

**Draft Minutes of the Priston Parish Council Meeting held at Priston Village Hall on  
Monday 3<sup>rd</sup> July 2017 at 7.00 pm**

**Present:** Cllrs Doug Pattison (Chair), Claire Lawton, John Lippiatt, Robert Davies, John Whybrow, Fiona Hassard and Louise Callan (Clerk).

**Issued raised by members of the public:**

Do we have a Civil Defence Plan? It was noted that the village did have one in the past. John Wilkinson offered to review the existing and present to the next meeting.

**1. Apologies:** Cllr Peter Hopwood

**2. Minutes of last meeting:** Taken as read, approved and signed.

**3. Matters Arising:**

3.1 Surface of Farmborough Road: Cllr Veale has spoken to the relevant officials at BANES to discuss resurfacing outside Pressbarrow Dairy. **Action: David Veale to set up on site meeting with Doug Pattison and BANES officer.**

3.2 Truespeed Broadband for Village Hall: A meeting is being set up to discuss cabling and access. **Action: Fiona Hassard pursuing and to report back to next meeting.**

3.3. Helicopter Night Flights: A letter was sent to the relevant authorities. The night flights were connected to sporadic military exercises. **Action: Clerk to send a further email explaining that we are sympathetic to the need for training, but to request that the activities are diverted away from here as much as possible.**

3.4 Acquisition of BT Phone Box: The contract was signed to take over responsibility for the phone box shell. (There is no longer a phone in it.) Cost of £1. **Action: Clerk to return contract and nominal sum. Article to appear in the Link asking for suggestions on suitable uses for the phone box.**

**4. Chair's Report:**

Priston is eligible for a Community Empowerment grant of £250. No agreement as to what it could be spent on, but it may involve public spaces. **Action: Clerk to find out more information from BANES.**

**5. Clerk's Report:**

5.1 **Financial Report:** The bank balance stood at £8,265.89 on 28<sup>th</sup> June. See Financial Report for full breakdown of costs and agreed expenditure for the next period. The VAT refund of £115.85 had been received. There were no 'out of the ordinary' expenses.

5.2 A quote had been received from Came & Co of £280 for the coming year's insurance. It was agreed to enter into a three year agreement at this amount. **Action: Clerk to renew the insurance policy.**

5.3 The clerk had been in touch with ALCA about depreciation of assets and it is not something that the parish council needs to keep note of. The asset register shows the value of goods at purchase.

5.4 A letter had been received from neighbourhood watch. The village co-ordinators, Gail Pattison and Aylet Anderson were both happy with the current situation. Aylet updated villagers on the arrangements with an article in the Link.

5.5 A grant of £390 has been obtained to purchase a parish council laptop and Microsoft Office. **Action: Clerk to purchase equipment on receipt of the money.**

5.6 The clerk had looked into regulations on skips on the public highway. As long as a skip is registered with BANES and is not causing an obstruction, it can be kept on the road for an unlimited period.

6. Internal Audit Plan: The 2017/18 internal audit plan was circulated. **Action: Councillors to read document to approve or amend at next meeting.**

7. **Planning:** To discuss breach of planning permission at parcel 5856. A shipping container has been installed in the garden of the property without planning permission. A wall approved as a stone rubble wall has been rendered and painted in the garden. Both have a serious detrimental effect on the green belt and the appearance of the village. These have been reported to BANES planning control. A retrospective planning application is going to be made in August for the shipping container and the developer has commented that the wall finish is 'temporary'. **Action: Cllrs Veale and Pattison to meet with Richard Stott, Head of Planning to discuss the way forward.**

Approval has been granted for a self-build home on land at The Milking Parlour at Church Farm.

9. **Flooding:** BANES have carried out investigations outside the village hall to find out why the road floods badly. Indications are that the drains are not blocked but cannot cope with extremely heavy rainfall and the run-off which comes through the village. There has been some discussion with BANES about water running down Priston Hill. Clerk has reported two blocked gullies. The requested gully at the bottom of Priston Hill has been assessed but will not be installed by BANES due to the situation not being deemed a high enough priority. **Action: Clerk to ask PAGE to keep the channel clear to allow surface water to run into the ditch and down to the stream.**

10. **Children's Play Area:** Meeting with parents is imminent. **Action: Cllr Hasard to report back to next meeting.**

11. **Triangle of Grass at the Bottom of Priston Lane:** Further discussion took place. Options to be reviewed. **Action: Clerk to work with John Lippiatt to progress.**

12. **Footpaths and Bridleways: Repair to bridleway B20/7 behind cricket pitch.** Planings have been delivered to the landowner and action is awaited from him. **Bridleway BA20/11 (behind the Piggeries).** The Public Rights of Way officer has agreed with the landowner that he will drive heavy machinery over the bridleway to press the stones into the land. Outcome awaited.

13. **External Meetings:** Please see below.

	July	Sept	Oct
ALCA		28/9/17	
Parishes Liaison	Wed 12 July (RD, JW)		26/10/17
Bathavon Forum	Thurs 20 July (DP)		

14. **Any Other Business:** Dog fouling has become a problem in various parts of the village. **Action: John Whybrow to discuss actions with the Dog Warden and it was suggested that an article also be put in the Link. Also leaflets to be put on dog walker's cars coming to Priston from out of the area.**

The Defibrillators are both in full working order. There are now just 11 residents qualified in using the equipment. Training planned for October. Clerk to assist with encouraging more people to take up the training.

**17. Date of Next Meeting:** Monday 11<sup>th</sup> September

**Signed** .....

**Date** .....

17/5