

The following are the draft minutes of an ordinary meeting of Priston Parish Council held on Monday 24th March 2014 in the Village Hall, Priston commencing at 7.00pm. These have not yet been approved as an accurate record of proceedings.

Councillor Pattison presided and Councillors Cross, Davies, Girdlestone, Hopwood, Lippiatt and Whybrow and the Parish Clerk were present. The Chairman welcomed the large number of village residents who attended this meeting and also District Councillor David Veale.

Prior to the formal business of the meeting the Chairman advised briefly that there would be an opportunity for residents to address the Parish Council at the Annual Parish Meeting which was to follow.

1. **Apologies** received from Mrs Broomfield and Mrs Pattison.
2. **Minutes of the ordinary meeting** held on 27th January 2014 having been distributed by email to Councillors, were approved as an accurate record of proceedings and the minute book signed by the Chairman.
3. **Matters Arising:** (i) The siting of the grit bin in Priston Lane had not yet been carried out.
(ii) Chelwood Bridge Rotary Club 2014 Community Award - the Chairman and Councillor Girdlestone were arranging a response nominating two residents.
(iii) Flooding on the Farmborough Lane - the Clerk to contact a member of the Highways Department as a reminder of this outstanding work. **Action: Clerk**
(iv) 2014 Royal Garden Party -. Nominated representatives had not been accepted to attend this function.
(v) **Posts at Nailwell** – Draft letter had not been sent to residents. District Councillor Veale had the matter in hand. The Chairman advised he had recently spoken with a representative of the Highways Department and it was hoped the matter would soon be resolved.
(vi) Letter written to Mr Anderson to formally request he act as Internal Auditor for the year 2013/2014.
(vii) Request to be included in list of mandatory 20mph speed limit sent and acknowledged.
(viii) Overgrown vegetation at Parcel 5856 – permission had been given by the landowner for this to receive attention by residents.
(ix) Following the request for the reinstatement of the road sign for Priston Lane, noted this had been resited by the Highways Department in a slightly different position.
4. **Correspondence:** Email correspondence from Ordnance Survey regarding the supply of data. Agreed no action needed to be taken in this respect and emails to be placed on file.
Complimentary comments had been received from the Planning Department following submission of the Parish's Character Assessment with the request (i) for permission for this be used as an example for other parishes and (ii) for further input. The Clerk to reply acknowledging the comments, giving permission for it to be used as a model, requesting confirmation on timescale and also advising that a geophysical study is currently being carried out which would hopefully add to the parish's archaeological knowledge. **Action: Clerk**
BANES' Rural Audit 2013 had been received and forwarded to Councillors. The clerk was requested to respond pointing out that there was no mention of Rural Broadband in the document. **Action: Clerk**
5. **Financial Report:** The report distributed by email to Councillors, and published on the Priston Website, was read to the Council. Noted no cheques had been written since the previous meeting. The Clerk to receive her salary and reimbursement of expenses at the financial year end to an approximate total of £550. ALCA annual membership of £48.21 and donation of £35 to MidNorton and Radstock Dial a Ride to be remitted after 1st April. The current balance at the bank was £3,928.55 including £275.74 in the defibrillator account. The Chairman referred to a Financial Briefing recently received from NALC and stated that no changes would be made to the current arrangements with regard to the two signature rule.
6. **Community Fast Broadband:** Councillor Hopwood reported on a very successful public meeting held on Saturday 8th March at which favourable comments had been made on the system proposed by Wansdyke Telecom. The Clerk had been requested to authorise this organisation to carry out a survey to ascertain the approximate costs of installation for private investment within the parish. **Action: Clerk**
The Chairman advised he had been involved in discussion with BT and BANES who appear to be working closely together with regard to rural broadband and the Timsbury exchange could possibly be operational in January/February 2015.
7. **Design Statement:** Councillors were in agreement to Councillors Cross and Davies' proposal that a draft village Design Statement be prepared which would be submitted, initially, to all who had helped with the Character Assessment. This to be an agenda item for the next appropriate ordinary Parish Council meeting. **Action: Councillors Cross and Davies and Clerk**

8. **Parish Road Drainage Review:** The Chairman thanked Councillor Cross and her husband who had recently checked the positions of all culverts and drains in the parish to enable the amendment of the information currently displayed on Parish Online Mapping. A report had also been compiled, which had been passed to District Councillor Veale for his advice prior to forwarding, with a set of Parish Online Maps, to the Highways Department for their information and action as appropriate.
9. **Defibrillator:** Mr Wilkinson distributed copies of his report to Councillors a copy of which would be placed on file and also published on the Priston Website. The council was informed that, during a recent unfortunate incident, the attending paramedic stated that the AED was not registered with the Ambulance Service. Mr Wilkinson confirmed the equipment was, and is, registered and the details are on their system, also noted the AED and telephone kiosk continue to be checked weekly.
Refresher courses had been arranged for 2nd April and 10th May. In response to an observation by Councillor Hopwood, Mr Wilkinson confirmed an up to date list of all trained residents would shortly be issued and residents with out of date certification would not be included.
10. **Footpaths and Bridleways:** Councillor Whybrow advised he had nothing to report to this meeting.
11. **Roads and Highways:** Councillor Girdlestone advised he also had nothing to report to this meeting.
The Chairman reported he had recently had a very worthwhile meeting with a representative of the Highways Department regarding the possible repositioning of the Priston signpost at the junction of the A367 and B3115. An undertaking given that consideration would be given to this in the new financial year.
The Clerk advised she had contacted the Highways Department regarding the blocked drain on Wood Lane about which she had received several complaints.
12. **Priston Website:** The report submitted by Mr Bottle, advising of updates since the previous meeting, had been distributed by email to Councillors and published on the website, was accepted and a copy placed on file.
13. **Planning applications:**
Parcel 5856, High Street, Priston – Erection of dwelling with garage, drive and landscaping (revised proposal) – To note receipt of consent from Planning Services
5 Sarabeth Drive, Tunley (adjacent parish) – Conversion of existing residential outbuilding for use as a self-contained dwelling – To note receipt of Appeal Decision and granting of planning permission
Land opposite Tunley Farm House, Wood Lane, Priston – (adjacent parish) - Outline application for the erection of two live/work buildings and re-alignment of highway – new application. The draft response in support of the re-alignment of the highway was read to the Council and approval given that this be sent to Planning Services.
Action: Clerk
14. **Meetings attended outside the parish:** Councillors Cross, Davies and Pattison reported briefly on the respective meetings they had attended. The Clerk added that, at the Group Three Parishes Cluster meeting, advice was given of a Workshop to be held on Thursday 24th July at Freshford, on the Parish Ranger Scheme. Representation to be arranged at a future meeting.
15. **Date of Annual General Meeting:** Monday 12th May commencing 7.00pm followed immediately by the first meeting of the new year.
16. **Any Other Business:** There being no further matters for discussion at this meeting the Chairman declared the meeting closed and proceeded with the formal business of the Annual Parish Meeting.