

**Draft Minutes of the Priston Parish Council Meeting held at Priston Village Hall on  
Monday 23<sup>rd</sup> January 2017 at 7.00 pm**

**Present:** Cllrs Doug Pattison (Chair), Peter Hopwood, Claire Lawton, John Lippiatt, Fiona Hassard, Robert Davies, John Whybrow, David Veale (District Councillor) and Louise Callan (Clerk).

**Matters raised by the public:**

Despite a recent investigation by BANES that concluded that the tree planting and bund at Newton St Loe Farm had been completed as required, a resident still felt that this has not been carried out according to the approved plans.

**Action: Cllr David Veale to speak to BANES Compliance. Cllrs Pattison and Lippiatt to make a site visit to investigate.**

The state of the building plot (Parcel 5856) has deteriorated during January. One immediate neighbour at has experienced considerable discomfort with weekend digging and earth removal taking place and deliveries of aggregate being left on his land. This was despite the neighbour being very cooperative in allowing disruption to his property to allow access to heavy machinery to the site. It was noted that the developers may be in breach of the builders' code of conduct. **Action: Cllr David Veale to follow up to prevent weekend working.**

**1. Apologies:** None

**2. Minutes of last meeting:** Taken as read, approved with a change and signed.

**3. Chair's Report:**

**3.1. Correspondence:** It was noted that deliveries of building materials due for the building site on Parcel 5856 had continued to be made to Hill Farm, causing disruption to residents and causing potential damage to the drive. The resident adjacent to the plot had contacted the council to express concerns about builders' vans relating to the same site. Builders have been parking on (and damaging) the grass verge between the property and the road. The developer believed he had a right to park on this land. **Action: Cllr Veale to look into any breach of health and safety/contravention of building codes of practice on the site of Parcel 5856. Clerk to send planning reference to Cllr Veale. The village to support residents in their concerns, although it was not immediately obvious how the council could intervene.** Some residents had expressed concerns about a workshop that has been built in a garden. **Action: Chair and Cllr Lippiatt to look into whether planning laws had been adhered to.**

**3.2 Annual Parish Meeting:** It was agreed that the Annual Parish Meeting could be moved to a Saturday morning to encourage more residents to attend. It was agreed to hold the meeting at 11.00 am on March 25<sup>th</sup> during the cafe. There will be presentations from the PC and other Priston groups. It was agreed to fund cake, coffee and tea. **Action: Clerk to contact speakers and arrange and advertise the event.**

**3.3 Joint Spatial Strategy:** Feedback had been sent to BANES regarding the Joint Spatial Strategy. Copy available from clerk.

**3.4. Renewal of Seat around Walnut Tree on Village Green:** Cllrs Davies and Pattison had discussed options for materials other than teak or plastic wood. **Action: Cllr Davies to look into possibility of steel or aluminium and to discuss ideas in wood with Mike Rowbotham.**

**3.5 Funding For Pheromone Traps:** It was agreed to spend approx £40 on pheromone traps to reduce damage to horse chestnut tree near village green. **Action: Cllr Pattison to purchase at appropriate time.**

**4. Clerk's Report**

**4.1 Financial Report:** The bank balance stood at £5,282.51 on 18/1/17. £600 had been received from the Ward Councillor's Initiative Fund in part payment for the drainage pipe across the fields opposite Pressbarrow Farm Dairy on Farmborough Lane. A further sum of £1,512.54 is due from BANES. The Clerk's salary and expenses are due to be

paid before the next meeting. Full breakdown available in separate Financial Report. The £50 due to Cam Valley Wildlife in the last minutes was an error and should have been £5. This has been paid.

**4.2 Correspondence:** It was agreed not to respond to the BANES parking consultation or Placemaking Plan consultations.

