of the landscape plan has now returned to being a matter of enforcement, as is the drainage issue. There had been no further progress, however.

**13. Flooding:** John Lippiatt will look into hiring a digger to clear the ditch on Watery Lane. **Action: John Lippiatt to report back.**

**14. Triangle of Grass at the Bottom of Priston Lane:** It is hoped that when a digger is available to dig the ditch, it could also be used to take the top off the triangle, prior to adding topsoil and turf.

**15. Village Green Seat Renewal:** Cllr Davies and Mike Rowbotham have developed a plan for the seat to be presented and put into production.

**16. Footpaths:** The scalplings had been put down on the bridleway behind the cricket pitch and the clerk had written to the landowner to thank him for this.

**17. To report on external meetings:** The clerk had attended three meetings:

The Bathavon Forum. This group would like to become more of a forum for discussion of ideas and concerns that parish councils share, rather than simply an opportunity for BANES to deliver information. There was a request for topics to be put forward and the repair of pot holes was suggested. **Action: Clerk to notify the chair of the meeting.**

ALCA Meeting: A project is underway to identify all lost footpaths in the area. If these are added to the BANES plans by 2026, BANES have committed to maintaining them. The Community Infrastructure Levy was discussed at length as the payments do not end up being spent in the communities where the development takes place. This is not a particular issue for Priston due to the low level of building here.

Timsbury Transport Initiative: A very well-attended meeting. The leader of BANES council also attended. The outcome was the formation of three groups, one to lobby for better management of rural bus services, one to ensure community bus services are better coordinated and one to look at the opportunities to increase car sharing.

**Future Meetings:**

	May	June	July	Sept	Oct
<b>Bathavon Forum</b>			TBC		
<b>ALCA</b>				19 <sup>th</sup> Sept	
<b>Parishes Liaison</b>	30 <sup>th</sup> May				24 <sup>th</sup> October

Signed .....

Date .....