

# ***PRISTON PARISH COUNCIL***

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Dear Councillor

5 July 2013

You are summoned to attend an Ordinary Meeting of Priston Parish Council to be held on Monday 15 July 2013 in the Village Hall commencing 7.00pm.

Prior to the formal business of the meeting there will be an opportunity for electors to address the Parish Council on matters which cause them concern.

Yours sincerely

**Christine**

Christine Hunt  
Clerk to the Parish Council

## **A G E N D A**

1. To note apologies
2. Minutes of last meeting
3. Matters Arising
4. Correspondence:
5. Financial Report: To accept report from Clerk (attached)
6. Standing Orders/Financial Regulations – Councillor Hopwood
7. Internal Audit Plan / Risk Assessment
8. Annual Return to External Auditors
9. Neighbourhood Plans
10. Community Right to Bid
11. BANES' Core Strategy
12. Defibrillator: To accept report from Mr Wilkinson (to follow)
13. Footpaths and Bridleways: To accept report from Councillor Whybrow (attached)
14. Priston Website: To accept report from Mr Bottle (attached)
15. Brief reports of Meetings attended outside Parish:
  - BANES' Group ALCA – Councillor Pattison
  - PACT meeting – Councillor Hopwood
  - Parishes' Liaison – Councillors Cross and Davies

- 16.** Planning Applications:
- 6 Summerlea** – Erection of an extension and improvements to existing dwelling. To note receipt of consent from Planning Services
  - 5 Sarabeth Drive, Tunley** – Change of use of ancillary residential accommodation to a separate residential dwelling (adjacent parish) To note receipt of decision notice from Planning Services
  - Parcel 8970 Tunley Road** – Erection of Agricultural Barn and widening of existing access (adjacent parish) – To note response to Planning Services
- 17.** To note dates of meetings to be attended outside parish:
- Parishes Cluster, Hinton Charterhouse Memorial Hall – 10 September
  - Parishes Forum, Radstock Police Station – 16 September
  - BANES’ Group ALCA Meeting, Venue tba – 25 September
  - Parishes’ Liaison, Venue tba – 16 October
- 18.** Date of next meeting: Monday 9 September 2013 commencing 7.00pm
- 19.** Any other business

## Financial Report for Ordinary Meeting of 15 July 2013

Balance at bank at financial year end	£1,276.38
Plus	£826.92 Defibrillator Account

### Cheques written since last meeting 13 May:

#### Payment to Clerk June 2013

Three months' salary (1/4-30/6)	£500.00
Reimbursement half 3 months' upgraded broadband	£23.25
Suspended filing (exchanged – balance paid)	£7.00
Replacement of "perspex" in PC noticeboard	£18.00
Reimbursement expenses	<u>£10.00</u>
	£558.25

Green Thumb (Treatment of Village Green)	£15.50
Cam Valley (Annual Membership)	£5.00
A Harris (Internal Auditor)	£50.00
Bristol Water (Supply of Water to Trough)	£22.41
Donation to A Geake	£20.00
PC World (New printer)	£66.98

**Note:** **Cheque received** in the sum of £100 as donation to Defibrillator Fund  
**Total VAT refunded** in the sum of £94.27 for the year ended 31 March 2013

Christine  
4 July 2013

## AED Report for Priston Parish Council on 15<sup>th</sup> July 2013.

### General:

The AED and telephone has been checked weekly since the last report with no faults identified. Grateful thanks are recorded to Mr Bottle for carrying out the required maintenance checks in my absences in June.

I have had no further response from BT concerning their maintenance schedule. The problem is that after the first call has finished the system goes into “maintenance mode”. This takes about a minute to complete before another call can be made. This might be a vital minute. However, if the “follow on” button is pressed maintenance mode does not operate until the receiver is hung up.

Training: The new contact list has not yet been delivered to each household but is in hand.

### Funds

Possibility of Sponsorship: There has been no further response from Nationwide Building Society concerning our request for sponsorship to cover training costs.

Since the last Council meeting we have received an anonymous donation of £100.

John Wilkinson

**Footpaths and Bridleways Report for PPC Meeting 15<sup>th</sup> July 2013**

Nothing to report.

John Whybrow

4th July 2013

**The Priston Web**  
**Report to Priston Parish Council for Meeting on 15 July 2013**

**Key updates since the May meeting:**

- latest Council minutes and agendas, Freedom of Information report, annual accounts;
- details of revised mobile library schedule;
- calendar items: Benji Bartlett in the Ring O'Bells (8 Aug);
- photos: flower festival (from Christine Hopwood), orchids, Bath asparagus;
- latest History Group talk by John Wilkinson;
- Priston Festival: 2013 line-up and programme, Cockerel 200 Club renewal;
- headlines from *this is somerset*: flower festival, poultry thefts.

Suggestions/contributions for additional content are most welcome.

**Web hosting and domain charges**

Since its launch in 2002 the Priston Web has evolved to the point where it is now an established part of village life. It is an important source of information for villagers and visitors, provides dedicated webpages for many village organisations, helps advertise village events, and contains approximately 1400 photos documenting the life of the village since 2000. It also helps the Parish Council meet its statutory responsibilities regarding the publication of agendas, minutes, and other information. The Parish Council owns the Priston Web domain name and website copyright and receives regular reports on activity. The website attracts approximately 1000 visitors a month, of whom approximately 120 regular visitors visit on average 5 times a month.

The hosting and domain charges of the website have been met up till now through donation, but it is suggested it is now proper that they should be met by the Parish Council. They currently amount to £50 + VAT which covers a period of two years and amounts to approximately 10p/head of population per year. The hosting and web domain is provided by 123-Reg and is competitive in price.

**The Parish Council is asked to approve the payment from Council funds of the web charges for 2013-2015, and for the future as they fall due.**

Richard Bottle  
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