

PRISTON PARISH COUNCIL

Doug Pattison (Chairman)
Underhill Cottage
Priston, Bath BA2 9EE
01761 470609
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Mrs Christine Hunt (Clerk)
The Shippen
Priston, Bath BA2 9EB
01761 471580
priston_clerk@tiscali.co.uk
www.priston.org.uk

Dear Councillor

7 May 2013

You are summoned to attend the Annual General Meeting of Priston Parish Council to be held on Monday 13 May 2013 in the Village Hall, commencing at 7.00pm.

Yours sincerely

Christine

Christine Hunt
Clerk to the Parish Council

A G E N D A

1. Apologies
2. Minutes of Annual General Meeting held on Monday 14 May 2012
3. Chairman's Report for year ended 31 March 2013
4. Financial Report for the year ended 31 March 2013
5. Election of Chairman
6. Declaration of Acceptance of Office : Chairman
7. Election of Vice-Chairman
8. Appointment of Clerk
9. Appointment of Footpath Representative
10. Appointment of Village Hall Representative
11. Appointment of Representative to Priston AED Project
12. Signing of cheques
13. Any other business

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Dear Councillor

7 May 2013

You are summoned to attend an Ordinary Meeting of Priston Parish Council to be held on Monday 13 May 2013 in the Village Hall, immediately following the Annual General Meeting.

Yours sincerely

Christine

Christine Hunt
Clerk to the Parish Council

A G E N D A

1. To note apologies
2. Minutes of last meeting
3. Matters Arising
4. Registers of Interest – to confirm information currently held on file
5. Correspondence:
to note letters written and formal complaint received regarding condition of Farmborough Lane
6. Financial Report: To accept report from Clerk (attached)
7. Internal Auditor's Report: Internal Audit Plan: Risk Assessment
8. Standing Orders/Financial Regulations – to confirm current documentation
9. Annual Return to External Auditors
10. Neighbourhood Plans
11. Community Right to Bid
12. BANES' Core Strategy
13. Out of Committee decisions: 1/13 and 2/13
14. Annual Parish Meeting
15. Invitation to Councillors to attend meeting of Dunkerton Parish Council on Wednesday 15 May
16. Defibrillator: To accept report from Mr Wilkinson (to follow)
17. Footpaths and Bridleways: To accept report from Councillor Whybrow (attached)
18. Priston Website: To accept report from Mr Bottle (attached)

Financial Report for Ordinary Meeting of 13 May 2013

| | |
|---------------------------------------|-------------------------------|
| Balance at bank at financial year end | £1,276.38 |
| Plus | £826.92 Defibrillator Account |

Cheques written since last meeting 25 March:

Payment to Clerk March 2013

| | |
|---|---------------|
| Three months' salary (1/1-31/3) | £500.00 |
| Reimbursement half of 3 months' broadband | £21.75 |
| Suspended filing etc (see below) | £17.00 |
| Reimbursement expenses | <u>£22.45</u> |
| | £561.20 |

| | |
|---|---------|
| MidNorton and Radstock Dial a Ride | £30.00 |
| ALCA Annual Membership | £47.98 |
| NALC Postage for booklets ordered and received | £7.32 |
| SPServices No:16 Face Masks (Defibrillator account) | £160.98 |

Outstanding payment: Annual Membership of Cam Valley Wildlife Group £5.00
Cheque sent in November was not received

Note: **Cheques received** from residents totalling £127.20 to cover cost of purchase of masks
(Note: Remitting refundable VAT and postage and packing)

Precept received 1st April (first half of year) £2,420.00

Christine
7 May 2013

Footpaths and Bridleways Report for PPC Meeting 13th May 2013

Nothing to report.

John Whybrow

3rd May 2013

The Priston Web
Report to Priston Parish Council for Meeting on 13 May 2013

Key updates since the March meeting:

- latest Council minutes and agendas;
- calendar items: History Group Meeting (6 Jun), Duo Recado Concert (8 Jun), Priston Flower Festival (29/30 Jun);
- photos: Church Christmas Card competition, May Day, assorted other contributions;
- Priston Festival: 2013 line-up and programme;
- headlines from *this is somerset*: fracking tests in N Somerset.

There were 300 visits to the web-page created to advertise May Day.

Suggestions/contributions for additional content are most welcome.

Richard Bottle
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