

The following are the DRAFT minutes of an ordinary meeting of Priston Parish Council held on Monday 3 December 2007 in the Village Hall, Priston. These have not yet been approved as an accurate record of proceedings.

Councillor Hughes presided, Councillors Cross, Hopwood, Whybrow, Wilkinson and Parish Clerk were present. Councillor Hughes welcomed village residents Mr and Mrs Broomfield, Mrs Carter, Mrs Kettley and Mr Toghill.

Prior to the formal business of the meeting Councillor Hughes invited village residents to address the Council. Concern was expressed (i) on the apparent lack of progress with regard to the fire escape at the Ring O'Bells to which Councillor Hughes replied advising that the Enforcement Officer was investigating the situation and (ii) on the proposed development to the south of Bath. Councillor Cross suggested a small committee made up of Councillors and residents to respond to the questions raised by the District Council in its Core Strategy Launch document. This was agreed with the thanks of the Chairman.

1. **Apologies** received from Councillors Lippiatt and Nokes and District Councillor Clarke.
2. **Minutes of the meeting** held on 17 September 2007 were read, confirmed as an accurate record of proceedings and signed by the Chairman.
3. **Matters Arising:**
 - Trees** – Councillor Hughes advised he would attend to the walnut tree on the village green during the Christmas season.
 - Fire Escape, Ring O'Bells** – The Clerk advised she had again contacted the Enforcement Officer.
 - Surface Dressing, Priston Hill** – The most recent correspondence in this respect was read. It was agreed the response received was still not satisfactory and the Clerk again requested to write to the Project Manager.
 - Visits of marked police vehicles** – Noted that residents had shown interest and communicated with the attending officers. Information received changing the time of the Friday visit from 1230-1330 to 1500-1600 hours.
4. **Correspondence** – Letter and attachments regarding the Revised Scheme of Delegation of Planning had been received and would be circulated. Comments to be returned to Planning Services by 4th January 2008.

Letter received from Planning Services advising that B&NES Council is currently preparing a Supplementary Planning Document on Locally Important Buildings. Agreed to respond expressing interest, as had been requested.

Finally, communication from the Solicitor to B&NES Council requesting that Parish Councillors are reminded that their entries on the Register of Interest should be kept up to date.
5. **Financial Report** - The Clerk reported a balance at the bank of £1,404.80 with no petty cash in hand. She wished to write cheques for the third quarter of her annual salary plus three months Broadband charges, an account for water charges to the trough for a half year period was expected and annual renewal of subscription to the Society of Local Council Clerks had been received. The settlement of these amounts was formally approved.
6. **Emergency Guidance** – Amendments to the existing document were nearing completion. Councillor Cross was thanked for her conscientious attention to detail and the contributions to this from herself and other councillors.
7. **Core Strategy Launch document** - Following the circulation of this document to all Councillors, Councillor Cross undertook to arrange a sub-committee of Councillors and residents, to submit a report of the Parish's conclusions as had been requested.

8. **Priston Website** – The Clerk read the update which she had received from Mr Bottle on the current contents of the website to whom compliments were extended for his upkeep of the website.
9. **Footpaths and Bridleways** – Councillor Whybrow reported that all financial expenditure had been blocked by B&NES. Agreed to write to the Interim Network Manager expressing the Parish’s concern reminding him of the length of time this promised replacement had been outstanding.
10. **Planning Applications:**
 - Hill Farm** – Erection of Implement Shed (Retrospective) – Advised by Enforcement Officer: no appeal submitted. Documents to be served on the owner.
 - Parcel 5856 (Hill Farm)** - Noted receipt of consent form.
 - 1 Summerlea** – Erection of double garage – Noted receipt of consent form.
 - The Poppies** – Two storey extension – This application refused by Planning Services.
 - 1 Hill View** – Erection of rear extension – Noted receipt of consent form.
 - Barn 3, Priston Mill** – Change of use – Application documentation returned to Planning Services with no objections raised.
 - Village Farm** – Demolition of single storey extension and building of new extension – new application.
11. **Schedule of meetings for 2008** – The schedule of meetings prepared, as in previous years, by the Clerk was accepted and agreed. The Clerk to liaise with other regular users of the hall and also make reservations with the Hall Booking Manager. After these confirmations had been completed the dates would be published on the Parish Council notice board, in the Link and on the Priston website.
12. **Date of next meeting** - Monday 11th February commencing 7.00pm.
13. **Any other business:**
 - (i) District Councillor Clarke, having joined the meeting after attendance at another Parish Council meeting within his ward, was asked to address the meeting. He spoke on the Core Strategy Launch document, the building of 15,000 houses in the District and on the scheduled development of the green belt area of Englishcombe through to Newton St Loe.
 - (ii) Councillor Hughes reminded the meeting that it is customary to have a guest speaker at the Annual Parish Meeting, scheduled this year for Monday 31st March. After brief discussion it was agreed that he contact the Bath and Camerton Archaeology Society with the request that they take this opportunity to report on the geophysical survey recently carried out.
 - (iii) Agreed Mr Bottle be contacted for advice regarding the purchase of a new computer to enable this expenditure to be included in the request for precept in February 2008.

There being no further business for consideration Councillor Hughes declared the meeting closed at 8.45pm and thanked Councillors and village residents for their attendance and participation.