**4.3 Flooding:** It was noted that the gullies running into the stream close to Brook Cottage are not as effective as they could be due to the height of the road surface. Rainwater runs instead over the privately owned bridge before reaching the stream. It was also noted that it is unlikely that the height of the road surface would be changed to rectify this. The residents of Brook Cottage are therefore diverting the water to the drains with a strip of wood. The road and railings over Conygre Brook on the Marksbury Road have been inspected. It was confirmed by the Clerk and Chair that there does not appear to be any recent damage caused by flooding.

**4.4 Upgrade to website:** Cllr Pattison and Louise Callan met with Richard Bottle to discuss upgrading the Priston website to a more modern format. They had a very good meeting and it was agreed to start to implement changes to the design, font and layout of the pages. Some administrative issues will also be addressed to give the clerk access to the content management system and to ensure continuity of the domain name. It was noted that the council would like to thank Richard for the immense amount of work he puts into the website. **Action: Clerk to continue to work with Richard on changes.**

4.4 It was proposed by Claire Lawton and seconded by Fiona Hassard to put forward Cllr & Mrs Pattison for the draw to attend the Queen's garden party. **Action: Clerk to submit application.**

**5. Discussion and Agreement of 2017 Precept.** Figures (attached) were presented to the meeting and it was agreed to set next year's precept at £6,120. **Action: Clerk to complete form and submit to BANES.**

**6. Triangle of Grass at the Bottom of Priston Lane:** It was proposed to improve this area in the village. It has been badly damaged by builders' lorries and there has been some agreement that the developers of Parcel 5856 would assist in restoring it. The land belongs to BANES Highways and we already have a licence to plant on it. It is not permitted for the pc to adopt the land, but the Parish Council can make changes to improve it. It was agreed that a plan should be drawn up to present to Rathbourne developers for reinstatement. **Action: Clerk to work with councillors on plan.**

**7. Children's Play Area:** Nothing further to report. **Action: Cllr Hassard to progress.**

**8. Drainage Pipe:** This has now been ordered and the Lippiatts and Bendalls will co-ordinate a time to dig a trench to install it. **Action: Cllr Lippiatt**

**9. Response to Village Farm Proposal:** It was agreed that the Parish Council would support the application for change of use of an agricultural building to a dwelling at Village Farm. **Action: Clerk to submit letter to BANES Planning Portal.**

**10. Printing of Village Design Statement:** A quote was submitted to print up to 100 copies of the Village Design Statement. It was agreed that two further quotes should be obtained, but not until the final version of the document had been approved by BANES. **Action: Clerk to obtain further printing quotes in due course.**

#### **11. External Meetings:**

**11.1 ALCA:** Training is available for councillors. **Action: Clerk to circulate suitable courses.**

**11.2 Bathavon Forum:** This forum for communication seems to be in disarray although similar meetings held at Keynsham and Chew Valley are successful. It was noted that members of the public can attend the Forum if they wish. Bathavon Forum may split into North and South Bath and this idea was supported by the parish Council. The external meetings are valuable to give a voice to the electorate and will have more importance in future as they will allow communities to put their ideas forward to the new West of England Mayor.

**Future Meeting Dates:**

	Feb	May	June	Sept	Oct
<b>ALCA</b>		26/5/17 (?)		28/9/17	
<b>Parishes Liaison</b>	15/2/17 FH, LC		22/6/17		26/10/17
<b>Bathavon Forum</b>	No published dates for 2017				

**21. Any other Business:** A resident had commented on the poor state of the bridle path behind the cricket pitch, leading towards Tunley. **Action: Cllr Whybrow to investigate further.**

A request has been made for the parish to register its interest in lighting a beacon on 11<sup>th</sup> November 2018 to commemorate the 100 year anniversary of the end of WW1. It was agreed that we wished to register to participate in this event. **Action: Cllr Lawton to inform the organisers.**

A request was made to add more telephone numbers to the Welcome Pack for New Residents. **Action: Clerk to add missing numbers.**

**22. Date of next meeting : Monday 20<sup>th</sup> March 2017-**

Signed .....

Date .....