

The following are the DRAFT minutes of an ordinary meeting of Priston Parish Council held on Monday 14th July 2014 in the Village Hall, Priston. These have not yet been approved as an accurate record of proceedings.

Councillor Pattison presided and Councillors Cross, Davies, Girdlestone and Whybrow and the Parish Clerk were present. The Chairman welcomed village residents Mrs Anderson and Mr Wilkinson.

1. **Apologies** received from Councillor Lippiatt.
2. **Minutes of the ordinary meeting** held on 12th May 2014 having been distributed by email to Councillors, were approved as an accurate record of proceedings and the minute book signed by the Chairman.
3. **Matters Arising:** (i) **Internal Auditor's Report/Risk Assessment** – The Council's Risk Assessment had been amended to show the current year's date. No other amendments necessary.
(ii) **Character Assessment** – Noted that documentation had been forwarded to the relevant department in BANES.
(iii) **On-Street Parking** – Preliminary discussions took place with the Village Hall Committee but once it had been established, and confirmed a week or so later, that the landlords of the Ring o'Bells were quite happy with the current situation, no further action or consultation was taken.
(iv) The **pot holes** in Priston Lane had received attention by the Highways Department.
(v) **Projector Screen** – The Chairman to continue to make enquiries regarding the purchase of a suitable screen for Council use. **Action: Chairman**
(vi) **Wansdyke Telecom** – No response received to email sent following the last meeting requesting update on promised survey. The Clerk requested to write again. **Action: Clerk**
(v) **Rural Capital Scheme Programme (20mph speed limit)** – The Clerk advised she had received an automatic response advising the letter had been read.
4. **Registers of Interest** – Councillor Hopwood confirmed, by signing and dating, that there had been no changes to his Register of Interest currently on file.
5. **Correspondence:** (i) The Chairman advised of a letter received from a resident of Tunley expressing concern at the proposed changes and building at the junction of Wood Lane and Tunley Road. Agreed no action be taken or acknowledgement sent.
(ii) The Chairman read from a letter received from a village resident regarding the burning of garden waste and also fires being left to burn during the night. Agreed a small article be placed in The Link drawing attention to BANES recommended guidelines. **Action: Chairman**
(iii) Letter received from the Great Western Air Ambulance requesting financial support and also the possibility of recycling bins being sited in the village. Passed to Mrs Anderson to enable a small item in The Link and also to be raised at a Village Hall committee meeting. **Action: Mrs Anderson**
(iv) **Core Strategy** – Noted the BANES' Core Strategy had been formally adopted on 10th July.
6. **Financial Report:** The report distributed by email to Councillors, and published on the Priston Website, was read to the Council. Noted cheques written since the previous meeting: Clerk's salary and reimbursements totalling £794.74, repairs to defibrillator light £40.94, Green Thumb treatment of the Village Green (June) £15.50, Bristol Water for supply to trough and drinking fountain £19.63 and invoices had been received totalling £632.80 for two sessions of training in the use of the defibrillator. The current balance at the bank was £4,570.20 with no funds remaining in the defibrillator account.
It was agreed to renew membership with the CPRE remitting an annual fee of £36. **Action: Clerk**
After brief discussion, the Clerk's request to purchase the current year's edition of Governance and Accountability in Local Councils at a cost of £25 plus postage was agreed. **Action: Clerk**
7. **Standing Orders/Financial Regulations** – Councillor Hopwood advised that he was currently reading Local Councils Explained and, as far as he was aware, the Standing Orders and Financial Regulations adopted by the Parish Council were still appropriate.
8. **Parish Design Statement** - Councillor Cross advised that the District Council would be advised that we are interested in preparing a Parish Design Statement and Councillor Davies would make contact to ascertain who should be formally written to in the District Council. **Action: Councillors Cross and Davies**
9. **Village Character Assessment** – Councillor Cross confirmed the lists of flora and fauna had been forwarded to the relevant officer in the Planning Department.
10. **Placemaking Plan: Review of Housing Development Boundaries** - After brief discussion it was agreed to write to the District Council to advise that Priston Parish Council wishes to be involved in the discussion of the Housing Development Boundary Review. **Action: Clerk**

11. **Community Consultation/Rural Housing Review** – Agreed no action be taken with regard to completion of questionnaire.
12. **Parish Ranger Scheme** – The contents of the email received regarding the current situation of the Ranger Scheme were noted. The Chairman suggested the tasks carried out by the PAGE group could be extended and would raise this at the next meeting of the Group **Action: Chairman**
13. **Defibrillator** – The report prepared by Mr Wilkinson was accepted. This had been distributed by email to Councillors, published on the Priston Website and a copy placed on file. Councillor Davies referred to the external light of the defibrillator, commenting that it had been “on” permanently. Mr Wilkinson advised that this fault had recently been rectified.
14. **Footpaths and Bridleways** – Councillor Whybrow advised he had nothing to report to this meeting.
15. **Roads and Highways** – Councillor Girdlestone’s report, advising that potholes on Wood Lane/Priston Lane had received attention by the Highways Department, had been distributed to Councillors by email, published on the Priston Website and a copy placed on file..
The Clerk advised she had recently contacted the Highways Department to request urgent repair of some very deep holes on the section of Mill Lane, from Pensdown to the Mill.
16. **Priston Website** - The report submitted by Mr Bottle, advising of updates since the previous meeting, had been distributed by email to Councillors and published on the website, was accepted and a copy placed on file.
17. **Planning application: Land Opposite Tunley Farm House, Wood Lane, Priston.** Outline application for the erection of two live/work buildings and re-alignment of highway. Noted this application had been approved by the Development Control Committee.
18. **Meetings attended outside the parish:**
CPRE – Councillor Davies advised that a new director had been engaged.
Parishes Liaison – Due to unforeseen circumstances Councillor Davies and the Clerk had been unable to attend.
Parish Forum – Councillor Hopwood and the Clerk reported on a very interesting meeting. The next meeting to be held on 27th October at Radstock Police Station. This would be the last meeting of the BANES (Radstock Neighbourhood Area) Parish Forum.
Meeting to be attended outside the parish –
Group Three BANES’ Parishes Cluster – Tuesday 9th September – **The Chairman and Clerk to attend.**
19. **Date of next meeting:** Monday 8th September commencing 7.00pm
20. **Any Other Business:**
- (i) Councillor Davies expressed concern at the condition of the Village Green. Agreed to contact GreenThumb who give treatment to the green four times a year. **Action: Councillor Davies**
 - (ii) Councillor Cross advised of a letter written by the landlords of the Ring o’Bells to the Village Hall Committee regarding use of the car park as an eating area for patrons. This had not yet been discussed formally by this committee.
 - (iii) The Clerk requested Councillors to please circulate the “red bag” more quickly than in the recent past. **Action: Councillors**