

# ***PRISTON PARISH COUNCIL***

Long Barn  
Priston Bath BA2 9EE  
07793 847185

[parishclerk@priston.org.uk](mailto:parishclerk@priston.org.uk)

[www.priston.org.uk](http://www.priston.org.uk)

Dear Councillor

16/01/18

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 2<sup>nd</sup> January 2018 at 7 pm in Priston Village Hall.

Louise Callan  
Clerk

Matters raised by parish residents.

## **AGENDA**

1. Apologies
2. To agree minutes of last meeting
3. Chair's Report
  - 3.1 Bus service consultation
4. Clerk's Report
  - 4.1 To present financial report and agree on next period expenditure
  - 4.2. To report on GDPR
  - 4.3. To report on correspondence
5. To discuss 2018/19 Precept requirements
6. To decide on the format and timing of the Annual Parish Meeting (March 17<sup>th</sup>)
7. BT Phone Box: Update on repairs
8. Planning:
  - 8.1 To report the PC submission for revised proposal for Walnut Tree Hill
  - 8.2 To report on the PC submission for the proposal for Mead Cottage
9. Highways: To report on any current issues including flooding
10. Footpaths and Bridleways: To report on any current issues
11. To agree attendance at future meetings.
12. Any other business - Date of next Meeting 19<sup>th</sup> March 2018

## Priston Parish Council Financial Report 21st November 2017 - 19th January 2018

INCOME	£	EXPENDITURE	£
<b>Cash at Bank on 21st November 2017</b>		<b>Income and cash carried forward</b>	<b>9,514.99</b>
Current Account	9,514.99	<b>Expenditure</b>	
Cash	0.00	Father Christmas procession	60.00
<b>Income</b>		Web and Heating	35.00
		L Callan Dec Salary	250.00
		L Callan Nov Salary	250.00
Total Income for Period	0.00	Water Supply to Trough	20.62
		Village Green Winter Treatment	18.50
<b>Total Income and Cash</b>	<b>9,514.99</b>	Donation to Link	50.00
		VH Room Rental 2018	75.00
		VH Room rental for defib training	15.00
		Hearing loop donation	250.00
		<b>Total Expenditure</b>	<b>1,024.12</b>
		<b>Net Total</b>	<b>8,490.87</b>
		Current Account	8,490.87
		Uncleared cheques/cash out	0.00

<b>Payments 2017-18</b>						
<b>Date</b>	<b>Payee</b>	<b>Transaction</b>	<b>Description</b>	<b>Gross Amount</b>	<b>VAT</b>	<b>Category</b>
25/05/2017	L Callan	Elec	Salary	250.00		Staff Costs
20-Apr	Priston Sat Café	Elec	Drinks for APM	50.00		Service
25-May	L Callan	Elec	May Salary	250.00		Staff Costs
25-Jun	L Callan	Elec	June Salary	250.00		Staff Costs
16-May	Dial-a-Ride	Elec	Grant for minibus	35.00		Service
May	Robin Anderson	Elec	Internal Auditor	50.00		Admin
May	ALCA	Elec	Subscription	50.27		Admin
June	Water2Business	Elec	Water Supply to Trough	18.90		Service
June	Green Thumb	Elec	Spring Treatment	18.50		Service
June	R Bottle	Elec	Web hosting costs	69.58	11.60	Service
June	L Callan	Elec	Web costs and heating	32.00		Admin
June	CPRE	Elec	Subscription	36.00		Admin
July	L Callan	Elec	July Salary	250.00		Staff Costs
August	L Callan	Elec	August Salary	250.00		Admin
Sept	Came & Co	Elec	Insurance renewal (Hiscox)	280.00		Admin
August	L Callan	Elec	Computer and Software	388.00	64.67	Service
August	BT	Chq 466	Payment for phone box	1.00		Service
August	Green Thumb	Elec	Summer Treatment	18.50		Service
Sept	L Callan	Elec	Web Costs	30.00		Admin
Sept	L Callan	Elec	September Salary	250.00		Staff
Oct	L Callan	Elec	October Salary	250.00		Staff
Oct	First Response	Elec	Defibrillator Training	322.40		Service
Oct	Village Hall	Elec	Broadband Installation	120.00		Service
Nov	Cam Valley	Elec	Cam Valley Wildlife	5.00		Service
Dec	Nicola Slee	Elec	Father Christmas procession	60.00		Service

Dec	L Callan	Elec	Web and Heating	35.00		Staff
Dec	L Callan	Elec	Dec Salary	250.00		Staff
Nov	L Callan	Elec	Nov Salary	250.00		Staff
Dec	Water2Business	Elec	Water Supply to Trough	20.62		Service
Dec	Green Thumb	Elec	Winter Treatment	18.50		Service
Dec	The Link	Elec	Donation to newsletter	50.00		Service
Dec	Priston Village Hall	Elec	Room rental 2018	75.00		Admin
dec	Priston Village Hall	Elec	Room rental for defib training	15.00		Service
Total				4,049.27	76.27	
<b>Payments due in next period</b>						
?	G Barber Acc	Elec	Fee to set up and run payroll	160.00		Staff Costs
January	Dial a ride	Elec	Donation for bus service	50.00		Service
January	L Callan	Elec	Salary	250.00		Staff Costs
Feb	L Callan	Elec	Salary	250.00		Staff Costs
Feb	ALCA	Elec	Subscription	50.00		Admin
<b>Total</b>				<b>760.00</b>		