

The following are the DRAFT minutes of an ordinary meeting of Priston Parish Council held on Monday 28th January 2013 in the Village Hall, Priston. These have not yet been approved as an accurate record of proceedings.

Councillor Pattison presided and Councillors Cross, Davies, Girdlestone, Hopwood, Lippiatt and Whybrow and the Parish Clerk were present. The Chairman welcomed village residents Mr Bottle and Mr Wilkinson.

1. Subsequent to the meeting **apologies** received from District Councillor Veale.
2. **Minutes of the ordinary meeting** held on 19th November 2012, having been distributed electronically to Councillors, were accepted as a true record of proceedings and the minute book signed by the Chairman.
3. **Matters Arising:** Councillor Lippiatt advised he not yet been able to source the appropriate information with regard to complaints received in respect of the overgrown condition of Parcel 5856 High Street but would make further enquiries. **Action: Councillor Lippiatt**
The Clerk advised she had received no response from the Highways Manager with regard to the extension of the advisory white line at the junction of Priston Lane and High Street and would contact him again. **Action: Clerk**
The new Code of Conduct and Registers of Interest had been placed on the Priston Website and copies of the Registers forwarded to BANES' Monitoring Officer.
4. **Correspondence** – The Clerk advised of various items of correspondence received since the last meeting:
(i) Came and Cave Insurance regarding insurance cover in the event of bad weather: agreed no action be taken.
(ii) Email from Avon and Somerset Constabulary regarding “Senior Siren”, to be forwarded to Mr Bottle for possible publication of the Priston Website. (iii) Email from the Chairman of Batheaston Parish Council was read but agreed no action be taken. (iv) Email from Avon and Somerset Constabulary advising the recently elected Police and Crime Commissioner would be available to meet residents at three locations in the district on Monday 4th February. (v) Letter received from a resident of Nailwell regarding a local Neighbourhood Plan was read by the Chairman who also advised of his response.
5. **Financial Report** - The report distributed electronically to Councillors was read to the Council, noting a balance as bank statement of 31st December of £2,971.17 including £945.47 in the defibrillator account. The cheques written since the previous meeting were itemised. The Clerk requested ratification to pay her salary and reimbursement of expenses, for the three months January to March 2013, prior to the end of the financial year. It was agreed unanimously the clerk may arrange the quarterly payments without prior authorisation from the Parish Council. These amounts would obviously be reported at the following meeting. **Action: Clerk**
6. **Precept for the year 2013/2014** – The Clerk distributed copies of projected budget for the year 2013/14 for consideration by Councillors which indicated an end of year balance of approximately £1,300 plus £945 in the defibrillator account. Following lengthy discussion it was agreed to include in the figures an amount of £500 to cover training in the use of the defibrillator and to request a precept of £4,800 which was a 10% increase on the previous year. **Action: Clerk**
The Clerk advised of current discounted offers for grit bins and it was agreed that, if a suitable site could be arranged, a bin be purchased for Priston Lane at a maximum cost of £200. **Action: Councillor Cross and Clerk**
7. **Governance** – Agreed nothing to discuss under this heading.
8. **Neighbourhood Plans** – Noted Councillors Cross and Pattison would be attending a Workshop on Placemaking Plans on Saturday 2nd February and would report at a later meeting. **Action: Cllrs Cross and Pattison**
9. **Public Meeting held on 12th January** – The Chairman expressed his delight at the excellent attendance at this meeting which was supported by 20% of the electors of the parish. The minutes of the meeting, having been circulated electronically to Councillors and published on the Priston Website, were agreed and the minute book signed by the Chairman.
10. **Defibrillator** – The report received from Mr Wilkinson and distributed electronically was accepted and a copy placed on file. Mr Wilkinson advised that the defibrillator pads need to be replaced at a cost of £62 plus VAT and also that he was making arrangements for training/refresher sessions for the near future.
11. **Priston Website** – The report submitted by Mr Bottle, and which had been distributed electronically, was accepted and a copy placed on file. Mr Bottle advised that he had recently created a section on the Parish Council page relating to the Localism Act.
12. **Footpaths and Bridleways** –Councillor Whybrow advised the requested kissing gate to replace the stile at Rockhill was scheduled for installation in the next week and that a bridle gate had recently been installed adjacent to Lammis Field Farm.

There was some discussion on the position of the large stone on the corner at the top of Priston Hill and, after discussion, it was agreed it was not appropriate to take any action with regard to this.

13. **Arrangements for Annual Parish Meeting – 25th March 2013**– The Clerk’s suggestion that Mr Geake be requested to provide a presentation of the “Send A Cow” project was agreed unanimously. The Clerk to contact Mr Geake in this respect. **Action: Clerk**
14. **Condition of bank at corner of Priston Lane** – The Chairman informed the meeting the householder had requested the support of the Parish Council to arrange for repairs by the Highways Department. The Clerk requested information on whom the resident had contacted in the Highways Department. **Action: Cllr Pattison**
Whilst on this subject, the Clerk was requested to contact Highways Department to arrange the replacement of the metal post displaying a Priston Mill sign and Bus Stop as this has corroded. **Action: Clerk**
15. **Planning Applications:**
 - Swallowdale – Erection of first floor extension and replacement of flat roof of detached garage** – Noted the recent withdrawal of this application.
 - Land between Church Lane and Church Farm Lane** – Noted this recent withdrawal of this application.
 - Land between Church Lane and Church Farm Lane** – Noted receipt of confirmation of the Tree Preservation Order in respect of three trees on this site.
16. **Date of next meeting:** Monday 25th March 2013, commencing 7pm followed immediately by the Annual Parish Meeting..
17. **Any Other Business:** The Clerk advised of several meetings outside the parish which are normally attended by members of the Parish Council. Councillors volunteered to attend as follows:
 - Wednesday 30th January – BANES’ Group of ALCA Councillor Pattison and the Clerk
 - Monday 18th February – PACT (Partners and Communities Together) Councillor Hopwood and the Clerk
 - Wednesday 20th February – Parishes Liaison Meeting Councillors Davies and Pattison
 - Tuesday 12th March – Bathavon West Parishes Cluster Group Meeting Councillor Davies and the Clerk

There being no further matters for discussion the Chairman declared the meeting closed at 8.10pm thanking Councillors and residents for their attendance and participation.