

## Draft Minutes of the Priston Parish Council Meeting held at Priston Village Hall on Monday 20th March 2017 at 7.00 pm

**Present:** Cllrs Doug Pattison (Chair), Claire Lawton, John Lippiatt, Peter Hopwood, Robert Davies, David Veale (District Councillor) and Louise Callan (Clerk).

### **Matters raised by the public:**

A number of drainage pipes and ditches are blocked on Priston Lane. **Action: Cllr Doug Pattison and Louise Callan to investigate further.**

**1. Apologies:** Cllrs Fiona Hassard, John Whybrow

**2. Minutes of last meeting:** Taken as read, approved with a change and signed.

### **3. Chair's Report:**

3.1. Further investigations agreed to check whether the bund and planting at Newton St Loe has been carried out in accordance with planning permission. **Action: Cllr David Veale to follow up with BANES officers. Cllrs Pattison & Lippiatt to make a site visit.**

3.2 Cllrs Veale and Pattison had spoken with the developer of Parcel 5856 regarding residents' concerns but they did not have anything to report in terms of changes of working practice. It is not possible to stop weekend working and there has been no breach of health and safety. The building work is scheduled to be finished in April 2017.

3.2 **Annual Parish Meeting:** Plans had been finalised for the meeting to take place during the Saturday Café on 25<sup>th</sup> March. Speakers were in place and the event had been advertised. It was agreed to pay for coffee for attendees.

### **4. Clerk's Report**

4.1 **Financial Report:** The bank balance stood at £5,838.33 on 20/03/17. BANES had made their contribution of £1,512.54 for the drainage pipe. Expenses for next period were agreed as outlined in the financial report attached. It was noted that it had come to light that the clerk should have been paid by a Parish Council PAYE system and this would be set up from April 2017. The precept had been agreed by BANES and added to Council Tax bills.

4.2 **Correspondence:** High Littleton Parish Council is running a 'Being a good councillor' course in June. There was no take up for this event.

4.3 **Welcome Pack:** This has been updated and added to the website.

4.4 **Transparency Code:** ALCA has requested written confirmation that the parish council owns a computer to comply with the Transparency Code. As this is not the case, one will be sourced for approval at the next meeting and an application made for a grant. **Action: Louise Callan to present option for May meeting.**

5. **Roads and Highways:** The pipe to divert water from the Farmborough Road has been delivered and will be installed by the Bendalls and Lippiatts in August after the crops in the relevant fields have been harvested. Potholes were reported on Mill Lane and the entry road to Priston Mill. **Action: Louise Callan to report potholes to BANES. David Veale to discuss the state of the Farmborough Road outside Pressbarrow Farm Dairy with BANES Officers.**

6. **Planning:** The Village Farm proposal is on hold waiting for ecological surveys (possibility of bats). The proposal from the owners of the Milking Parlour to erect a new self-build home was discussed and reviewed in light of planning law. The proposal to re-build the garage at 9 Priston to make an office and workshop was also reviewed in relation to planning law. A vote was taken and it was agreed unanimously to support both applications. **Action: Louise Callan to send in comments to BANES.**

7. **Flooding:** A BANES drainage engineer had assessed the flooding at the bottom of Priston Hill and it was agreed to create two new gullies on the north side of the road to prevent water flowing across the surface of the road. A slit drain may be added in front of the bridge at Brook Cottage to prevent water crossing over onto the bridge. BANES

are to carry out further investigations in front of the village hall to identify the cause of flooding from the Manor gardens. It is thought that there may be tree roots in the pipes.

**8. Website:** The hosting has been moved to be the responsibility of the Parish Council. The Village Facebook page has been embedded into the site. Work continuing to enhance appearance and accessibility.

**9. Triangle of Grass at the Bottom of Priston Lane:** No progress made. A scheme required for implementation. **Action: Clerk to work with councillors on plan.**

**10. Village Green Seat Renewal:** Cllr Davies was in discussion with Mike Robotham to design a new, more durable seat. **Action: Cllr Davies to continue to move project on.**

**11. Children’s Play Area:** Cllr Hassard had sent out a survey to parents for feedback on their requirements. **Action: Cllr Hassard to present results to next meeting.**

**12. Remedial Work to Bridle Path B20/7:** The damage to the path surface had been reported to the BANES Footpaths officer who was going to talk to the landowner about adding planings (ground tarmac) to the surface. There were reports from horse riders that the Bridle Path behind the Piggeries had been covered with sharp scalplings and was difficult for horses to use. **Action: Louise Callan to report to BANES Footpaths officer.**

**13. External Meetings:** Parishes Liaison. Joint Spatial Strategy and Transport Strategy were presented. BANES needs to build another 15k houses and create transport routes to cope with extra cars. Workshops will be held to discuss further. The West of England Unitary Authority is now in place. The mayoral elections take place on May 4<sup>th</sup>.

**Future Meeting Dates:**

	May	June	Sept	Oct
ALCA	26/5/17		28/9/17	
Parishes Liaison		23/6/17		26/10/17
Bathavon Forum	9/5/17 (FH,DP)			

**14. There was no further business.** Date of next meeting: Monday 15<sup>th</sup> May 2017

Signed .....

Date .....